Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **November 29, 2023**
Time: 11:00 a.m.
Place: ACCO
429 NE 50th Street
Oklahoma City, OK 73071

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.
The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:01 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present:
Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4
Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Board Members Absent:

OCCEDB Staff Present: Randy Robinson & Melinda Anoatubby

Special Guests:

Guest: See attached sign in sheet(s).

READING OF THE MINUTES OF THE SEPTEMBER 27, 2023 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.
The minutes from the November 2, 2023 board meeting were read individually. A motion was made by Ty Phillips to approve the November 2, 2023 minutes. The motion was seconded by Jeremy Bullard. The motion passed as follows:
Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.
Nay: None
Abstain: Cacy Cribbs-CED #4

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.
The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes:
33321	11/10/23	NRS	$ 1,144.25	Retirement 013-80018 for 11/13/23 PR
33322	11/10/23	NRS	$ 275.00	Def. Comp 013-60009 for 11/13/23 PR
33323	10/31/23	Deluxe	$ 454.89	Invoice # 9002919850 Checks for bank
33324	11/10/23	Fuelman	$ 287.04	Confirmation #245701355
33325	11/6/23	Bank SNB	$ 15.00	October 2023 Bank Fee
33326	11/6/23	Bank SNB	$ 91.00	October 2023 Bank Fee
33330	11/28/23	NRS	$ 1,144.25	Retirement 013-80018 for 11/28/23 PR
33331	11/28/23	NRS	$ 275.00	Def. Comp 013-60009 for 11/28/23 PR
33333	11/20/23	MassMutual	$ 300.23	October 2023 Disability Insurance
CH #3453	11/22/23	SAI	$ 3,483.00	Invoice #118718
		TOTAL	$ 7,469.66	

A motion to approve all claims was made by Mitch Antle and was seconded by Kirk Butler. The motion passed as follows:
Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.
Nay: None
Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.
A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount of $4,243.20, $3,925.71 and $837.00. A motion was made by Cacy Cribbs to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Ty Phillips and passed as follows:
Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.
Nay: None
Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.
A motion was made by Kirk Butler and seconded by Jeremy Bullard to approve BPO #178. The motion passed as follows:
Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.
Nay: None
Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.
The following claims were presented to the board for approval of reimbursement:

DEQ Inv #:	Check #	County:	District:	Description:	Amount:	NOTES:	
879		ADMIN		Admin Fee	$ 3,181.81	November 2023 Admin Fee	
880	881	Payne	3	Chipper	$ 28,000.00	2023 Vermeer BC100XL	
881	882	Cimarron	1	Chainsaw	$ 1,500.00	1 Chainsaw, 1 prunner, 2 battery, 1 charger	
882	883	Latimer	2	Chainsaw	$ 1,355.77	3 Chainsaws, oil, file, wedge, chains	
883	884	Pawnee	3	Chainsaw	$ 1,491.98	1 Chainsaw, 1 pole saw, 1 bar	
884	885	Custer	3	Chainsaw	$ 1,449.99	1 Chainsaw, 2 battery, 1 charger, 10 chains, freight	
885	886	Cimarron	2	Dump RO	$ 2,500.00	30 YD Standard Bathtub	
886	887	Pottawatomie	3	Dump RO	$ 3,000.00	7 - 30 YD Dump RO	
887	888	Adair	3	Chainsaw	$ 1,500.00	2 Chainsaw/2 Casess	
888	889	Garvin	2	Chainsaw	$ 1,349.97	2 Chainsaw/1 Pruner	
889	890	Dewey	3	Chainsaw	$ 1,489.85	4 Chainsaws, 1 case, 4 chains	
890	891	Mayes	1	Chainsaw	$ 1,500.00	1 Chainsaw/3 Pruners	
				TOTAL	$ 48,319.37		

A motion to approve all claims was made by Cacy Cribbs. The motion was seconded by Sam Chandler and passed as follows:
Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.
Nay: None
Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.
A financial report was provided to the board for review. A motion to approve the financial report was made by Mitch Antle. The motion was seconded by Ty Phillips and passed as follows:
Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.
Nay: None
Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.
All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-$52,953.16, CED 2-$33,056.29, CED 3-$47,217.74, CED 4-$38,404.11, CED 5-$44,665.89, CED 6-$46,567.81, CED 7-$44,660.89 and CED 8-$64,685.35 A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Jeremy Bullard and passed as follows:
Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.
Nay: None
Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.
The following contracts for ETR projects were submitted to the board for signature:

1. McIntosh County – ETRCR2-46-3(26)24; $75,000.00
2. Johnston County - ETRCB4-35-1(10)24; $26,500.00

A motion to approve the contract was made by Sam Chandler. The motion was seconded by Mitch Antle and passed as follows:
Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.
Nay: None
Abstain: None

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.
NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IIJA GRANTS AND FUNDING.
NO ACTION

DISCUSSION AND POSSIBLE ACTION REGARDING MARCH 8-9TH, 2024 ELK CITY AUCTION.
A motion was made by Ty Phillips to inter into an interlocal agreement between CED #7 and OCCEDB for the March 8-9th, 2024 Elk City Auction. The motion was seconded by Cacy Cribbs.
Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.
Nay: None
Abstain: None

DISCUSSION AND POSSIBLE ACTION REGARDING CANCELLATION OF THE DECEMBER 13, 2024 OCCEDB REGULAR BOARD MEETING.

A motion was made by Mitch Antle to cancel the December 13, 2024 Regular Board Meeting. The motion was seconded by Kirk Butler.

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING CED#7 FY 2024 BUDGET REVISION.

A motion was made by Mitch Antle to accept CED #7 2024 Budget Revision. The motion was seconded by Cacy Cribbs.

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy Robinson discussed the Elk City Auction will be March 8-9, 2024. The deadline to submit equipment in the auction is February 6, 2024. Delivery dates for the auction are February 7- March 4th, 2024. Randy discussed that the new OCCEDB vehicle was picked. The 2012 Santa Fe will be going to CED #7's yard until the auction. Randy also discussed that he will be meeting with some senators next week in regards to county roads. Randy also discussed that the scour packs should come out Friday.

NEW BUSINESS
NONE

ADJOURNMENT

A motion to adjourn was made by Sam Chandler. The motion was seconded by Ty Phillips and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4 Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

Meeting adjourned

Board Member

Board Member

Board Member

1/31/24
Date

OCCEDB SIGN-IN

November 29, 2023

Please Print

	Name	County/Company
1.	Scott Brians	CED-2
2.	Howard Peterson	ADS-Pipe
3.	Erik Zoellner	Okmulgee County
4.	Roy W Blevins	Johnston D1
5.	Tonya Manske	Canadian
6.	Terry Barnett	Pinnacle
7.	Caleb Bonner	ECT
8.	John Northup	CED 7
9.	Rebecca Alvarez	BLV
10.	Shelly Moody	CED6
11.	Daniel Clements	CED4
12.	Nate Ross	AIS 3
13.	Bobby Whitaker	Cherokee
14.	Larry Wood	Adair
15.	[illegible]	CED 3
16.	[illegible]	Cleveland
17.	[illegible]	Bryan Co 2
18.		
19.		
20.		