

Oklahoma Cooperative Circuit Engineering Districts Board Minutes  
Regular Board Meeting

Date: July 20, 2022  
Time: 11:00 a.m.  
Place: ACCO  
429 NE 50<sup>th</sup> St  
OKC, OK 73105

**CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL**

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:07 A.M. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

**Board Members Present:** Dan Delozier-CED #1, Sam Chandler-CED #2, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Jeremy Bullard was present in the room during the beginning of the meeting; on agenda #6 Jeremy Bullard sat in on behalf of Chris White, CED- #3.

**Board Members Absent:** Chris White-CED #3 & Darry Stacy-CED #5

**OCCEDB Staff Present:** Randy Robinson & Melinda Anoatubby.

**Guest:** See attached sign in sheet(s).

**READING OF THE MINUTES OF THE JUNE 29, 2022 MEETING AND APPROVAL OR MODIFICATION OF THE SAME**

The minutes from the June 29, 2022 board meeting were read individually. A motion was made by Dan Delozier to approve the June 29, 2022 minutes. The motion was seconded by Ty Phillips. The motion passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**Abstain:**

**DISCUSSION AND POSSIBLE ACTION ON CLAIMS**

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	GL	Vendor	Amount	Notes
32939	7/5/22	5645	FuelMan	\$ 346.83	June 2022 expenses - NP62486035
32940	7/8/22	2210	OTC	\$ 738.00	June 2022 OTC
32941	7/6/22	2250	OESC	\$ 59.09	OESC 2nd Quarter
32942	7/5/22	5990	Bank SNB	\$ 77.32	Bank Fee
32945	7/8/22	5000	CS-Supplemental PR	\$ 346.31	2% NRS Re-pay Retirement
32946	7/8/22	5000	MA-Supplemental PR	\$ 205.87	2% NRS Re-pay Retirement
32947	7/8/22	5000	RR-Supplemental PR	\$ 1,001.46	2% NRS Re-pay Retirement
32948	7/14/22	1100	7/14/22 FICA	\$ 2,790.22	7/14/22 FICA
32949	7/14/22	2255	7/14/22 Def. Comp	\$ 250.00	NRS

A motion to approve all claims was made by Ty Phillips and was seconded by Dan Delozier. The motion passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO**

July’s rent to ACCO SIG/SIF were presented to the board in the amount of \$805.00. A motion was made by Dan Delozier to approve the rent to ACCO SIG/SIF for July 2022. The motion was seconded by Kirk Butler and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3 sitting in for Chris White, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER**

A motion was made by Kirk Butler and seconded by Ty Phillips to approve BPO #162. The motion passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED-#3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS**

The following solid waste claims were presented to the board for approval of payment:

<u>Date</u>	<u>Invoice #</u>	<u>County</u>	<u>District</u>	<u>Description</u>	<u>Amount</u>
6/30/22	718	GRANT	1	CHAINSAW	\$1,002.99
6/30/22	719	OCCEDB -ADMIN	ADMIN	JUNE 2022 ADMIN FEE	\$2,916.66
6/30/22	720	ROGERS	1,2,3	DUMP RO	\$26,824.00
6/30/22	721	WAGONER	1	CHAINSAW	\$1,340.96
6/30/22	722	OSAGE	1	DUMP RO	\$3,845.00
6/30/22	723	PAWNEE	3	DUMP RO	\$1,443.00
6/30/22	724	MAYES	1,2,3	DUMP RO	\$10,500.00
				<b>Total</b>	<b>\$46,869.62</b>

A motion to approve all claims was made by Ty Phillips. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT**

A financial report was provided to the board for review. A motion to approve the financial report was made by Delozier. The motion was seconded by Kirk Butler and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CEDS’ BUDGETS.**

Fiscal year 2023 budgets were received from CEDs’ 3,6, & 8. A motion to approve the budgets was made by Dan Delozier and seconded by Randy Thomas. The motion passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED’S**

All CEDs’ were eligible to receive a disbursement. The amounts were as follows: CED 1-\$58,549.71, CED 2-\$50,332.10, CED 3-\$48,762.88, CED 4-\$58,365.54, CED 5-\$39,458.17, CED 6-\$71,931.99, CED 7-\$46,527.14, and CED 8-\$99,920.21. A motion was made by Dan Delozier to approve the disbursements. The motion was seconded by Ty Phillips and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS**

A ETR contract for Adair County was presented to the board. The board recommended the ETR contract be tabled until the next board meeting. A motion was made by Dan Delozier to approve the disbursements. The motion was seconded by Sam Chandler and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.**

The following contracts for ETR projects were submitted to the board for signature:

Delaware	ETRCR1-21-3(07)14
Delaware	ETRCB1-21-2(18)18
Osage	ETRCR1-57-3(14)19
Osage	ETRCR1-57-2(15)19
Ottawa	ETRCB1-58-123(11)20
Ottawa	ETRCB1-58-1(13)20
Ottawa	ETRCB1-58-2(12)20

A motion to approve the extension was made by Ty Phillips for the ETR Extension’s. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**DISCUSSION AND POSSIBLE ACTION CONCERNING IIJA GRANTS AND FUNDING.**

No Action

**DISCUSSION OF ENGINEER’S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS’ REPORTS**

Randy Robinson handed out and discussed the press release on the “Top 20 Innovations for Rural Bridge Replacement and Repair”. Brandon Dudgeon with ODOT discussed 3 programs; CIRB, BFP, Small Cities Drilling Activities Drilling Funds. Brandon also discussed TAP applications and the process.

**NEW BUSINESS**

None.

**ADJOURNMENT**

A motion to adjourn was made by Randy Thomas. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:**

**Meeting adjourned**

# OCCEDB SIGN-IN

July 20, 2022

\*\*\*Please Print\*\*\*

<u>Name</u>	<u>County/Company</u>
1. <u>Donnie Hest</u>	<u>CED 8</u>
2. <u>[Signature]</u>	<u>Alta Vista Dist 1</u>
3. <u>[Signature]</u>	<u>HEIFER Dist 2</u>
4. <u>Lenae Clements</u>	<u>ODOT LG</u>
5. <u>TERRY BARNETT</u>	<u>PINNACLE</u>
6. <u>Jeremy Bullard</u>	<u>Letimer</u>
7. <u>Daniel Clements</u>	<u>CED 4</u>
8. <u>Kendall Wallace</u>	<u>CDOT</u>
9. <u>Kevin Lane</u>	<u>P&amp;K</u>
10. <u>Carla Dume</u>	<u>EST</u>
11. <u>John Northrop</u>	<u>CED 7</u>
12. <u>Steve Mock</u>	<u>CED 1</u>
13. <u>Jim W. Esu</u>	<u>CED 3</u>
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____
19. _____	_____
20. _____	_____

