

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **July 24, 2019**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. Secretary/Treasurer, Tony Simmons, called the meeting to order at 11:00 a.m. OCCEDB staff member, Randy Robinson, called roll; attendance was as follows:

Board Members Present: Dan Delozier-CED #1, Steven Wright sitting for Sam Chandler-CED #2, Tony Simmons-CED #3, Danny Davis-CED #4, Zach Cavett-CED #5, Ty Phillips-CED #6, Randy McMurphy sitting for Max Hess-CED #8.

Board Members Absent: Sam Chandler, Joe Don Dickey, Max Hess.

Guest: Scott Brians-CED 2, Howard Peterson-ADS Pipe, Melissa Davis-ODOT, Judy Dennis-ODOT, Kevin Paslay-Osage County, Glen Murray-McClain County, Kevin Lane-Railroad Yard, Mark Downey-Railroad Yard, Rocky Blasier-Payne County, Russell Earls-Ottawa County, Cliff Hall-Cherokee County, Mar Hader-Canadian, Shelly Moody-CED 6, John Blickensderfer-Guy Eng/CED 1, Shon Richardson-CEC, Jack Strain-Texas County, Kenny Payne-Muskogee County, Robert Payao-ODOT, Shelly Williams-ODOT, Rick Johnson-ODOT, Mike Pearson-Logan County, Brian Wint-Cleveland County, John Pitt-Cleveland County

OCCEDB Staff Present: Randy Robinson.

READING OF THE MINUTES OF THE JUNE 26, 2019 MEETING AND APPROVAL OR MODIFICATION OF THE SAME

The minutes from the June 26, 2019 board meeting were read individually. A motion was made by Dan Delozier to approve the June 26, 2019 minutes. The motion was seconded by Danny Davis. The motion passed as follows:

Aye: Dan Delozier, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips.

Nay: none.

Abstain: Steven Wright, Randy McMurphy.

DISCUSSION AND POSSIBLE ACTION ON CLAIMS

The following claims were presented to the board for approval of payment: Fuelman in the amounts of \$70.48, OPEHW in the amount of \$2,865.22, MassMutual in the amount of \$131.81 and \$291.29, Nationwide in the amounts of \$100.00, and \$1,730.00, ACCO SIG/SIF in the amount of \$724.00 and Chris Schroder in the amount of \$161.24. A motion to approve all claims was made by Steven Wright and was seconded by Zach Cavett. The motion passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO

An invoice outlining reimbursement of miscellaneous expenses to ACCO in the amount of \$812.10 was presented to the board. A motion was made by Zac Cavett to approve payment to ACCO for reimbursement of expenses. The motion was seconded by Danny Davis and passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS

The following solid waste claims program for FY 2020 was presented to the board for approval:

A motion to approve FY 2020 claim program was made by Ty Phillips and was seconded by Dan Delozier. The motion passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER

A motion was made by Dan Delozier and seconded by Ty Phillips to approve BPO #128. The motion passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Dan Delozier. The motion was seconded by Zach Cavett and passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CED'S BUDGETS

Fiscal year 2020 budgets were received from CEDs' 4 and 7. A motion was made by Dan Delozier and seconded by Ty Phillips to accept the budgets. The motion passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING CED'S AUDITS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS

The following contracts for ETR projects were submitted to the board for signature:

Okmulgee County – Project #'s ETRCB2-56-1(08)20, ETRCB2-56-1(09)20

Tillman County – Project #'s ETRCR7-71-3(07)20

A motion to approve the contracts contingent on funding available was made by Ty Phillips. The motion was seconded by Steven Wright and passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR CONTRACT AGREEMENT

The following extension contracts for ETR projects were submitted to the board for approval/signature:

Jackson – ETRCB7-33-3(04)18

A motion to approve the extension of ETR project contract agreements was made by Steven Wright. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON APPROVING THE SOLID WASTE PROGRAM CONTRACT WITH DEQ

The board was presented with a new contract with DEQ for fiscal year 2020. A motion was made by Dan Delozier to approve the contract. The motion was seconded by Zach Cavett and passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON OCCEDB PROVIDING MANAGEMENT SERVICES FOR CED 5.

The board was presented with an Interlocal Agreement with CED 5 to have OCCEDB staff provide management services for CED 5 in the interim. A motion was made by Steven Wright to approve the contract. The motion was seconded by Danny Davis and passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy handed out the approved State House and State Senate Interim Studies' list.

Randy handed out the current status of counties' bridges and certified county mileage by CEDs.

NEW BUSINESS

Doug Hubbard stated that their county needed an award letter from OCCEDB on all future ETR loans.

ADJOURNMENT

A motion to adjourn was made by Dan Delozier. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Steven Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Randy McMurphy.

Nay: none.

Meeting adjourned at 11:45am