

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Special Board Meeting

Date: **October 31, 2024**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK 73105

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a special meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:00 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present:

Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Board Members Absent:

Kirk Butler-CED #7

OCCEDB Staff Present: Randy Robinson & Melinda Anoatubby

Special Guests:

Guest: See attached sign in sheet(s).

READING OF THE MINUTES OF THE SEPTEMBER 25, 2024 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the September 25, 2024, board meeting were read individually. A motion was made by Ty Phillips to approve the September 25, 2024, minutes. The motion was seconded by Jeremy Bullard. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes
33584	10/11/2024	NRS	\$ 1,169.25	Retirement 013-60018 for 10/11/24 PR
33585	10/11/2024	NRS	\$ 275.00	Def. Comp 013-60009 for 10/11/24 PR
33598	10/30/2024	NRS	\$ 1,169.25	Retirement 013-60018 for 10/30/24 PR
33597	10/30/2024	NRS	\$ 275.00	Def. Comp 013-60009 for 10/30/24 PR
33604	10/7/2024	Bank SNB	\$ 15.00	September 2024 Bank Fee (UA 4600)
33605	10/7/2024	Bank SNB	\$ 145.00	September 2024 Bank Fee (CED 2048)
33606	10/15/2024	FuelMan	\$ 238.88	Confirmation # 293671062
CH # 3483	10/25/2024	Vibe Creative Wors	\$ 798.50	New Comm. Training-Padfolios, flash drive Inv. #122700081
CH # 3486	10/26/2024	Glenn Coffee & Assoc	\$ 1,168.75	Inv. #2970
33607	10/21/2024	MazdaMutual	\$ 300.23	October 2024 Disability Insurance
		TOTAL	\$ 5,552.86	

A motion to approve all claims was made by Mitch Antle and was seconded by Tomas Manske The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount of \$4,373.83 and \$864.62. A motion was made by Ty Phillips to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Mitch Antle and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Ty Phillips and seconded by Cacy Cribbs to approve BPO #188. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

The following claims were presented to the board for approval of reimbursement:

County	District	Amount	Project	Check #	DEQ Invoice	Notes
Admin		\$ 2,916.66	Admin Fee		1000	October 2024 Admin Fee
Custer	3	\$ 1,500.00	Chainsaw	991	1001	1 Chainsaw/3 batteries/1 charger/4 chains
Hughes	2	\$ 1,499.94	Chainsaw	992	1002	5 Chainsaws/ 11 Chains
McCurtain	1	\$ 1,500.00	Chainsaw	993	1003	3 Chainsaws
Adair	2	\$ 1,500.00	Chainsaw	994	1004	3 Chainsaws
Adair	3	\$ 1,499.99	Chainsaw	994	1004	1 Chainsaw/1 Pole Saw
Adair	1	\$ 1,500.00	Chainsaw	995	1005	3 Chainsaw/ 1 Pole Saw
	Total	\$ 11,916.59				

A motion to approve all claims was made by Tomas Manske. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

A financial report was provided to the board for review. A motion to approve the financial report was made by Cacy Cribbs. The motion was seconded by Tomas Manske and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$60,919.66, CED 2-\$38,733.86, CED 3-\$54,618.31, CED 4-\$44,748.22, CED 5-\$51,736.82, CED 6-\$53,904.70, CED 7-\$51,717.88 and CED 8-\$74,338.23. A motion was made by Mitch Antle to approve the disbursements. The motion was seconded by Cacy Cribbs and passed as follows:

A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Tomas Manske and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

Bryan County--Project # ETRCR3-07-2(03)25 for \$520,000.00

A motion to approve the contract contingent upon the availability of CED #3 funds was made by Jeremy Bullard. The motion was seconded by Mitch Antle and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJA GRANTS AND FUNDING.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING 2025 OCCEDB REGULAR MEETING DATES.

A motion was made by Mitch Antle to approve the 2025 Regular Meeting Dates. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE 2025 HOLIDAYS.

A motion was made by Jeremy Bullard to approve the 2025 Holidays. The motion was seconded by Cacy Cribbs and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy Robinson discussed the ACCO District meetings, new commissioner training December 10-12, 2024, CED #2 will need to submit a CAB member to OCCEDB board and the Elk City Auction will be March 7-8, 2025.

Matt Mitchell, ODOT introduced the new project managers for CED 4 and CED 8.

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING CED #8 & OCCEDB PURCHASE AGREEMENT FOR IPADS AND ACCESSORIES.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON LOW CARBON TRANSPORTATION MATERIALS (LCTM) GRANT.

Discussion:

Randy discussed which CED's submitted projects. Randy also wanted to make it clear to the board that OCCEDB would be the applicant contingent on ODOT entering into a local agreement to be the sub-applicant handling any reporting requirements.

Matt Mitchell, ODOT discussed that a meeting on 11/1/24 will provide answers to the grant application and process between OCCEDB and ODOT.

NO ACTION

ADJOURNMENT

A motion to adjourn was made by Ty Phillips. The motion was seconded by Cacy Cribbs and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Nay: None

Abstain: None


Board Member

Meeting adjourned


Board Member


Board Member

11.14.2024
Date

OCCEDB

October 31, 2024

Please Print

Name	County/Company
1. Shelly Moody	CED 6
2. Scott Biron	CED-2
3. Michelle Leverett	ODOT LG
4. Donnie Head	CED 8
5. Nancy Wallace	ODOT LG
6. Paul Cleveland	Cleveland
7. MIKE FIELDS	
8. Kevin Lane	PER
9. Lesley Sheeleck	SKLS
10. Matt Mitchell	ODOT
11. Matt Van Dyke	ODOT-LG
12. Carl Bunn	WSB
13. Paul Bunn	Delaware
14. Sarah Hanby	ODOT LG
15. Tommy Hoover	ODOT LG
16. Garret Johnson	Alfalfa Dist. 1
17.	
18.	
19.	
20.	