

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **January 29, 2025**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK 73105

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. Vice President Ty Phillips called the meeting to order at 11:01 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present:

David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Board Members Absent:

OCCEDB Staff Present: Randy Robinson and Melinda Anoatubby

Special Guests:

Guest: See attached sign in sheet(s).

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE ELECTION OF OCCEDB OFFICERS.

Kirk Butler made a motion to elect Ty Phillips as President. The motion was seconded by Cacy Cribbs. The motion passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

Ty Phillips made a motion to elect Kirk Butler as Vice President. The motion was seconded by Cacy Cribbs. The motion passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

Jeremy Bullard made a motion to elect Tomas Manske as Secretary. The motion was seconded by Cacy Cribbs. The motion passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

READING OF THE MINUTES OF THE DECEMBER 18, 2024 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the December 18, 2024, board meeting were read individually. A motion was made by Tomas Manske to approve the December 18, 2024, minutes. The motion was seconded by Jeremy Bullard. The motion passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7.

Nay: None

Abstain: Cacy Cribbs-CED #4, Reese Wedel-CED #8

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes:
33649	12/19/2024	MassMutual	\$ 300.23	December 2024 Disability Insurance
33653	1/14/2025	NRS	\$ 275.00	Def. Comp 013-60009 for 1/14/25 PR
33654	1/14/2025	NRS	\$ 1,169.25	Retirement 013-80018 for 1/14/25 PR
33655	1/10/2025	FuelMan	\$ 280.08	Confirmation # 306261399
33656	1/6/2025	Bank SNB	\$ 15.00	December 2024 Bank Fee (IJA 4600)
33657	1/6/2025	Bank SNB	\$ 145.00	December 2024 Bank Fee (CED 2048)
33662	1/30/2025	NRS	\$ 275.00	Def. Comp 013-60009 for 1/30/25 PR
33663	1/30/2025	NRS	\$ 1,169.25	Retirement 013-80018 for 1/30/25 PR
33664	1/21/2025	MassMutual	\$ 300.23	January 2025 Disability Insurance
CH # 3496	1/21/2025	Digital Media Warehouse	\$ 140.00	Invoice #1120589
CH # 3498	1/24/2025	SAI	\$ 1,986.25	Invoice #119921
		Total	\$ 6,055.29	

A motion to approve all claims was made by Kirk Butler and was seconded by Jeremy Bullard. The motion passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount of \$4,898.68 and \$864.62. A motion was made by Cacy Cribbs to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Tomas Manske and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Jeremy Bullard and seconded by Cacy Cribbs to approve BPO #191. The motion passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None
Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

The following claims were presented to the board for approval of reimbursement:

County	District	Amount	Project	Check #	DEQ Invoice	Notes
Admin		\$ 2,916.66	Admin Fee		1023	January 2025 Admin Fee
Pottawatomie	3	\$ 4,200.00	DRO	1011	1024	26.88 TONS
Major	2	\$ 1,409.95	Chainsaw	1012	1025	4 Chainsaws/ 1 Pruning Saw
Payne	3	\$ 1,479.00	Chainsaw	1013	1026	4 Chainsaws/ 1 Pruning Saw
Nowata	2	\$ 1,500.00	Chainsaw	1014	1027	1 Chainsaw/ 1 Pole Saw
Craig	3	\$ 30,000.00	Chipper	1015	1028	Serial #4FMUS1711KR510153
Marshall	1	\$ 1,497.00	Chainsaw	1016	1029	3 Chainsaws
		\$ 43,002.61				

A motion to approve all claims was made by Tomas Manske. The motion was seconded by Kirk Butler and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None
Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

December 2024 financial reports were provided to the board for review. Tomas Manske made a motion to approve the December 2024 financial reports. The motion was seconded by Cacy Cribbs and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None
Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

All CEDs' were eligible to receive a disbursement. The amounts for January 2025 were as follows: CED 1-\$61,187.51, CED 2-\$39,078.98, CED 3-\$54,908.16, CED 4-\$45,072.49, CED 5-\$52,036.65, CED 6-\$54,197.00, CED 7-\$52,017.80 and CED 8-\$74,559.30. A motion was made by Cacy Cribbs to approve the disbursements. The motion was seconded by Larry Wood and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None
Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:
 Haskell County - ETRCR2-31-1(14)25; \$300,000.00; - Lake Access Grant

A motion was made by Cacy Cribbs to approve the ETR contract. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJA GRANTS AND FUNDING.

The board was presented with accrued interest for December 2024 in the amount of \$62.99.

NO ACTION

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON REMOVAL AND ADDITION OF SIGNATURE AUTHORITIES ON BANK ACCOUNTS.

A letter to Simmons Bank was presented to the board for the removal of Max Hess as a signature authority on OCCEDB bank accounts. The letter also included adding Tomas Manske as a signature authority as the newly appointed Secretary/Treasurer. Cacy Cribbs made the motion to approve the letter. The motion was seconded by David Poindexter. The motion passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON APPROVING CED #2 COUNTY ADVISORY BOARD MEMBER.

CED #2 elected Larry Watson to represent their CED for the County Advisory Board. A motion was made by Larry Wood to approve Larry Watson as a CAB member beginning January 29, 2025. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON LOW CARBON TRANSPORTATION MATERIALS (LCTM) GRANT APPLICATION.

Randy Robinson provided the board with a screenshot of the submission details and discussed the grant.

NO ACTION

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy Robinson provided the board with the 2024 OCCEDB Financial Report. A list of the newly elected county commissioners was distributed for the board's review. Additionally, OCCEDB received letters from the State Auditor's Office initiating the audit for fiscal year 2024.

Matt Mitchell, ODOT discussed Lake Access Program are due March 1, 2025. Federal funds are on hold.

NEW BUSINESS

NONE

ADJOURNMENT


A motion to adjourn was made by Tomas Manske. The motion was seconded by David Poindexter and passed as follows:

Aye: David Poindexter-CED #1, Larry Wood-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Reese Wedel-CED #8.

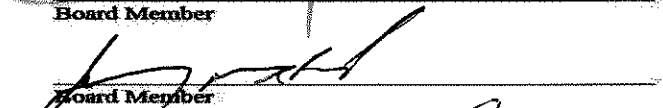
Nay: None

Abstain: None

Meeting adjourned



Board Member



Board Member



Board Member

2/26/25
Date

OCCEDB

January 29, 2025

Please Print

	<u>Name</u>	<u>County/Company</u>
1.	<u>TERRY BARNETT</u>	<u>PINNACLE</u>
2.	<u>RYAN MARTIN</u>	<u>PINNACLE</u>
3.	<u>SCOTT BRIDGES</u>	<u>CED-2</u>
4.	<u>Tim Nelson</u>	<u>ODOT LG</u>
5.	<u>Larry Wood</u>	<u>Adair Co. 3</u>
6.	<u>Tommy Hoover</u>	<u>ODOT LG</u>
7.	<u>Rebecca Alvarez</u>	<u>Guy (CED)</u>
8.	<u>Ethan York</u>	<u>CEC</u>
9.	<u>Nate Ross</u>	<u>Alfa</u>
10.	<u>Donnae Heap</u>	<u>CEC</u>
11.	<u>John Northrup</u>	<u>CED 7</u>
12.	<u>Aaron Wallace</u>	<u>ODOT-LG</u>
13.	<u>Michelle Wrentz</u>	<u>ODOT LG</u>
14.	<u>John Kenerson</u>	<u>ODOT RW</u>
15.	<u>Lesley Shedeck</u>	<u>SRLS</u>
16.	<u>MARTY MONTGOMERY</u>	<u>SRLS</u>
17.	<u>Melhanne Halliday</u>	<u>ODOT</u>
18.	<u>Daniel Clements</u>	<u>CED 4</u>
19.	<u>MAX L. Hess</u>	<u>GRANT Co.</u>
20.	<u>Tommy Garrett</u>	<u>ODOT</u>

OCCEDB

January 29, 2025

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	<u>Name</u>	<u>County/Company</u>
1.	Sarah Hamby	ODOT LG
2.	Darryl Gary	MKEC
3.	Garnet Johnson	Altafa
4.	Mike CRADDOCK	TWSSA
5.	Storn Sallee	TWSSA
6.	Matt Mitchell	ODOT
7.	David Pindexter	Delaware
8.	Ruel Cleveland	Cleveland
9.	Ricky Taylor	Wsb
10.	By Wat	Haskell #2
11.	Kevin Lane	PEK
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