

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **January 29, 2020**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President, Joe Don Dickey, called the meeting to order at 11:00 a.m. OCCEDB staff member, Chris Schroder, called roll; attendance was as follows:

Board Members Present: Dan Delozier-CED #1, Sam Chandler-CED #2, Tony Simmons-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Joe Don Dickey-CED #7, Max Hess-CED #8.

Board Members Absent: none.

Guest: Scott Brians-CED 2, Howard Peterson-ADS Pipe, Betty Freeman-ODOT, Kenny Payne-Muskogee County, Jack Strain-Texas County, Donnie Head-CED 8, Rod Cleveland-Cleveland County, Shelly Moody-CED 6, John Kenerson-ODOT, Mike Brown-Cherokee County, Jerry Alvord-Carter County, Bryce Bohot-Jefferson County, Cliff Hall-Cherokee County, Russell Earls-Ottawa County, Wade Tackett-T&T Bridge, Jimmy Westbrook-McCurtain County, Zachary cavett-Payne County, Eddie Stackhouse-Pottawatomie County, Daniel Clements-CED 4, Carla Bonner-EST, Russell Yott-Seminole County, John Blickensderfer-CED 1, Brian Young-CED 7, Ty Phillips-Jefferson County, Jeffrey Dixon-CED 5, Marc Hader-Canadian County, Ryan Bellati-Guy Engineering, Mark Downey-Railroad Yard, Kevin Lane-Railroad Yard, Tim Porter-Seminole County, Jacob McHughes-Cleveland County, Monty Taylor-P&K.

OCCEDB Staff Present: Randy Robinson, Chris Schroder.

READING OF THE MINUTES OF THE NOEMBER 20, 2019 MEETING AND APPROVAL OR MODIFICATION OF THE SAME

The minutes from the November 20, 2019 board meeting were read individually. A motion was made by Tony Simmons to approve the November 20, 2019 minutes. The motion was seconded by Max Hess. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

Abstain: none.

DISCUSSION AND POSSIBLE ACTION ON CLAIMS

The following claims were presented to the board for approval of payment: Fuelman in the amounts of \$80.62 and 49.14, MassMutual in the amount of \$131.81 and \$291.29 for November; \$136.14 and \$300.23 for December; \$136.14 and \$300.23 for January, Nationwide in the amounts of \$50.00 and \$895.83 for November 30th retirement; \$50.00 and \$1,095.83 for December 15th retirement; \$50.00 and \$895.83 for December 31st retirement; \$50.00 and \$895.83 for January 15th retirement, ACCO SIG/SIF in the amount of \$1,448.00 for December and January rent, NACE in the amount of \$200.00, Chris Schroder in the amount of \$274.92 and Vance Country Ford in the amount of 27,323.00. A motion to approve all claims was made by Darry Stacy and was seconded by Dan Delozier. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO

Two claims outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amounts of \$977.43 and \$4,544.10. A motion was made by Dan Delozier to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS

The following solid waste claims were presented to the board for approval of payment:

Bryan County - \$2,500.00

Carter County - \$2,500.00

McClain County - \$30,000.00

Logan County - \$1,500.00

Stephens County - \$4,200.00

Logan County - \$1,500.00

A motion to approve all claims was made by Dan Delozier and was seconded by Ty Phillips. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER

A motion was made by Max Hess and seconded by Tony Simmons to approve BPO #133. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Ty Phillips. The motion was seconded by Darry Stacy and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CED'S BUDGETS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING CED'S AUDITS

CEDs' 5, 7 and 8 fiscal year 2019 audits were presented to the board. A motion to accept the audits was made by Ty Phillips. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING CED DISBURSEMENTS FROM THE MCALESTER AUCTION

All CED's were eligible to receive disbursements from the McAlester auction. The amounts were as follows: CED 1-\$2,491.88, CED 2-\$2,082.18, CED 3-\$5,592.28, CED 4-\$6,311.49, CED 5-\$2,144.18, CED 6-\$1,624.18, CED 7-\$1,624.18, and CED 8-\$2,116.18. A motion was made by Darry Stacy to approve the disbursements of the McAlester Auction to the CED's. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S

CEDs' 1, 5, 7 and 8 were eligible to receive a disbursement. CEDs' 2, 3 and 4 were not eligible because their FY'19 audits were not received by OCCEDB. The amounts were as follows: CED 1-\$109,310.33, CED 5-\$77,924.32, CED 6-\$96,820.06, CED 7-\$91,653.33 and CED 8-\$149,048.07. A motion was made by Dan DeLozier to approve the disbursements. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan DeLozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS

The following contracts for ETR projects were submitted to the board for signature:

Nowata County – Project # ETRCR1-53-1(03)20

Pontotoc County – Project #'s ETRCR4-62-1(13)20, ETRCR4-62-2(14)20, ETRCR4-62-2(15)20

Ellis County – Project # ETRCR8-23-3(09)20

A motion to approve the contracts with the Pontotoc County projects contingent on CED 4 approval was made by Darry Stacy. The motion was seconded by Dan DeLozier and passed as follows:

Aye: Dan DeLozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR CONTRACT AGREEMENT

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING AUCTION CONTRACT WITH CED 7

A contract with CED 7 regarding the Elk City auction was presented to the board. A motion to approve the contract with CED 7 was made by Ty Phillips. The motion was seconded by Dan DeLozier and passed as follows:

Aye: Dan DeLozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION ON OCCEDB'S 2012 SANTA FE

Randy discussed what to do with the 2012 Santa Fe now that the board had purchased a new vehicle. Randy stated the vehicle had over 120,000 miles and hail damage. A motion was made by Dan Dleozer to keep the vehicle and let Chris Schroder drive it. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan DeLozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy gave an overview of the OCCEDB financials.

Randy discussed how the 10 year census affects the funding formulas for counties.

Randy handed out a list that showed the deficient bridges for each CED and stated one of ODOT's performance measures is to reduce the deficient bridge numbers in counties by ten percent by 2024.

Randy discussed how HB3022 would affect counties mileage and M & O funding. He also stated there is a bill filed that would require CEDs to be audited by the state auditor.

Betty Freeman, ODOT, mentioned that counties need to have their equipment purchased by March 3 if they were awarded funding through the machinery and equipment revolving fund.

NEW BUSINESS

Darry Stacy asked OCCEDB staff to research the possibility of getting ipads to cut down on some of the wasted paper and time required for the board packets.

ADJOURNMENT

A motion to adjourn was made by Dan Delozier. The motion was seconded by Darry Stacy and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

Meeting adjourned