

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **February 26, 2020**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President, Joe Don Dickey, called the meeting to order at 11:00 a.m. OCCEDB staff member, Chris Schroder, called roll; attendance was as follows:

Board Members Present: Dan Delozier-CED #1, Steve Wright sitting in for Sam Chandler-CED #2, Tony Simmons-CED #3, Tim Porter sitting in for Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Joe Don Dickey-CED #7, Max Hess-CED #8.

Board Members Absent: Sam Chandler-CED #2, Randy Thomas-CED #4.

Guest: Scott Brians-CED 2, Howard Peterson-ADS Pipe, Kenny Payne-Muskogee County, Jack Strain-Texas County, Shelly Moody-CED 6, John Kenerson-ODOT, Bryce Bohot-Jefferson County, Carla Bonner-EST, John Blickensderfer-CED 1, Jeffrey Dixon-CED 5, Marc Hader-Canadian County, Mark Downey-Railroad Yard, Kevin Lane-Railroad Yard, Terry Daniel-McClain County, Kirk Butler-Jackson County, Jonah Vasquez-ODOT, Luice Bustes-ODOT, Danny Davis-Pontotoc County, Harold Haralson-Cleveland County, Robert Payao-ODOT, Judy Dennis-ODOT, Burke LaRue-Nowata, Jimmy Watson-CED 3, Glen Murray-McClain County, Troy Travis-Lochner, Kevin Paslay-Osage County.

OCCEDB Staff Present: Randy Robinson, Chris Schroder.

READING OF THE MINUTES OF THE JANUARY 29, 2020 MEETING AND APPROVAL OR MODIFICATION OF THE SAME

The minutes from the January 29, 2020 board meeting were read individually. A motion was made by Dan Delozier to approve the January 29, 2020 minutes. The motion was seconded by Ty Phillips. The motion passed as follows:

Aye: Dan Delozier, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

Abstain: Steve Wright.

DISCUSSION AND POSSIBLE ACTION ON CLAIMS

The following claims were presented to the board for approval of payment: Fuelman in the amounts of \$141.26, MassMutual in the amount of \$136.14 and \$300.23, Nationwide in the amounts of \$50.00 and \$895.83, ACCO SIG/SIF in the amount of \$724.00 and OACE in the amount of \$50.00. A motion to approve all claims was made by Ty Phillips and was seconded by Dan Delozier. The motion passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO

A claims outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$6,475.84. A motion was made by Steve Wright to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS

The following solid waste claims were presented to the board for approval of payment:

- Marshall County - \$30,000.00
- Payne County - \$30,000.00
- Jefferson County - \$1,871.96
- Nowata County - \$2,489.11
- Ottawa County - \$2,500.00
- Payne County - \$579.57
- Murray County - \$1,000.00, \$1,000.00
- Lincoln County - \$2,500.00

A motion to approve all claims was made by Max Hess and was seconded by Darry Stacy. The motion passed as follows:
Aye: Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER

A motion was made by Tony Simmons and seconded by Ty Phillips to approve BPO #134. The motion passed as follows:
Aye: Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Dan Delozier. The motion was seconded by Ty Phillips and passed as follows:
Aye: Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CED'S BUDGETS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING CED'S AUDITS

CEDs' 3 and 4 fiscal year 2019 audits were presented to the board. A motion to accept the audits was made by Dan Delozier. The motion was seconded by Ty Phillips and passed as follows:
Aye: Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING CED DISBURSEMENTS FROM THE MARLOW AUCTION

Disbursements from the Marlow auction were presented to the board. The amounts were as follows: CED 4-\$1,590.00, CED 5-\$130.00, CED 6-\$4,872.00. A motion was made by Steve Wright to approve the disbursements of the Marlow Auction to the CED's. The motion was seconded by Max Hess and passed as follows:
Aye: Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S

CEDs' 1, 3, 4, 5, 6, 7 and 8 were eligible to receive a disbursement. CED 2 was not eligible because their FY'19 audit was not received by OCCEDB. The amounts were as follows: CED 1-\$60,266.34, CED 3-\$53,671.79, CED 4-\$43,283.92, CED 5-\$42,857.79, CED 6-\$53,418.92, CED 7-\$50,671.34 and CED 8-\$82,357.50. A motion was made by Darry Stacy to approve the disbursements. The motion was seconded by Ty Phillips and passed as follows:
Aye: Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR CONTRACT AGREEMENT

No action.

DISCUSSION AND POSSIBLE ACTION ON ELECTION OF OCCEDB OFFICERS FOR 2020

Steve Wright made a motion that all current officers (Joe Don Dickey-President, Max Hess-Vice President, Tony Simmons-Sec/Treas) remain in their position in 2020. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy reminded everyone the Elk City Auction is nearing and the brochure is online.

Randy discussed a letter addressed to ODOT that will request more federal funding to cover additional bridge inspection costs.

Randy gave a summary on costs for new ipads for board members and the board requested an agenda item next month to discuss the issue.

Chris Schroder reminded everyone that March 11th is TRUST transportation day at the capitol and ACCO will also be hosting their legislative breakfast with CODA that morning.

NEW BUSINESS

None.

ADJOURNMENT

A motion to adjourn was made by Tony Simmons. The motion was seconded by Steve Wright and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

Meeting adjourned