Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **April 6, 2023** Time: 11:30 a.m. Place: ACCO

429 NE 50th St OKC, OK 73105

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:02 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present: Mitch Antle-CED #1, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Sam Chandler-CED #2 was absent during roll call but came in on agenda #9.

OCCEDB Staff Present: Randy Robinson & Melinda Anoatubby

Special Guests:

Guest: See attached sign in sheet(s).

READING OF THE MINUTES OF THE FEBRUARY 22, 2023 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the February 22, 2023 board meeting were read individually. A motion was made by Ty Phillips to approve the February 22, 2023 minutes. The motion was seconded by Kirk Butler. The motion passed as follows: **Aye:** Mitch Antle-CED #1, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7. Max Hess-CED #8.

Nay: None Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

4/6/23 OCCEDB	Board Met	ting_	Agenda # 5		
Voucher/Check #	Date	Vendor	Amount	Notes:	
		•	•	·	
33126	3/13/23	NRS	\$ 250.00	3/13/23 Def. Comp 013-60009	
33127	3/13/23	NRS	\$ 1,075.00	3/13/23 Retirement 013-80018	
33129	3/6/23	Bank SNB	\$ 84.40	FEB 2023 Bank Fee - 2048	
33130	3/6/23	Bank SNB	\$ 12.00	FEB 2023 Bank Fee - 4600-IIJA	
33131	3/7/23	Fuelman	\$ 234.20	Feb 2023 - FuelMan NP63977496	
33132	3/20/23	MassMutual	\$ 300.23	March 2023 Disability Insurance	
33135	3/30/23	NRS	\$ 250.00	3/30/23 Def. Comp 013-60009	
33136	3/30/23	NRS	\$ 1,075.00	3/30/23 Retirement 013-80018	
CHECK # 3426	3/30/23	OACE	\$ 50.00	Randy Robinson membership fee	
		TOTAL	\$ 3,330.83		

A motion to approve all claims was made by Kirk Butler and was seconded by Ty Phillips. The motion passed as follows: **Aye:** Mitch Antle-CED #1, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None.

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO SIG/SIF were presented to the board in the amount of \$805.00, \$805.00, \$4,582.55, and 5,807.93. A motion was made by Ty Phillips to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Jeremy Bullard and passed as follows:

Ave: Mitch Antle-CED #1, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None. Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Ty Phillips and seconded by Darry Stacy to approve BPO #170. The motion passed as follows: Aye: Mitch Antle-CED #1, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None. Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

The following claims were presented to the board for approval of reimbursement:

DEQ Inv#:	Date:	County:	District:	Description:	Amount:
765	3/31/23	ADMIN		March 2023 Admin Fee	\$ 2,916.66
766	3/13/23	Marshall	1	Chainsaws	\$ 1,497.94
767	3/13/23	Cherokee	3	Chipper	\$ 14,294.35
768	3/13/23	Cherokee	1	Chainsaws	\$ 1,494.81
769	3/13/23	Jackson	2	Chainsaws	\$ 1,500.00
770	3/13/23	Ottawa	2	Chipper	\$ 30,000.00
771	3/13/23	Garvin	1	Chainsaw	\$ 1,500.00
772	3/13/23	Murray	2	Dump Roll Off	\$ 4,200.00
773	3/13/23	Major	2	Chainsaws	\$ 1,448.98
774	3/23/23	LATIMER	1	Chipper	\$ 30,000.00
				Total	\$ 88,852.74

A motion to approve all claims was made by Ty Phillips. The motion was seconded by Darry Stacy and passed as follows: Aye: Mitch Antle-CED #1, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nav: None. Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

A financial report was provided to the board for review. A motion to approve the financial report was made by Kirk Butler. The motion was seconded by Ty Phillips and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nav: None. Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$54,058.32, CED 2-\$33,920.62, CED 3-\$47,945.69, CED 4-\$39,176.61, CED 5-\$41,541.54, CED 6-\$47,865.07, CED 7-\$45,789.97 and CED 8-\$66,452.43. A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Darry Stacy

and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None. Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

Caddo County-Project # ETRCR6-8-2(19)23. A motion to approve the contract was made by Ty Phillips The motion was seconded by Darry Stacy and passed as follows:

Ave: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None. Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING CHANGING BANKS.

No Action

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING HIJA GRANTS AND FUNDING.

It was discussed that the project bundles approved by OCCEDB will require flexibility for ODOT to move projects out or into the bundles as deemed fit to maximize the grants' success. The project bundles approved by OCCEDB in March were based on information on known CIRB project opportunities. It was further discussed that the bundle rankings would remain the same as what was approved by OCCEDB in March.

A motion was made by Darry Stacy to allow ODOT's project bundle flexibility and to affirm bundle rankings that were approved in March. The motion was seconded by Ty Phillips. The motion passed as follows:

Ave: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nav: None. Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING CED 5 BOARD'S REQUEST TO HAVE OCCEDB SEEK A LEGAL OPINION CONCERNING THE AUTHORITY OF A CED BOARD TO ACCEPT OR DENY COUNTY MEMBERSHIP.

Darry Stacy discussed whether or not a legal opinion is needed for OCCEDB, concerning the authority of OCCEDB and the CED board to accept or deny county membership. A motion was made by Darry Stacy to seek a legal opinion. The motion was seconded by Mitch Antle. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None. Abstain: None

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED **MANAGERS' REPORTS**

Randy Robinson discussed the Elk City auction revenues. Randy also handed out the Solid Waste Program from 2016 – March 2023 showing what counties have benefited from the program. ODOT formed a Multi-dimensional Digital Delivery Technical Committee and will be seeking from OCCEDB a representative from a CED that provides design to

serve on the committee. Shelly Williams, ODOT discussed Industrial Lake Access, MRDAFF and TAP. ODOT and the consultants chosen to apply for grants, will be reaching out to the CED managers to collect grant information.

NEW BUSINESS

None

ADJOURNMENT

A motion to adjourn was made by Ty Phillips. The motion was seconded by Darry Stacy and passed as follows: Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None. Abstain: None

Meeting adjourned

OCCEDB SIGN-IN

April 6, 2023
Please Print

<u>Name</u>

County/Company

1 Lebecca Alvarez	Guy CEDI
2. JERRY BARNETT	PINNACLE
3. AShler Simmons	Pinnaul
4. Lauren Muggenborg	Pinnacle
5. John Ling	Graham Avetinas
6. Daniel Cements	CEDA
7. Lenae Clements	0001
8. JEFF BURIN	CADDO CO DE
9. Mital Awne	WASHWAYON CO
10. Rob Endicott	Cherokee Nation
11. Jeon BRIANS	CED-2
12. Miks Fugaris	D 17AWA 10.
13. John Northup	CED 7
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