

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **July 29, 2020**

Time: 11:00 a.m.

Place: Videoconference (Zoom)

**CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL**

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. Board Members attended the meeting by videoconference through Zoom. President, Joe Don Dickey, called the meeting to order at 11:04 a.m. OCCEDB staff member, Chris Schroder, called roll (all votes were made through roll call); attendance was as follows:

**Board Members Present:** Dan Delozier-CED #1, Sam Chandler-CED #2, Tony Simmons-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Joe Don Dickey-CED #7, Max Hess-CED #8.

**Board Members Absent:** none.

**OCCEDB Staff Present:** Randy Robinson, Chris Schroder.

**READING OF THE MINUTES OF THE JUNE 24, 2020 MEETING AND APPROVAL OR MODIFICATION OF THE SAME**

The minutes from the June 24, 2020 board meeting were read individually. A motion was made by Dan Delozier to approve the June 24, 2020 minutes. The motion was seconded by Randy Thomas. The motion passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

**Abstain:** Tony Simmons.

**DISCUSSION AND POSSIBLE ACTION ON CLAIMS**

The following claims were presented to the board for approval of payment: Fuelman in the amount of \$23.08, Nationwide in the amounts of \$50.00 and \$895.83 for June 30th, Nationwide in the amounts of \$50.00 and \$895.83 for July 16th, ACCO SIG/SIF in the amount of \$724.00, MassMutual in the amounts of \$136.14 and \$300.23 for May, MassMutual in the amounts of \$136.14 and \$300.23 for June, MassMutual in the amounts of \$136.14 and \$300.23 for July, ACCO SIG/SIF in the amount of \$724.00 and the ACCO SIG in the amount of \$3,047.00 for FY21 property and liability insurance renewal. A motion to approve all claims was made by Max Hess and was seconded by Ty Phillips. The motion passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO**

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$3,200.21. A motion was made by Dan Delozier to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Tony Simmons and passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS**

The following solid waste claims were presented to the board for approval of payment:

Wagoner County - \$2,250.00

Adair County - \$2,250.00

Muskogee County - \$1,019.98

Pawnee County - \$4,800.00, \$3,117.00

Murray County - \$4,008.10

Latimer County - \$3,000.00  
 Cherokee County - \$2,349.96  
 Sequoyah County - \$4,200.00  
 Coal County - \$7,215.21  
 Marshall County - \$1,500.00  
 Okfuskee County - \$2,850.00  
 Lincoln County - \$1,350.00  
 Ottawa County - \$223.65  
 Latimer County - \$2,000.00  
 Muskogee County - \$3,983.81  
 Wagoner County - \$5,390.00, \$5,390.00  
 Tulsa County - \$2,720.00  
 Pottawatomie County - \$5,390.00  
 Caddo County - \$5,391.00  
 Choctaw County - \$2,106.00  
 Seminole County - \$5,390.00  
 Cotton County - \$16,173.00  
 Caddo County - \$5,391.00  
 Seminole County - \$5,390.00  
 Rogers County - \$5,390.00, \$5,390.00  
 Payne County - \$13,470.00  
 Tillman County - \$5,390.00, \$5,390.00  
 Caddo County - \$5,325.20  
 Choctaw County - \$365.00  
 Sequoyah County - \$5,390.00, \$5,390.00  
 Wagoner County - \$3,190.00  
 Mayes County - \$5,391.00, \$5,391.00  
 Rogers County - \$5,390.00  
 Pawnee County - \$5,390.58  
 Mayes County - \$5,391.00

A motion to approve all claims was made by Dan Delozier and was seconded by Ty Phillips. The motion passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER**

A motion was made by Tony Simmons and seconded by Dan Delozier to approve BPO #139. The motion passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT**

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Ty Phillips. The motion was seconded by Darry Stacy and passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CED'S BUDGETS**

Fiscal year 2021 budgets were received from CEDs' 1, 3, 5 and 6. A motion was made by Dan DeLozier and seconded by Ty Phillips to accept the budgets. The motion passed as follows:

**Aye:** Dan DeLozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S**

No action.

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS**

No action.

**DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR CONTRACT AGREEMENT**

The following extension contracts for ETR projects were submitted to the board for approval/signature. Chris Schroder stated that he received extensions from Bryan, Choctaw, Tillman and Washita after the board packet was sent out.

Nowata ETRCR1-53-1(03)20

Delaware ETRCR1-21-3(07)14, ETRCB1-21-1(15)17, ETRCB1-21-3(16)17, ETRCB1-21-3(17)17, ETRCB1-21-2(18)18, ETRCR1-21-3(22)20

Osage ETRCR1-57-3(14)19, ETRCR1-57-2(15)19

Ottawa ETRCR1-58-2(02)14, ETRCB1-58-123(11)20

Noble ETRCR8-52-3(17)20, ETRCR8-52-3(18)20

A motion to approve the extension of ETR project contract agreements was made by Ty Phillips. The motion was seconded by Darry Stacy and passed as follows:

**Aye:** Dan DeLozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

**DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS**

Randy Robinson stated there will be an online county equipment auction October 14-17 by CED3 and CED6 and the equipment will be staged at McAlester and Marlow.

Randy said there has been a subcommittee formed to review the county design guidelines.

Randy stated the new OCCEDB website is active at [occedb.org](http://occedb.org).

Randy touched on some interim studies that involve counties and county funding.

**NEW BUSINESS**

None.

**ADJOURNMENT**

A motion to adjourn was made by Max Hess. The motion was seconded by Randy Thomas and passed as follows:

**Aye:** Dan DeLozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

**Meeting adjourned**