

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **August 31, 2022**
Time: 11:00 a.m.
Place: ACCO
429 NE 50th St
OKC, OK 73105

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:04 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present: Sam Chandler-CED #2, Jeremy Bullard sat in for Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Dan Delozier – CED #1 was absent during roll call but showed up during agenda #12

Board Members Absent: Chris White-CED #3

OCCEDB Staff Present: Randy Robinson & Melinda Anoatubby.

Guest: See attached sign in sheet(s).

READING OF THE MINUTES OF THE July 20, 2022 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the July 20, 2022 board meeting were read individually. A motion was made by Ty Phillips to approve the July 20, 2022 minutes. The motion was seconded by Darry Stacy. The motion passed as follows:
Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay:

Abstain:

DISCUSSION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes:
8/31/22 OCCEDB Board Meeting				
32950	7/20/22	MassMutual	\$ 300.23	July 2022 Disability Insurance
32962	7/28/22	NRS	\$ 250.00	7/28/22 NRS Def Comp
CHECK 3402	7/28/22	NRS	290.61	7/28/22 Retirement
32965	8/9/22	FuelMan	\$ 443.78	July Fuelman
32966	8/5/22	Bank SNB	\$ 78.20	July Bank Fee
32970	8/12/22	NRS	\$ 1,075.00	8/12/22 NRS Retirement
32971	8/12/22	NRS	\$ 250.00	8/12/22 Defer. Comp
CHECK 3403	8/8/22	NRS	\$ 600.00	INVOICE #205641-3rd Cycle Reinstatement
32972	8/19/22	MassMutual	\$ 300.23	August 2022 Disability
32976	8/30/22	NRS	\$ 1,075.00	8/30/22 Retirement
32977	8/30/22	NRS	\$ 250.00	8/30/2022 Def. Comp
		TOTAL	\$ 4,913.05	

A motion to approve all claims was made by Darry Stacy CED and was seconded by Ty Phillips. The motion passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$3,803.66 and \$4,913.02. ACCO SIG/SIF in the amount of \$805.00. ACCO-SIG property and liability insurance in the amount of \$3,691.00. A motion was made by Kirk Butler to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Ty Phillips and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Darry Stacy and seconded by Kirk Butler to approve BPO #163. The motion passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

The following solid waste claims were presented to the board for approval of payment:

Admin	July 2022 - Admin	\$2,916.66
Admin	August 2022 - Admin	\$2,916.66

A motion to approve all claims was made by Ty Phillips. The motion was seconded by Darry Stacy and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM 2022/2023 AWARDS.

A solid waste spreadsheet was provided to the board for review of the 2023 fiscal year grant awardees. A motion to approve the 2023 awardees was made by Darry Stacy. The motion was seconded by Randy Thomas and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

A financial report was provided to the board for review. Darry Stacy made recommendation to approve the financial report but to contact DEQ in regards to the check that hasn't been cashed by Logan County. A motion to approve the financial report was made by Darry Stacy. The motion was seconded by Kirk Butler and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING BANK ACCOUNT FOR REVENUE COLLECTIONS.

A new bank account for received revenue were presented to the board for approval. A motion to approve the new bank account was made by Randy Thomas. The motion was seconded by Ty Phillips and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CEDS' BUDGETS.

Fiscal year 2023 budgets were received from CEDs' 4 & 7. A motion to approve the budgets was made by Darry Stacy and seconded by Dan Delozier. The motion passed as follows:

Aye: Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$153,493.69, CED 2-\$95,227.80, CED 3-\$134,623.99, CED 4-\$110,721.38, CED 5-\$116,684.20, CED 6-\$136,873.45, CED 7-\$130,313.55 and CED 8-\$190,840.91. A motion was made by Dan Delozier to approve the disbursements. The motion was seconded by Randy Thomas and passed as follows:

Aye: Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

Adair County–Project # ETRCR2-01-03(11)23. A motion to approve the contract was made by Darry Stacy.

The motion was seconded by Sam Chandler and passed as follows:

Aye: Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

Seminole	ETRCB4-67-2(09)14
Seminole	ETRCR4-67-1(10)17
Seminole	ETRCB4-67-3(11)17
Marshall	ETRCR3-48-3(02)19

A motion to approve the ETR extensions was made by Dan Delozier. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION CONCERNING IJA GRANTS AND FUNDING.

Kirsten McCullough with Garver gave an update on the CIRB project spreadsheet that included ratings and requirements.

No action

DISCUSSION AND POSSIBLE ACTION CONCERNING CED #8 BIP GRANT, LETTER OF SUPPORT.

A motion to sign the CED #8 BIP Grant, Support Letter was made by Darry Stacy. The motion was seconded by Kirk Butler and passed as follows:

Aye: Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON APPROVING A COUNTY ADVISORY BOARD, CAB MEMBER.

A motion to elect David Poindexter, CED #1 as the CAB County Advisory was made by Dan Delozier. The motion was seconded by Randy Thomas and passed as follows:

Aye: Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION CONCERNING THE APPROVAL OF THE CHANGES/UPDATES TO THE 2022 COUNTY HIGHWAY SYSTEM DESIGN MANUAL.

A motion was made by Darry Stacy to accept the changes to the Manual on behalf of the counties. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy Robinson discussed the elections, to date, has brought in 66 new county commissioners and potentially more to take office. Randy discussed that there would be no CED Auction in McAlester due to lack of equipment. Randy also discussed an article in the Daily Oklahoman in regards to OK bridges not being the best due to off systems bridges' conditions. Randy provided data on deficient bridges and a map that ODOT released showing bridges that school buses should not cross due to load limits. Shelly Williams-ODOT discussed the Cross-Town Beams and the process of surplus and scraping per Oklahoma Statues. Shelly Williams, stated that there is a process and she would get back with us on what the surplus process is in regards to the Cross-Town Beams and other State Highway Beams. Shelly also discussed FHWA would like local entities to be more involved and willing to provide them technical and NEPA training. Shelly also announced that Melissa Davis, with ODOT, would be overseeing the scour program using federal BIP funding. Shelly discussed that ODOT was working on a Local Government webpage that would include all grant information and local government information. Betty Freeman-ODOT discussed CERF 100 would be due October 1, 2022 to apply for equipment through the County Road Machinery and Equipment Revolving fund.

NEW BUSINESS

None.

ADJOURNMENT

A motion to adjourn was made by Dan Delozier. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

Meeting adjourned

OCCEDB SIGN-IN

August 31, 2022

Please Print

	<u>Name</u>	<u>County/Company</u>
1.	Gary May	Noble
2.	Marvin Woodall	Alfalfa #3
3.	Ted Keeling	TEXAS
4.	TERRY BARNETT	PINNACLE
5.	Carl Kerner	FST
6.	Shelly Williams	
7.	Ken Schenauer	The Railroad Yard
8.	Shelly Moody	CED 6
9.	Jim Watson	CED 3
10.	Donna Head	CED 8
11.	Rebecca Alvarez	CED 1
12.	Lena Clements	ODOT-LG
13.	Clifton Taylor	Seminole Co. D. 3
14.	John Northrup	CED 7
15.	Daniel Clements	CED 4
16.	Jenny Bullard	CED 3 Lathrop
17.	Sam Boy	CED-2
18.	Glenn Murray	McClain
19.		
20.		