

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: May 28, 2025

Time: 11:00 a.m.

Place: ACCO

429 NE 50th Street

Oklahoma City, OK 73105

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Ty Phillips called the meeting to order at 11:01 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present:

Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Board Members Absent:

Jeremy Bullard-CED #3.

David Poindexter-CED #1 was absent during roll call but arrived during agenda #17 at 11:22 am.

OCCEDB Staff Present: Randy Robinson and Melinda Anoatubby

Special Guests:

Guest: See attached sign in sheet(s).

4) READING OF THE MINUTES OF THE APRIL 30, 2025 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the April 30, 2025, board meeting were read individually. A motion was made by Kirk Butler to approve the April 30, 2025, minutes. The motion was seconded by Tomas Manske. The motion passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

5) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes:
33736	5/13/2025	NRS	\$ 275.00	Def. Comp 013-60009 for 5/13/25 PR
0	5/13/2025	NRS	\$ -	CREDIT - Retirement 013-80018 for 5/13/25 PR
33737	5/30/2025	NRS	\$ 275.00	Def. Comp 013-60009 for 5/30/25 PR
0	5/30/2025	NRS	\$ -	CREDIT - Retirement 013-80018 for 5/30/25 PR
33756	5/12/2025	FuelMan	\$ 206.99	Confirmation #323404432
33757	5/5/2025	Bank SNB	\$ 15.00	April 2025 Bank Fee (IIJA 4600)
33758	5/5/2025	Bank SNB	\$ 145.00	April 2025 Bank Fee (CED 2048)
CH # 3511	5/19/2025	SAI	\$ 3,092.75	Invoice #120289

33759	5/20/2025	MassMutual	\$ 300.23	May 2025 Disability Insurance
		Total	\$ 4,309.97	

A motion to approve all claims was made by Tomas Manske and was seconded by Reese Wedel. The motion passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

6) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount \$864.62. A motion was made by Kirk Butler to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Cacy Cribbs and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

7) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Tomas Manske and seconded by Larry Wood to approve BPO #195. The motion passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

8) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

The following claims were presented to the board for approval of reimbursement:

County	District	Amount	Project	Check #	DEQ Invoice	Notes
Admin		\$ 2,916.66	Admin Fee		1058	April 2025 Admin Fee
Admin		\$ 2,916.66	Admin Fee		1059	May 2025 Admin Fee
Bryan	2	\$ 4,750.00	Dump RO	1043	1060	300 Yards Dump RO
Bryan	3	\$ 3,325.00	Dump RO	1043	1060	210 Yards Dump RO
Muskogee	1	\$ 2,600.00	Dump RO	1044	1061	160 Yards
Muskogee	2	\$ 3,486.48	Dump RO	1044	1061	120 Yards
Muskogee	3	\$ 6,389.75	Dump RO	1044	1061	450 Yards/36.77- Tons
Harper	1	\$ 3,979.18	Dump RO	1045	1062	220 Yards/12.98 Tons
Harper	3	\$ 1,130.82	Dump RO	1045	1062	130 Yards/3.1 Tons
Osage	2	\$ 3,321.95	Dump RO	1046	1063	240 Yards
Creek	2	\$ 3,812.00	Dump RO	1047	1064	270 Yards/ 6.94 Tons
Woods	2	\$ 228.14	Dump RO	1048	1065	3 Yard
Lincoln	1	\$ 2,500.00	Dump RO	1049	1066	120 Yards/7.79 Tons
Lincoln	2	\$ 2,885.15	Dump RO	1049	1066	150 Yards/ 10.58 Tons
Lincoln	3	\$ 3,000.00	Dump RO	1049	1066	210 Yards / 10.68 Tons
Choctaw	1	\$ 5,630.00	Dump RO	1050	1067	120 Yards/ 27.82 Tons
Choctaw	2	\$ 2,135.00	Dump RO	1050	1067	180 Yards/ 6.35 Tons
Choctaw	3	\$ 2,790.00	Dump RO	1050	1067	200 Yards/16.78 Tons

Oklahoma	1	\$ 1,680.51	Dump RO	1051	1068	16 Labor Hours/12 Equipment Hours
Ottawa	2	\$ 4,200.00	Dump RO	1052	1069	1 (30) Yard Dump RO
Ottawa	3	\$ 4,200.00	Dump RO	1052	1069	1 (40) Yard Dump RO
Sequoyah	2	\$ 3,695.00	Dump RO	1053	1070	180 Yards/5.42 Tons
Sequoyah	3	\$ 8,025.00	Dump RO	1053	1070	258 Yards
Pawnee	1	\$ 1,408.00	Dump RO	1054	1071	60 Yards
Pawnee	2	\$ 3,478.37	Dump RO	1054	1071	150 Yards
Pawnee	3	\$ 5,115.00	Dump RO	1054	1071	210 Yards
Okfuskee	1	\$ 4,725.00	Dump RO	1055	1072	9 Dumps/270 Yards
Okfuskee	2	\$ 1,575.00	Dump RO	1055	1072	3 Dumps/ 90 Yards
Okfuskee	3	\$ 4,200.00	Dump RO	1055	1072	1 (30) Yard Dump RO
Johnston	1	\$ 4,317.36	Dump RO	1056	1073	12 Dumps/360 Yards
Johnston	2	\$ 3,724.80	Dump RO	1056	1073	12 Dumps/360 Yards/ 19.37 Tons
Johnston	3	\$ 2,075.14	Dump RO	1056	1073	3 Dumps/ 270 Yards/7.09 Tons
McClain	1	\$ 1,496.00	Dump RO	1057	1074	120 Yards
Caddo	1	\$ 3,248.48	Dump RO	1058	1075	7 Dumps/210 Yards/25.38 Tons
Caddo	3	\$ 2,017.40	Dump RO	1058	1075	4 Dumps/ 120 Yards/7.81 Tons
Caddo	1	\$ 23,500.00	Chipper	1059	1076	30" Boom Drum Mulcher/Sourcewell Model #FCB030-C.Eq. ID 70040
Cherokee	2	\$ 1,500.00	Chainsaw	1060	1077	1 Chainsaw/ 2 Pole Saws
Carter	1	\$ 1,500.00	Chainsaw	1061	1078	2 Chainsaw/ 1 Pole Saw
Ottawa	3	\$ 1,476.00	Chainsaw	1062	1079	4 Chainsaws
McClain	2	\$ 1,500.00	Chainsaw	1063	1080	4 Chainsaws/1 Oil
Rogers	1	\$ 5,000.00	Storm Debris	1064	1081	3928.25 Hours of Labor/ 5,156 Hours of Equipment
Johnston	2	\$ 5,000.00	Storm Debris		1082	119 Hours of Labor/ 119 Hours of Equipment
		\$ 139,945.53				

A motion to approve all claims was made by Cacy Cribbs. The motion was seconded by Tomas Manske and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

9) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE REMAINING SOLID WASTE FUNDS FOR FY 2025.

The board reviewed a spreadsheet of unprocessed claims that included the total awarded and the total submitted. The additional remaining funds amount is attributed to counties failing to submit the necessary documentation by the April 30th, 2025 deadline as outlined in the solid waste policy. A motion was made by Ty Phillips to utilize all available funding and disburse any additional funds to the counties. Furthermore, if any item exceeds the policy limit of \$5,000.00, it is authorized by OCCEDB representatives Melinda or Randy to collaborate with respective counties or districts to ensure that the purchase of equipment can be procured in a timely manner and that all documents as required by the policy can be submitted before our next board meeting for final approval. Tomas Manske seconded the motion and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

10) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

February 2025 financial reports were provided to the board for review. Tomas Manske made a motion to approve the February 2025 financial reports. The motion was seconded by Kirk Butler and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

11) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

All CED's were eligible to receive a disbursement. The amounts for May 2025 were as follows: CED 1-\$53,091.54, CED 2-\$34,205.32, CED 3-\$47,736.23, CED 4-\$39,359.12, CED 5-\$45,277.36, CED 6-\$47,124.61, CED 7-\$45,271.79 and CED 8-\$64,520.41. A motion was made by Cacy Cribbs to approve the disbursements. The motion was seconded by Larry Wood and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

12) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

NO ACTION

13) DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.

Melinda discussed the ETR Renewals will be mailed out next week.

NO ACTION

14) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJA GRANTS AND FUNDING.

The board was presented with accrued interest for April 2025 in the amount of \$63.25.

NO ACTION

15) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON LOW CARBON TRANSPORTATION MATERIALS (LCTM) GRANT APPLICATION.

NO ACTION

16) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE ACCOUNTING FIRM, CHERRY BEKAERT, IN ADVISING/DETERMNING CEDS BILLABLE RATES.

Randy discussed CED Managers met with Cherry Bekaert's firm on the billable rates.

NO ACTION

17) DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS.

A. FY 2025 EXPENDITURES AND DRAFT FY 2026 BUDGET

A draft of the 2025 expenditures and a draft of the FY 2026 budget was reviewed by the board.

B. FY 2026 CED BUDGETS & FY 2025 EXPENDITURE REPORTS ARE DUE BEFORE AUGUST 27, 2025, OCCEDB MEETING.

Randy discussed the deadlines for the CED's expenditure report for fiscal year 2025 and the new budget deadline for fiscal year 2026.

Randy handed out some papers that discussed HB 2758 and County Road and Bridge Funding. He also discussed that caps were removed for fiscal year 2025. However, these limits will return in fiscal year 2026, set at the same levels as in fiscal year 2025.

Melissa with ODOT discussed that ODOT is removing the Industrial Access and Lake Access Grants due to Legislature cuts. She also discussed that 39 counties are in the disaster flood area and those counties' need to get their information submitted ASAP for Emergency Relief, ER, funding on counties' Major Collector roads . The SCOUR Mitigation bundles are being let in August and there's approximately 350 sites total. CED managers need to get with ODOT Project Managers ASAP for federal STBG funds in FFY 2025. Remaining STBG funds in June will be allocated by OCCEDB. Rebalancing is wrapping up and should be completed soon. Steven Gauthé was promoted as the new Division Engineer for Local Government.

18) NEW BUSINESS

NONE

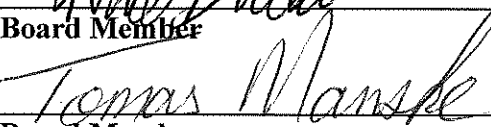
19) ADJOURNMENT

Ty Phillips declared having conducted the business of the OCCEDB, I now declare our meeting duly adjourned at 11:47 am.


Meeting adjourned



Board Member



Board Member



Board Member

6/25/2025

Date

OCCEDB

May 28, 2025

Please Print

	<u>Name</u>	<u>County/Company</u>
1.	Scott Bruns	CE-D-2
2.	Shelly Moody	CE-D-6
3.	TERRY BARNETT	PINNACLE
4.	AARON ADKINS	PINNACLE
5.	RYAN MARTIN	PINNACLE
6.	Rod Cleveland	Cleveland
7.	John Kenerson	ODOT
8.	Hunter McLomack	ODOT LG
9.	Michelle Lovematt	ODOT LG
10.	Jessica Lee	ODOT
11.	Jakob Foster	ODOT
12.	Sarah Hamby	ODOT LG
13.	Nick Willard	ODOT LG
14.	Lesley Shedeck	SRLS
15.	Jessicca Hankins	ODOT LG
16.	Aaron Wallace	ODOT LG
17.	Tommy Hoover	ODOT LG
18.	John Northrup	CE-D-7
19.	Kevin Lane	PER
20.	Debbie Kenwright	CEC

OCCEDB

May 28, 2025

Please Print

	<u>Name</u>	<u>County/Company</u>
1.	Amber Mitchell	ODOT LG
2.	Tim Pehson	ODOT LG
3.	Larry Wood	Adair Co. 3
4.	Rebecca Alvarez	CED1 / Gwy
5.	Gregory Macey	Noble 2
6.	Melissa Davis	ODOT-LG
7.	Marty Taylor	Shufertree
8.	Nate Ross	Alfa
9.	Daniel Clements	CEDH
10.	Donnie Hed	CEDS
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