

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **January 26, 2022**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK 73105

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:02 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present: Sam Chandler-CED #2, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Tim Bingham-CED #7, Max Hess-CED #8.

Board Members Absent: Chris White-CED #3, Dan Delozier-CED 1

OCCEDB Staff Present: Randy Robinson, Melinda Anoatubby

Guest: Shelly Moody-CED 6, John Blickensderfer-CED 1, John Northup-CED 7, Scott Brians-CED 2, Carla Bonner - EST, Betty Freeman – ODOT, Shelly Williams – ODOT, Donnie Head CED 8, Marc Hader Canadian Dist. 1, Lenae Clements – ODOT-LG, Zach Cavett-Payne County.

READING OF THE MINUTES OF THE November 17, 2021 MEETING AND APPROVAL OR MODIFICATION OF THE SAME

The minutes from the November 17, 2021 board meeting were read individually. A motion was made by Darry Stacy to approve the November 17, 2021 minutes. The motion was seconded by Ty Phillips. The motion passed as follows:

Aye: Sam Chandler-CED #2, Randy Thomas-CED #4, Tim Bingham-CED #7, Max Hess-CED #8. Darry Stacy-CED #5 Ty Phillips-CED #6

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON CLAIMS

The following claims were presented to the board for approval of payment: Fuelman in the amount of \$236.92 & \$218.81, MassMutual in the amounts of \$300.23, \$300.23, \$300.23, \$300.23, Nationwide in the amounts of \$1025.00, \$1,025.00, \$1,025.00, \$1,025.00, \$487.50, \$487.50, \$487.50, \$487.50, and \$156.00, Bank SNB bank fees \$77.32 and \$77.48. A motion to approve all claims was made by Tim Bingham and was seconded by Ty Phillips. The motion passed as follows:

Aye: Sam Chandler-CED #2, Randy Thomas-CED #4, Darry Stacy-CED #5, Max Hess-CED #8. Ty Phillips-CED #6 Tim Bingham-CED #7

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$4,252.87 & \$6,718.76. ACCO SIG/SIF in the amount of \$1,482.00. A motion was made by Ty Phillips to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Tim Bingham and passed as follows:

Aye: Sam Chandler-CED #2, Randy Thomas-CED #4, Darry Stacy-CED #5, Max Hess-CED #8. Ty Phillips-CED #6 Tim Bingham-CED #7

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS

The following solid waste claims were presented to the board for approval of payment:

November 2021 Admin Fee - \$2,916.99

December 2021 Admin Fee - \$2,916.99
Marshall County Dist 3 - \$2,476.95
Carter County Dist 1 - \$2,500.00
Custer County Dist 3 - \$2,434.89
Logan County Dist 3 - \$3,000.00
Stephens County Dist 3 - \$1,800.00

A motion to approve all claims was made by Darry Stacy. The motion was seconded by Tim Bingham and passed as follows:

Aye: Sam Chandler-CED #2, Randy Thomas-CED #4, Ty Phillips-CED #6, Max Hess-CED #8. Darry Stacy-CED #5, Tim Bingham-CED #7
Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER

A motion was made by Tim Bingham and seconded by Darry Stacy to approve BPO #156. The motion passed as follows:

Aye: Sam Chandler-CED #2, Randy Thomas-CED #4, Ty Phillips-CED #6, Max Hess-CED #8. Darry Stacy-CED #5, Tim Bingham-CED #7
Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT

A financial report was provided to the board for review. A motion to approve the financial report was made by Ty Phillips. The motion was seconded by Randy Thomas and passed as follows:

Aye: Sam Chandler-CED #2, Darry Stacy-CED #5, Tim Bingham-CED #7, Max Hess-CED #8. Randy Thomas-CED #4 Ty Phillips-CED #6
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$173,478.13, CED 2-\$108,476.42, CED 3-\$152,432.47, CED 4-\$125,774.57, CED 5-\$132,425.01, CED 6-\$154,923.53, CED 7-\$147,625.83 and CED 8-\$215,130.96. A motion was made by Tim Bingham to approve the disbursements. The motion was seconded by Darry Stacy and passed as follows:

Aye: Sam Chandler-CED #2, Randy Thomas-CED #4, Ty Phillips-CED #6, Max Hess-CED #8. Tim Bingham-CED #7 Darry Stacy-CED #5
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS

The following contracts for ETR projects were submitted to the board for signature:

Noble County – Project # ETRCR8-52-3(19)22. A motion to approve the contracts was made by Tim Bingham. The motion was seconded by Randy Thomas and passed as follows:

Aye: Sam Chandler-CED #2, Darry Stacy-CED #5, Ty Phillips-CED #6, Max Hess-CED #8. Randy Thomas-CED #4 Tim Bingham-CED #7
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING THE ELECTION OF OCCEDB OFFICERS

A motion was made by Darry Stacy to reaffirm the executive board members for President (Max Hess), Vice-President (Dan Delozier) and Secretary/Treasurer (Darry Stacy). The motion was seconded by Ty Phillips and passed as follows:

Aye: Sam Chandler-CED #2, Randy Thomas-CED #4, Tim Bingham-CED #7, Max Hess-CED #8. Darry Stacy-CED #5 Ty Phillips-CED #6
Nay: none.

DISCUSSION OF ENGINEER’S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS’ REPORTS

Randy Robinson discussed the Inspection Report, a 2 year safety bridge inspection report, new federal bridge formula program, and 2 specific Shell bills dealing with CEDs. Randy handed out the ACCO Legislative Committee meeting agenda that included many house bills to be informed of. Legislature starts on February 7, 2022. Randy described legislation that was filed this session, including bills that ACCO filed. Randy also discussed the County Highway Design Manual that will be on the next board meeting’s agenda items. Randy also discussed the Summary Budget Comparison Report to show that OCCEDB budget to actuals. Chris Schroder, ACCO – discussed addressing the CIRB CAP. Shelly Williams with ODOT described the LOFT report on the CIRB program and the final meeting with ODOT on 2/17/22, new Turnpike accesses, and CIRB rebalancing due April 30, 2022. Shelly also discussed ODOT project managers will be reaching out to each county commissioner in regards to the Emergency Relief projects.

NEW BUSINESS

None.

ADJOURNMENT

A motion to adjourn was made by Tim Bingham. The motion was seconded by Darry Stacy and passed as follows:

Aye: Sam Chandler-CED #2, Randy Thomas-CED #4, Ty Phillips-CED #6, Max Hess-CED #8. Darry Stacy-CED #5 Tim Bingham-CED #7

Nay: none.

Meeting adjourned