

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **September 25, 2019**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President, Joe Don Dickey, called the meeting to order at 11:00 a.m. OCCEDB staff member, Chris Schroder, called roll; attendance was as follows:

Board Members Present: Dan Delozier-CED #1, Sam Chandler-CED #2, Tony Simmons-CED #3, Danny Davis-CED #4, Ty Phillips-CED #6, Joe Don Dickey-CED #7, Max Hess-CED #8.

Board Members Absent: Zach Cavett-CED #5.

Guest: Scott Brians-CED 2, Glenn Murray-McClain County, Howard Peterson-ADS Pipe, Betty Freeman-ODOT, Judy Dennis-ODOT, Kevin Paslay-Osage County, Kevin Lane-Railroad Yard, Kenny Payne-Muskogee County, Jack Strain-Texas County, Tate Finnell-Beckham County, Mark Downey-Railroad Yard, Harold Haralson-Cleveland County, Robert Payao-ODOT, Donnie Head-CED 8, Joseph Jordan-CED 3, Terry Daniel-McClain County, Cindy Bobbitt-Grant County, Mike Brown-Cherokee County, Chris Duroy-Marshall County, Brian Wist-Cleveland County, Melissa Davis-ODOT, Shelly Williams-ODOT, Allen Steffy-Stewart Martin Kubota, Tommy Wiley-AWS, Kirk Butler-Jackson County, Gary Gray-Hughes County, John Blickensderfer-Guy Engineering, Rod Cleveland-Cleveland County.

OCCEDB Staff Present: Chris Schroder.

READING OF THE MINUTES OF THE AUGUST 28, 2019 MEETING AND APPROVAL OR MODIFICATION OF THE SAME

The minutes from the August 28, 2019 board meeting were read individually. A motion was made by Ty Phillips to approve the August 28, 2019 minutes. The motion was seconded by Dan Delozier. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Danny Davis, Ty Phillips, Joe Don Dickey. Max Hess.

Nay: none.

Abstain: none.

DISCUSSION AND POSSIBLE ACTION ON CLAIMS

The following claims were presented to the board for approval of payment: Fuelman in the amounts of \$109.16, OPEHW in the amount of \$2,865.22, MassMutaul in the amount of \$131.81 and \$291.29, Nationwide in the amounts of \$100.00, and \$1,791.66, ACCO SIG/SIF in the amount of \$724.00, ACCO SIG in the amount of \$2,847.00 and Chris Schroder in the amount of \$161.24. A motion to approve all claims was made by Dan Delozier and was seconded by Danny Davis. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Danny Davis, Ty Phillips, Joe Don Dickey. Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO

An invoice outlining reimbursement of miscellaneous expenses to ACCO in the amount of \$1,180.28 was presented to the board. A motion was made by Danny Davis to approve payment to ACCO for reimbursement of expenses. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Danny Davis, Ty Phillips, Joe Don Dickey. Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS

No action.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER

A motion was made by Max Hess and seconded by Tony Simmons to approve BPO #130. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Danny Davis, Ty Phillips, Joe Don Dickey. Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Ty Phillips. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Danny Davis, Ty Phillips, Joe Don Dickey. Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CED'S BUDGETS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING CED'S AUDITS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$119,557.75, CED 2-\$82,225.78, CED 3-\$106,621.28, CED 4-\$85,749.31, CED 5-\$85,094.79, CED 6-\$105,704.08, CED 7-\$99,815.81 and CED 8-\$163,188.80.

A motion was made by Tony Simmons to approve the disbursements. The motion was seconded by Max Hess and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Danny Davis, Ty Phillips, Joe Don Dickey. Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS

The following contracts for ETR projects were submitted to the board for signature:

Cherokee County – Project # ETRCR2-11-3(15)20

A motion to approve the contracts was made by Dan Delozier. The motion was seconded by Danny Davis and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Danny Davis, Ty Phillips, Joe Don Dickey. Max Hess. **Nay:** none.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR CONTRACT AGREEMENT

No action.

DISCUSSION AND POSSIBLE ACTION ON AUCTION REGARDING AUCTION CONTRACT WITH CED 3

Chris presented the auction contract between OCCEDB and CED 3 to disburse the funds from the McAlester auction. A motion was made by Tony Simmons and seconded by Ty Phillips to approve the contract. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Danny Davis, Ty Phillips, Joe Don Dickey. Max Hess.

Nay: none.

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Chris stated the McAlester auction grossed \$2.1 million.

Chris mentioned the CIRB five-year plan will go to the transportation commission on October 14th for approval.

Betty Freeman, ODOT, said equipment applications are due October 1st to apply for the county equipment revolving fund.

NEW BUSINESS

None.

ADJOURNMENT

A motion to adjourn was made by Dan Delozier. The motion was seconded by Danny Davis and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Danny Davis, Ty Phillips, Joe Don Dickey. Max Hess.

Nay: none.

Meeting adjourned