

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **November 14, 2024**

Time: 11:00 a.m.

Place: Embassy Suites
2501 Conference Dr.
Norman, OK 73069

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:00 a.m. OCCEDB staff member, Randy Robinson, called roll; attendance was as follows:

Board Members Present:

Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Kirk Butler-CED #7, Max Hess-CED #8.

Board Members Absent: Ty Phillips (CED #6)

Alternate Member: Kirk Painter (CED #6)

OCCEDB Staff Present: Randy Robinson

Special Guests:

Guest: See attached sign in sheet(s).

READING OF THE MINUTES OF THE OCTOBER 31, 2024 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the October 31, 2024, board meeting was read individually. A motion was made by Tomas Manske to approve the October 31, 2024, minutes. The motion was seconded by Jeremy Bullard. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Kirk Painter-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes:
33598	11/14/2024	NRS	\$ 1,169.25	Retirement 013-80018 for 11/14/24 PR
33599	11/14/2024	NRS	\$ 275.00	Def. Comp 013-60009 for 11/14/24 PR
33600	11/29/2024	NRS	\$ 1,169.25	Retirement 013-80018 for 11/29/24 PR
33601	11/29/2024	NRS	\$ 275.00	Def. Comp 013-60009 for 11/29/24 PR
33616	11/5/2024	FuelMan	\$ 238.88	Confirmation # 297068178
33617	11/5/2024	Bank SNB	\$ 15.00	October 2024 Bank Fee (IIJA 4600)
33618	11/5/2024	Bank SNB	\$ 145.00	October 2024 Bank Fee (CED 2048)
		TOTAL	\$ 3,287.38	

A motion to approve all claims was made by Mitch Antle and was seconded by Sam Chandler. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Kirk Painter-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount of \$4,337.29 and \$864.62. A motion was made by Sam Chandler to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Kirk Painter-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Jeremy Bullard and seconded by Tomas Manske to approve BPO #189. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Kirk Painter-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

The following claims were presented to the board for approval of reimbursement:

County	District	Amount	Project	Check #	DEQ Invoice	Notes
Admin		\$ 2,916.66	Admin Fee		1006	November 2024 Admin Fee
Coal	1	\$ 4,200.00	DRO	996	1007	Centrahoma/Tupelo - 12 Dumps, 270 yards, 7.28 tons
Coal	2	\$ 4,200.00	DRO	996	1007	Cottonwood - 8 Dumps, 240 yards, 26.01 tons
Coal	3	\$ 4,200.00	DRO	996	1007	Clarita - 12 Dumps, 252 yards
Delaware	2	\$ 1,500.00	Chainsaw	997	1008	5 Chainsaws
Pottawatomie	2	\$ 1,500.00	Chainsaw	998	1009	2 Chainsaw, 1 Prunner
Wagoner	3	\$ 1,500.00	Chainsaw	999	1010	2 Chainsaws
Okfuskee	1	\$ 1,469.97	Chainsaw	1000	1011	3 Chainsaws/ 3 Chains
Payne		\$ 4,500.00	Envir. Officer	1001	1012	August 2024, September 2024, October 2024 Reports
	Total	\$ 25,986.63				

A motion to approve all claims was made by Tomas Manske. The motion was seconded by Kirk Butler and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Kirk Painter-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.
NO ACTION**

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

NO ACTION

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJA GRANTS AND FUNDING.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING MARCH 7-8, 2025 ELK CITY AUCTION.

A motion to approve the agreement was made by Kirk Painter. The motion was seconded by Mitch Antle and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Kirk Painter-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING CED #8 & OCCEDB PURCHASE AGREEMENT FOR IPAD'S AND ACCESSORIES.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON LOW CARBON TRANSPORTATION MATERIALS (LCTM) GRANT APPLICATION.

General discussion on grant, status and deadline.

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Discussion on new County Commissioner training and requesting a board member to attend to offer their expertise. Matthew Mitchell from ODOT made staff introductions.

NEW BUSINESS

NONE

ADJOURNMENT

A motion to adjourn at 11:13am was made by Tomas Manske. The motion was seconded by Sam Chandler and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Kirk Painter-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

Meeting adjourned