

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **September 27, 2023**

Time: 11:00 a.m.

Place: ACCO

429 NE 50<sup>th</sup> Street

Oklahoma City, OK 73071

**CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.**

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:03 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

**Board Members Present:**

Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Board Members Absent:**

Jeremy Bullard-CED #3,

**OCCEDB Staff Present:** Randy Robinson & Melinda Anoatubby

**Special Guests:**

**Guest:** See attached sign in sheet(s).

**READING OF THE MINUTES OF THE August 30, 2023 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.**

The minutes from the August 30, 2023 board meeting were read individually. A motion was made by Kirk Butler to approve the August 30, 2023 minutes. The motion was seconded by Ty Phillips. The motion passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.**

The following claims were presented to the board for approval of payment:

| <b>Voucher/Check #</b> | <b>Date</b> | <b>Vendor</b> | <b>Amount</b>      | <b>Notes:</b>                       |
|------------------------|-------------|---------------|--------------------|-------------------------------------|
| 33273                  | 9/5/23      | Bank SNB      | \$ 15.00           | August 2023 Bank Fee - 4600-IJJA    |
| 33274                  | 9/5/23      | Bank SNB      | \$ 95.00           | August 2023 Bank Fee -2048          |
| 33278                  | 9/14/23     | NRS           | \$ 275.00          | Def. Comp 013-60009                 |
| 33279                  | 9/14/23     | NRS           | \$ 1,144.25        | Retirement 013-80018                |
| 33272                  | 9/11/23     | Fuelman       | \$ 427.18          | Confirmation # 237587550            |
| 33283                  | 9/29/23     | NRS           | \$ 275.00          | Def. Comp 013-60009                 |
| 33284                  | 9/29/23     | NRS           | \$ 1,144.25        | Retirement 013-80018                |
| 33289                  | 9/20/23     | MassMutual    | \$ 300.23          | September 2023 Disability Insurance |
|                        |             | <b>TOTAL</b>  | <b>\$ 3,675.91</b> |                                     |

A motion to approve all claims was made by Ty Phillips and was seconded by Mitch Antle. The motion passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.**

A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount of \$7,305.80 and \$837.00. A motion was made by Cacy Cribbs to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Kirk Butler and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.**

A motion was made by Mitch Antle and seconded by Cacy Cribbs to approve BPO #176. The motion passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.**

The following claims were presented to the board for approval of reimbursement:

| DEQ Inv #:   | Check # | County:    | District: | Description: | Amount:             | NOTES:                               |
|--------------|---------|------------|-----------|--------------|---------------------|--------------------------------------|
| 858          |         | ADMIN      |           | Admin Fee    | \$ 3,181.81         | August 2023 Admin Fee                |
| 859          |         | ADMIN      |           | Admin Fee    | \$ 3,181.81         | September 2023 Admin Fee             |
| 860          | 864     | Lincoln    |           | Trash Cop    | \$ 2,250.00         | 1st payment                          |
| 861          | 865     | Pushmataha |           | Trash Cop    | \$ 2,250.00         | 1st payment                          |
| 862          | 866     | Craig      | 3         | Chainsaw     | \$ 1,500.00         | 1 Chainsaw, 1 pole saw, bars, chains |
| 863          | 867     | Pontotoc   | 1         | Chainsaw     | \$ 1,500.00         | 7 Chainsaws,                         |
| <b>TOTAL</b> |         |            |           |              | <b>\$ 13,863.62</b> |                                      |

A motion to approve all claims was made by Ty Phillips. The motion was seconded by Kirk Butler and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.**

A financial report was provided to the board for review. A motion to approve the financial report was made by Ty Phillips. The motion was seconded by Mitch Antle and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.**

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$38,155.96, CED 2-\$23,937.14, CED 3-\$34,059.76, CED 4-\$27,763.18, CED 5-\$32,243.68, CED 6-\$33,595.36, CED 7-\$32,234.85 and CED 8-\$46,545.80. A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Sam Chandler and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.**

**NO ACTION**

**DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.**

The following contracts for ETR Repayment Plan for any county past the five-year repayment that are no longer eligible for ETR extensions and the 2023/2024 ETR extension and were submitted to the board for signature:

Coal - ETRCB4-15-2(01)20; Funds not available for repayment

Coal - ETRCB4-15-2(02)21; Funds not available for repayment

Coal - ETRCB4-15-3(03)21; Funds not available for repayment

A motion to approve the extensions and accept the repayment plan was made by Cacy Cribbs and seconded by Mitch Antle. The motion passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJA GRANTS AND FUNDING.**

**NO ACTION**

**DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS**

Randy Robinson handed out a publication from the State of Texas's Senate Bill 22 that the interim study was referring to, relating to the establishment of grant programs to provide financial assistance to qualified sheriff's offices and prosecutors office in rural counties. November 1-2<sup>nd</sup> ACCO Conference. Randy will hold a workshop during the ACCO conference on County Road Issues. Legislative software has changed to LegisOK.

ODOT discussed CAB applications are due October 2, 2023. Lake Access is open now through April 1, 2024. MRDAF deadline is September 30, 2023.

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON AMENDING FY 2024 OCCEDB BUDGET.**

OCCEDB FY 2024 budget was presented to the board. Mitch Antle made a motion to increase the current budget/account code 5605 by an additional \$5,000 to accommodate the cost acquiring a new vehicle. The motion was seconded by Ty Phillips. The motion passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON APPROVING A COUNTY ADVISORY BOARD, CAB, MEMBER(S).**

A motion to accept and approve the following board members to serve until the end of the fiscal June 30, 2024 and start a new term July 1, 2024 was made by Mitch Antle. The motion was seconded by Kirk Butler and passed as follows:

District 1: David Poindexter, Delaware County Commissioner

District 2: Monty Grider, McIntosh County Commissioner

District 3: Roger Kimble, Latimer County Commissioner

District 4: Lee Doolen, Lincoln County Commissioner

District 5: Tom Manske, Canadian County Commissioner

District 6: Ty Phillips, Jefferson County Commissioner (President)

District 7: Carl Don Campbell, Beckham County Commissioner

District 8: Max Hess, Grant County Commissioner (Vice President)

At Large: Wilson Lyles, McClain County Commissioner (voted by the CAB members)

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE APPROVAL OF SUPPORT LETTERS FOR GRANT AND KAY COUNTIES' APPLYING FOR THE FEDERAL PROTECT GRANT.**

A motion to sign the Grant County and Kay County PROTECT Grant, Support Letter was made by Zac Cavett. The motion was seconded by Cacy Cribbs and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**NEW BUSINESS**

**NONE**

**ADJOURNMENT**

A motion to adjourn was made by Cacy Cribbs. The motion was seconded by Sam Chandler and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

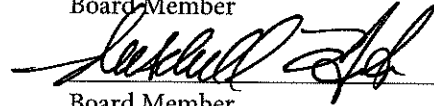
**Meeting adjourned**



Board Member



Board Member



Board Member

11.2.2023

Date

# OCCEDB SIGN-IN

September 27, 2023

~~Please Print~~

| <u>Name</u>                | <u>County/Company</u> |
|----------------------------|-----------------------|
| 1. Jason Kienholz          | Noble 1               |
| 2. Gary May                | Noble 2               |
| 3. SCOT BRITANS            | CED-2                 |
| 4. Ricky Payne Rick Taylor | EST                   |
| 5. TERRY BARNETT           | PINNACLE              |
| 6. Michelle Wrenett        | DDOT LG               |
| 7. John Northrup           | CED 7                 |
| 8. Allison Enright         |                       |
| 9. Darryl Gury             | MKEL                  |
| 10. Chase Cole             | MKEL                  |
| 11. Troy Travis            | Lochner               |
| 12. Jimmy Watson           | CED 3                 |
| 13. Brian Wint             | Cheloland             |
| 14. Tommy Garrett          | DDOT AC               |
| 15. Nate Ross              | AIR 3                 |
| 16. Rebecca Alvarez        | Gury Engvr            |
| 17. Eddy & Ravelar         | Red Rock equipment    |
| 18.                        |                       |
| 19.                        |                       |
| 20.                        |                       |

# OCCEDB SIGN-IN

September 27, 2023

Please Print

Name

County/Company

- | <u>Name</u>          | <u>County/Company</u> |
|----------------------|-----------------------|
| 1. Melissa Davis     | ODOT-LG               |
| 2. Jessica Hankins   | ODOT-LG               |
| 3. Jesse Daniels     | Atoka                 |
| 4. Kevin Lane        | PEK                   |
| 5. Phil Clements     | CEDD                  |
| 6. [Signature]       | Rock                  |
| 7. Charlie Meadows   | Kogan                 |
| 8. Julianne Halliday | ODOT-LG               |
| 9. Howard Peterson   | ADS-Pipe              |
| 10.                  |                       |
| 11.                  |                       |
| 12.                  |                       |
| 13.                  |                       |
| 14.                  |                       |
| 15.                  |                       |
| 16.                  |                       |
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