

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **October 30, 2025**
Time: 11:00 a.m.
Place: Embassy Suites
2501 Conference Dr.
Norman, OK 73069

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Ty Phillips called the meeting to order at 11:00 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present:

David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Board Members Absent: Cacy Cribbs-CED #4 absent during roll call but came in on agenda #9 at 11:09 am.

Recognition of Attendees: attendees introduced themselves in the room.

Guest: See attached sign in sheet(s)

OCCEDB Staff Present: Randy Robinson and Melinda Anoatubby

Special Guests:

5) READING OF THE MINUTES OF THE SEPTEMBER 24, 2025 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the September 24, 2025, board meeting were read individually. A motion was made by Tomas Manske to approve the September 24, 2025, minutes. The motion was seconded by Jeremy Bullard. The motion passed as follows:
Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

6) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

heck #	Date	Vendor	Amount	Notes:
33865	10/13/2025	NRS	\$ 275.00	Def. Comp 013-60009 for 10/13/2025 PR
33866	10/13/2025	NRS	\$ 1,187.75	Retirement 013-80018 for 10/13/2025
33867	10/30/2025	NRS	\$ 275.00	Def. Comp 013-60009 for 10/30/2025 PR
33868	10/30/2025	NRS	\$ 1,187.75	Retirement 013-80018 for 10/30/2025
33869	10/7/2025	FuelMan	\$ 187.75	Confirmation #337337720
33870	10/6/2025	Bank SNB	\$ 15.00	September 2025 Bank Fee (IJA 4600)
33871	10/6/2025	Bank SNB	\$ 173.05	September 2025 Bank Fee (CED 2048)
33872	10/6/2025	Bank SNB	\$ 5.00	September 2025 Bank Fee (SW 6020)
CH #3529	10/28/2025	OACE	\$ 50.00	Randy Robinson OACE 2025 Membership Fee
CH #3530	10/27/2025	Coffee Laswon Fields	\$ 2,000.00	October 2025 Invoice #2952
33873	10/20/2025	MassMutual	\$ 300.23	October 2025 MassMutual
		TOTAL	\$ 5,656.53	

A motion to approve all claims was made by Kirk Butler and was seconded by Larry Wood. The motion passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

7) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount \$885.37 and \$12,748.17. A motion was made by Tomas Manske to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Kirk Butler and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

8) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Kirk Butler and seconded by David Poindexter to approve BPO #200. The motion passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

9) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

The following claims were presented to the board for approval of reimbursement:

			Project	Check #	DEQ Invoice	Notes
Admin	0	\$ 3,181.81	Admin Fee	0	1117	October 2025 Admin Fee
Bryan	2	\$ 1,500.00	Chainsaw	1097	1118	1 Chainsaw/1 pole saw/11 chains/2 oi
Bryan	3	\$ 1,469.80	Chainsaw	1098	1119	1 Chainsaw/ 1 chain/1 bar
Logan	2	\$ 1,500.00	Chainsaw	1099	1120	1 Chainsaw/ 1 pole saw
Mayes	1	\$ 1,500.00	Chainsaw	1100	1121	4 Chainsaws
Harper	3	\$ 1,309.95	Chainsaw	1101	1122	2 Chainsaws/ 2 pole saws/ 1 battery
Cimarron	2	\$ 794.00	Chainsaw	1102	1123	1 Battery powered chainsaw
Adair	0	\$ 4,500.00	Envir. Officer	1103	1124	August, September, October reports
		\$ 15,755.56				

A motion to approve all claims was made by Kirk Butler. The motion was seconded by David Poindexter and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

10) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

A financial report was provided to the board for review. A motion to approve the financial report was made by Kirk Butler. The motion was seconded by David Poindexter and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

11) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$51,238.91, CED 2-\$34,261.77, CED 3-\$46,376.37, CED 4-\$38,466.64, CED 5-\$45,074.82, CED 6-\$46,231.02, CED 7-\$44,231.02 and CED 8-\$62,978.33. A motion was made by Tomas Manske to approve the disbursement of the funds to all eight CED's. The motion was seconded by Kirk Butler and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

12) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

Grant County: ETRCR8-27-3(39)26 - \$333,605.00

A motion was made by David Poindexter to approve the ETR contracts. The motion was seconded by Cacy Cribbs and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

13) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.

OCCEDB discussed that Pontotoc County ETR's were paid back. Pottawatomie County still hasn't responded to ETR ETRCR4-63-1(08)20 on renewal.

NO ACTION

14) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING 2026 OCCEDB REGULAR MEETING DATES.

A motion was made by Reese Wedel to approve the 2026 Regular Meeting Dates. The motion was seconded by Cacy Cribbs and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

15) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE 2026 HOLIDAYS.

A motion was made by Jeremy Bullard to approve the 2026 Holidays. The motion was seconded by Kirk Butler and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

16) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING CANCELATION OF DECEMBER 17, 2025, REGULAR BOARD MEETING.

NO ACTION

17) DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJA BANK ACCOUNT DISBURSEMENT OF THE REMAINING FUNDS TO THE CED DISTRICTS.

The board was presented with accrued interest for September 2025 in the amount of \$17.69 and the total amount of funds remaining in the account.

CED Disbursement	IJA Act	\$ 27,113.24
		\$3,389.155
CED1	\$ 3,389.16	
CED2	\$ 3,389.16	
CED3	\$ 3,389.16	
CED4	\$ 3,389.16	
CED5	\$ 3,389.15	-0.01
CED6	\$ 3,389.15	-0.01
CED7	\$ 3,389.15	-0.01
CED8	\$ 3,389.15	-0.01
	\$27,113.24	

Kirk Butler made a motion to approve a disbursement of the remaining funds in the account. The motion was seconded by Reese Wedel and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

18) DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy Robinson County Road Funding, PACT Funds as of October 2025 distribution and the March 13-14, 2026, Elk City Auction.

NO ACTION

19) NEW BUSINESS

Tomas Manske discussed and asked to bring BancFirst into the next OCCEDB meeting to see what options they can provide for banking solutions.

20) ADJOURNMENT

Ty Phillips declared having conducted the business of the OCCEDB, I now declare our meeting duly adjourned at 11:42 am.

Meeting adjourned

Thomas Manshe
Board Member

Ron Wood
Board Member

Kim Patton
Board Member

11-19-25
Date

OCCEDB

October 30, 2025

Please Print

	<u>Name</u>	<u>County/Company</u>
1.	John Northrup	CED 7
2.	Scott Britans	CED -2
3.	Tim Rehson	ODOT LG
4.	Nick Willard	ODOT LG
5.	Julianne Halliday	"
6.	Luke Bustos	"
7.	Michelle Leverett	ODOT LG
8.	MIKE FIELDS	
9.	SHANNON HUDSON	HP
10.	Shelly Mandy	CED LG
11.	Amber Mitchell	ODOT
12.	Audrey Winn	ODOT
13.	Harden Wilkes	ODOT
14.	Jessica Hankins	ODOT
15.	Sarah Hamby	ODOT
16.	Allison Enright	CED 5
17.	Donnie Heat	CED 8
18.	Tommy Hoover	ODOT
19.		
20.		