

Oklahoma Cooperative Circuit Engineering Districts Board

**Minutes**

Regular Board Meeting

Date: April 30, 2025

Time: 11:00 a.m.

Place: ACCO

429 NE 50<sup>th</sup> Street

OKC, OK 73105

**CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.**

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Ty Phillips called the meeting to order at 11:05 a.m. OCCEDB staff member, Randy Robinson, called roll; attendance was as follows:

**Board Members Present:**

Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel, CED #8.

**Board Members Absent:**

David Poindexter-CED #1, Jeremy Bullard-CED #3

**OCCEDB Staff Present:** Randy Robinson

**Special Guests:**

**Guest:** See attached sign in sheet(s).

**4) READING OF THE MINUTES OF THE JANUARY 29, 2025 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.**

The minutes from the April 3, 2025, board meeting was read individually. A motion was made by Tomas Manske to approve the April 3, 2025, minutes. The motion was seconded by Kirk Butler. The motion passed as follows:

Aye: Larry Wood-CED #2, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel, CED #8.

Nay: None

Abstain: Cacy Cribbs-CED #4

**5) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.**

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes
33716	4/11/2025	NRS	\$ 275.00	Def. Comp 013-60009 for 4/11/25 PR
33719	4/28/2025	NRS	\$ 275.00	Def. Comp 013-60009 for 4/28/25 PR
0	4/28/2025	NRS	\$ -	CREDIT - Retirement 013-80018 for 4/28/25 PR
0	4/11/2025	NRS	\$ -	CREDIT - Retirement 013-80018 for 4/11/25 PR
33727	4/7/2025	Bank SNB	\$ 15.00	March 2025 Bank Fee (IUA 4600)
33728	4/7/2025	Bank SNB	\$ 145.00	March 2025 Bank Fee (CED 2048)
33729	4/10/2025	FuelMan	\$ 275.60	Confirmation # 319044860
CH #3508	4/24/2025	SAI	\$ 4,760.50	Invoice #120000
CH #3509	4/24/2025	SAI	\$ 4,598.00	Invoice #120205
			<b>Total</b>	
			\$ 10,344.10	

A motion to approve all claims was made by Cacy Cribbs and was seconded by Reese Wedel. The motion passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

**6) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.**

A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount of \$4,236.24 and \$864.62. A motion was made by Kirk Butler to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Larry Wood and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

**7) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.**

A motion was made by Tomas Manske and seconded by Larry Wood to approve BPO #194. The motion was passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

**8) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.**

NO ACTION

**9) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.**

March 2025 financial reports were provided to the board for review. Kirk Butler made a motion to approve the January 2025 financial reports. The motion was seconded by Reese Wedel and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

**10) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING CED INTERLOCAL AGREEMENTS AND COUNTY RESOLUTIONS.**

OCCEDB has been given all CED interlocal Agreements and county resolutions. NO ACTION

**11) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.**

All CEDs' were eligible to receive a disbursement. The amounts for March 2025 were as follows: CED 4-\$44,917.67. (OCCEDB received CED 4 Interlocal Agreement) The amounts for April 2025 were as follows: CED 1-\$53,951.68, CED 2-\$34,563.24, CED 3-\$48,444.87, CED 4-\$39,819.32, CED 5-\$45,926.69, CED 6-\$47,821.24, CED 7-\$45,910.12 and CED 8-\$65,678.32. A motion was made by Cacy Cribbs to approve the disbursements. The motion was seconded by Tomas Manske and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

**12) DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING CED AUCTION DISBURSEMENT.**

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED #1-\$13,261.97, CED #2-\$7,786.87, CED #3-\$24,842.49, CED #4-\$14,591.11, CED #5-\$15,374.88, CED #6-\$18,547.28, CED #7-\$31,034.20, CED #8-\$24,509.70. A motion was made by Cacy Cribbs to approve the disbursements to the CEDs. The motion was seconded by Tomas Manske and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

**13) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.**

The following contracts for ETR projects were submitted to the board for signature:

Pawnee County – ETRCR1-59-3(07)25; \$200,000.00; Reimbursement source – ODOT Lake Access Grant

A motion was made by Kirk Butler to approve the ETR contract. The motion was seconded by Reese Wedel and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

**14) DISCUSSION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.**

NO ACTION

**15) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJA GRANTS AND FUNDING.**

The board was presented with accrued interest for March 2025 in the amount of \$61.12.

NO ACTION

**16) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON LOW CARBON TRANSPORTATION MATERIALS (LCTM) GRANT APPLICATION.**

NO ACTION

**17) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ENTERING INTO A CONTRACT WITH ACCOUNTING FIRM, CHERRY BEKAERT, IN ADVISING/DETERMINING CEDS BILLABLE RATES.**

Two documents, "Master Services Agreement" and "Statement of Work", were provided as handouts to the Board. Randy discussed the Statement of Work under Phase 1, OCCEDB would facilitate with those CEDs interested, in a day of training with this firm. The intent would be to have standardized/transparent method(s) in CEDs' billable rates determination process. Billable rates are required when providing services for counties working through ODOT using federal or state funding. This Phase 1 expense is estimated to be approximately \$5,000. Phase 2 would require those CEDs interested, to enter into separate agreements/payments with this firm. A motion was made by Ty Phillips to approve the OCCEDB Executive Director to sign referenced documents of behalf of the Board. The motion was seconded by Larry Wood and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

**18) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON ENGINEER'S REPORT. TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS.**

Randy discussed his attendance at the 2025 NACE (National Association of County Engineers) Conference in Schaumburg, IL and the opportunity for Commissioners to attend 2026 NACE Conference in Arlington, TX. Discussed HB 2758 passing out of the Senate Appropriations Committee and now going to the Senate Floor for approval. Counties will need to send (email) OHP Troop S dealing with any bridge weight limit postings for the patrol to enforce. Also, Randy attended Choctaw county board meeting and answered questions from the 2 new County Commissioners and District 2 Commissioner that has been in office for only 2 years. ODOT introduced Daniel Nguyen, who is Director of Project Delivery. ODOT's MrDaf (Municipal Road Drilling Activity Fund) is taking applications from small cities under 15,000 population that have road damage from the oil field industry. Federal STBG funding/projects due at the end of May with any funding remaining will be allocated by OCCEDB in June. ER (Emergency Relief) funding due to flooding and damaging counties' Major Collector Roads requires counties to document, pictures, Lat/Long, estimates, costs, etc., to be in position to recover funding, if there is a Presidential Disaster Declaration. The federally funded program repairing scour issues at county/city bridges continues with the next list of projects numbering 300 bridge sites.

**19) NEW BUSINESS**

NONE

**20) ADJOURNMENT**

A motion was made by Tomas Manske to adjourn at 11:41am and was seconded by Kirk Butler and passed as follows:

Aye: Larry Wood-CED #2, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

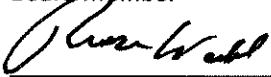
Abstain: None



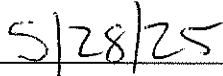
Board Member



Board Member



Board Member



Date

# OCCEDB


April 30, 2025  
\*\*\*Please Print\*\*\*

	<u>Name</u>	<u>County/Company</u>
1.	Scott Britans	CEC-2
2.	TERRY BARNETT	PINNACLE
3.	Daniel Clemons	CEC 4
4.	John Northrup	CEC 7
5.	Lesley Shedeck	SRLS
6.	Gentry Taylor	Shuterra
7.	Rebecca Alvarez	CEC 1 / Guy
8.	Dan Sledge	Texas
9.	Nate Ross	Alfa
10.	Donnie Head	CEC 8
11.	Aaron Wallace	ODOT - LG
12.	Tommy Hoover	ODOT - LG
13.	Jessica Hankins	ODOT - LG
14.	Sarah Hamby	ODOT - LG
15.	Hunter Mcbarnack	ODOT - LG
16.	Amber Mitchell	ODOT - LG
17.	Michelle Leverett	ODOT LG
18.	Tim Pehron	ODOT LG
19.	Julianne Halliday	ODOT LG
20.	Kevin Lane	PER

# OCCEDB

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	<u>Name</u>	<u>County/Company</u>
1.		CBC/CIM
2.	Josh Dossey	Cimarron Surveying
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