

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **April 26, 2023**
Time: 11:00 a.m.
Place: ACCO Building
429 NE 50th St
OKC, OK 73105

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:00 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

OCCEDB Staff Present: Randy Robinson & Melinda Anoatubby

Special Guests:

Guest: See attached sign in sheet(s).

READING OF THE MINUTES OF THE APRIL 6, 2023 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the April 6, 2023 board meeting were read individually. A motion was made by Ty Phillips to approve the April 6, 2023 minutes. The motion was seconded by Jeremy Bullard. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

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Voucher/Check #	Date	Vendor	Amount	Notes:
33141	4/14/23	NRS	\$ 250.00	Def. Comp 013-60009
33142	4/14/23	NRS	\$ 1,075.00	Retirement 013-80018
33145	4/5/23	Bank SNB	\$ 91.00	March 2023 Bank Fee - 2048
33146	4/5/23	Bank SNB	\$ 15.00	March 2023 Bank Fee - 4600-IIJA
33155	4/19/23	Fuelman	\$ 293.87	March 2023 - FuelMan NP6144408
33158	4/28/23	NRS	\$ 250.00	Def. Comp 013-60009
33159	4/28/23	NRS	\$ 1,075.00	Retirement 013-80018
33162	4/19/23	MassMutual	\$ 300.23	April 2023 Disability Insurance
		TOTAL	\$ 3,350.10	

A motion to approve all claims was made by Ty Phillips and was seconded by Kirk Butler. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO SIG/SIF were presented to the board in the amount of \$4,431.82. A motion was made by Kirk Butler to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Mitch Antle and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Jeremy Bullard and seconded by Cacy Cribbs to approve BPO #171. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

The following claims were presented to the board for approval of reimbursement:

DEQ Inv #:	Date:	County:	District:	Description:	Amount:	NOTES:
775	4/30/23	ADMIN		April 2023 Admin Fee	\$ 2,916.66	April 30, 2023 Admin Fee
776	4/18/23	Seminole	3	Chainsaw	\$ 1,295.99	STIHL Chainsasw
777	4/18/23	Stephens	1	Chainsaw	\$ 4,199.99	Chainsaw 7 chainsaw, 2 pole saw, blades 8
778	4/18/23	Lincoln	3	Chainsaw	\$ 1,500.00	4 Chainsaw, 2 pole saw, blades
779	4/18/23	Muskogee	3	Chainsaw	\$ 1,466.97	3 Chainsaws
780	4/18/23	Okmulgee	3	Chainsaw	\$ 2,456.95	3 Chainsaws/2 Pole saws
781	4/18/23	Okfuskee	1	Chainsaw	\$ 1,959.95	4 Chainsaw/1 Pole saw
782	4/18/23	Pawnee	2	Chipper	\$ 30,000.00	Mulcher/Cutter
783	4/18/23	McClain	1	Dump RO	\$ 1,122.00	Dump RO
784	4/18/23	Lincoln	1	Dump RO	\$ 1,860.00	Dump RO
785	4/18/23	McIntosh	2	Dump RO	\$ 4,000.00	Dump RO
786	4/18/23	Muskogee	1	Dump RO	\$ 3,532.38	Dump Ro
787	4/18/23	Muskogee	3	Dump RO	\$ 3,354.47	Dump RO
788	4/18/23	Logan	2	Dump RO	\$ 1,610.00	Dump RO
789	4/18/23	Logan	3	Dump RO	\$ 4,275.00	Dump RO
Total					\$ 65,550.36	

A motion to approve all claims was made by Ty Phillips. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

A financial report was provided to the board for review. A motion to approve the financial report was made by Mitch Antle. The motion was seconded by Cacy Cribbs and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$80,489.66, CED 2-\$50,386.02, CED 3-\$71,351.99, CED 4-\$58,243.17, CED 5-\$61,778.52, CED 6-\$71,231.27, CED 7-\$68,129.31 and CED 8-\$99,017.28. A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

1. Cherokee County—Project # ETRCR2-11-3(22)23.
2. McCurtain County – Project #ETRCR3-45-3(07)23
3. Woodward County – Project # ETRCR8-77-3(06)23

A motion to approve the contract was made by Sam Chandler. The motion was seconded by Kirk Butler and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING CHANGING BANKS.
NO ACTION**

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJA GRANTS AND FUNDING.
NO ACTION**

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REVISING CED#6 BUDGET FOR FY 2023

CED #6 revised budget was provided to the board for review. A motion to approve CED #6 revised budget was made by Ty Phillips. The motion was seconded by Mitch Antle and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION RECOGNIZING FORMER OCCEDB BOARD MEMBERS JOE DON DICKEY, RANDY THOMAS AND DARRY STACY, FOR THEIR YEARS OF SERVICE ON THIS BOARD

Joe Don Dicky was present and given a plaque with a certificate of appreciation for his years or service for OCCEDB. Darry Stacy and Randy Thomas was not present but recognized for their years as service.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON DISPOSAL OF OLD AND PURCHASE OF NEW VEHICLE FOR OCCEDB

A mileage report and approximate value of the vehicles was provided to the board for review. A motion to surplus and auction the 2012 Santa Fe in the next CED auction; and to budget and purchase a new vehicle for the FY 2024 was made by Mitch Antle. The motion was seconded by Ty Phillips and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION OF ENGINEER’S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS’ REPORTS

Randy Robinson discussed the following:

- a). CED #8 was awarded the BIP Grant award of over eleven million dollars that will repair 7 bridges.
- b). SAI Auditor meeting with CED’s concerning chart of accounts will be May 24, 2023 at 1:00 p.m. in the ACCO building.
- c). NACE report and discussed his role as Oklahoma’s NACE Director and his attendance at the 2023 NACE conference.
and
- d). Randy discussed and explained common law dedication of roads. Chris Duroy, Marshall County Commissioner, discussed his situation with the common law dedication.

Melissa Davis with ODOT discussed the following:

- a). 63 awardees for TAP, fifty-two million dollars.
- b). Melissa also discussed that if any counties have any tornado, flooding, or heavy rain that caused damage to a major collector to notify her immediately.
- c). MRDAF is open and it’s a 75/25 split.
- d). FHWA 2019 ER projects all were approved with the exception of 2 projects.
- e). BFP NOFO is open.
- f). SCOUR Mitigation recommendations should be done by the end of the month.
- g). CIRB 5-year updates due 30th.

Shelly Moody CED #6 – discussed contacting and working with Oklahoma Congressional Legislatures to help with approval of projects.

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SELECTING A MEMVER TO SERVE ON ODOT’S MULTI-DIMENSIONAL DIGITAL DELIVERY TECHNICAL COMMITTEE.

Jimmy Watson, CED #3 Manager was elected to serve as the OCCEDB member representing all 8 CED’s for ODOT’s Technical Committee. A motion was made by Jeremy Bullard to accept Jimmy Watson as the OCCEDB ODOT’s Technical Committee Representative. The motion was seconded by Ty Phillips and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON DISBURSING ELCK CITY CED AUCTION’S 2% PROCEEDS BACK TO THE CED’S.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING A CED 5 AUTHORITY ACCEPT OR DENY COUNTY MEMBERSHIP.

A letter from the law firm Derryberry & Naifeh was presented to the board to show the agreement that OCCEDB entered and the hourly rate. OCCEDB is awaiting a response from the law firm.

NO ACTION

NEW BUSINESS

Randy Robinson handed out an updated “Funding Sources” document and he discussed a new funding source with oversight by the Oklahoma Conservation Commission, Land Management Division for unpaved roads with erosion areas to help reduce sediment pollution into waterways. Randy also discussed that there would be 5 special elections statewide for county commissioners so far this year.

ADJOURNMENT

A motion to adjourn was made by Ty Phillips. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

Meeting adjourned

OCCEDB SIGN-IN

April 26, 2023

Please Print

	<u>Name</u>	<u>County/Company</u>
1.	Ty Phillips	Jofferson
2.	Brian Wint	Cleveland
3.	MITCH ANTHE	WASHINGTON
4.	Ted Keeling	TEXAS #1
5.	SCOTT BRITANS	CED-2
6.	TERREY BARNETT	PINNACLE
7.	Lauren Mueggenburg	Pinnacle
8.	KLEB LEHENDAUER	The Railroad Yard
9.	James	Latimer
10.	Kevin Lane	PEK equipment
11.	Jeff Kroyer	Kay
12.	Shelly Moody	CED 6
13.	Clayton	ES 1
14.	Kendall Wallace	ODOT / LG
15.	Luce Bustos	ODOT LG
16.	Amber Mitchell	ODOT LG
17.	Aaron Wallace	ODOT LG
18.	Donnie Head	LENS
19.	John Northrop	CED 7
20.	Russell Earls	Croy engs

OCCEDB SIGN-IN

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	<u>Name</u>	<u>County/Company</u>
1.	<u>Myke L. RUDSO</u>	<u>OK COUNTY</u>
2.	<u>Daniel Clements</u>	<u>CEP4</u>
3.	<u>Mark</u>	<u>Logan</u>
4.	<u>Alan Murray</u>	<u>McKin</u>
5.	<u>Troy Travis</u>	<u>Lochner</u>
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