Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: January 25, 2023

Time: 11:00 a.m. Place: ACCO

429 NE 50th St OKC, OK 73105

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:07 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Wilson Lyles (sat in for Darry Stacy)-CED #5 was absent during roll call but showed up during agenda #14.

Board Members Absent: Casey Cribbs-CED #4, Darry Stacy-CED #5

OCCEDB Staff Present: Randy Robinson & Melinda Anoatubby

Guest:. See attached sign in sheet(s).

READING OF THE MINUTES OF THE DECEMBER 14, 2022 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the December 14, 2022 board meeting were read individually. A motion was made by Kirk Butler to approve the December 14, 2022 minutes. The motion was seconded by Jeremy Bullard. The motion passed as follows: **Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay:

Abstain: Sam Chandler-CED #2, Ty Phillips-CED #6

DISCUSSION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

1/25/23 OCCEDB Board Meting Agenda #5 Voucher/Check # Date Vendor Amount Notes: 33072 12/30/22 NRS 250.00 12/30/2022 PR Def Comp - 013-60009 NRS 1,075.00 12/30/2022 PR Retirement - 013-80018 33073 12/30/22 \$ 33074 12/5/22 Bank SNB \$ 82.80 Bank Fee - November 2022 33075 12/5/22 Bank SNB \$ 12.00 Bank Fee - November 2022 - IIJA ACCT 33076 12/20/22 MassMutual \$ 300.23 December 2022 Disability Insurance \$ 33078 1/5/23 203.69 December 22 - FuelMan NP63597525 **Fuelman** \$ 33082 1/13/23 NRS 250.00 1/13/23 Def. Comp 013-60009 33083 1/13/23 NRS \$ 1,075.00 1/13/23 Retirement 013-80018 33084 1/5/23 Bank SNB \$ 84.80 January 2023 Bank Fee - 2048 Bank SNB 12.00 January 2023 Bank Fee - 4600-IIJA 33085 1/5/23 \$ 33092 1/20/23 MassMutual Ś 300.23 January 2023 Disability Insurance 33090 1/27/23 NRS \$ 250.00 1/27/23 Def. Comp 013-60009 33091 1/27/23 NRS \$ 1,075.00 1/27/23 Retirement 013-80018 (274.58) IRS Refund - Credit IRS

TOTAL \$ 4,696.17 A motion to approve all claims was made by Ty Phillips and was seconded by Kirk Butler. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$3,827.36 & \$4,840.99. ACCO SIG/SIF in the amount of \$805.00. A motion was made by Kirk Butler to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Sam Chandler and passed as follows: Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Sam Chandler and seconded by Ty Phillips to approve BPO #168. The motion passed as follows: Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

The following claims were presented to the board for approval of reimbursement:

Solid Waste Claims Agenda #8 1/25/23

DEQ Inv #:	Date:	County:	District:	Description:	An	nount:	NOTES:
751	1/31/23	ADMIN		January 2023 Admin Fee	\$	2,916.66	January 2023 Admin
752	1/9/23	Marshall	3	Chipper	\$	30,000.00	2023 Vermeer BC1800 XL
753	1/9/23	Okmulgee	2	Chipper	\$	30,000.00	2023 Vermeer BC100XL
754	1/9/23	Wagoner	3	Chainsaw	\$	1,499.00	1 Chainsaw/1 Polesaw/ Chain Oil/Chains
755	1/9/23	Cherokee	3	Chainsaw	\$	1,500.00	2 Chainsaws/2 Pole Saws/Blades
756	1/9/23	Stephens	3	Chainsaw	\$	1,739.96	3 Chainsaws/ 1 Pole saw
757	1/9/23	Love	3	Chainsaw	\$	1,992.34	6 Chainsaws/Chains
758	1/13/23	Bryan	1	Chainsaw	\$	1,495.59	2 Chainsaws/Chains
759	1/18/23	Marshall	2	Chainsaw	\$	1,499.45	3 Chainsaws/Blades/Oil

A motion to approve all claims was made by Ty Phillips. The motion was seconded by Kirk Perry and passed as follows: Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

A financial report was provided to the board for review. A motion to approve the financial report was made by Ty Phillips. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$169,020.18, CED 2-\$104,991.56, CED 3-\$148,289.46, CED 4-\$122,030.66, CED 5-\$128,581.54, CED 6-\$150,743.19, CED 7-\$143,554.59 and CED 8-\$210,049.35. A motion was made by Kirk Butler to approve the disbursements. The motion was seconded by Mitch Antle and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

Cherokee County-Project # ETRCR2-11-3(21)23. A motion to approve the contract was made by Sam Chandler. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING CHANGING BANKS.

No Action

DISCUSSION AND POSSIBLE ACTION CONCERNING IIJA GRANTS AND FUNDING.

No Action

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED **MANAGERS' REPORTS**

Randy Robinson discussed the brochures for the Elk City Auction should be available around February 9th, 2023. The Elk City auction will be March 10-11, 2023. Randy handed out the ACCO Legislative Committee Agenda and discussed the transportation legislative agenda items. Randy, Dale and Chris went to CED #2 and CED #8 for new commissioner training. The new ACCO directories are available. The new Safety Bridge Inspection Manual was approved and available. Randy discussed that the CIRB project list should be updated by CED managers ASAP for the Transportation Committee next month. An email from ODOT regarding the new county maps would be completed soon and sent out to the counties.

Melissa Davis with ODOT discussed small cities BIP formula may have additional funding opportunities available. The Lake and Industrial Access application will be available in a few weeks. CED managers will be receiving an email from Shelly Williams in regards to rebalancing. The scour program and TAP programs were discussed.

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE ELECTION OF OFFICERS.

A motion was made by Ty Phillips to nominate and elect Max Hess as President for 2023. The motion was seconded by Kirk Butler and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none

A motion was made by Kirk Butler to nominate and elect Ty Phillips as Vice President for 2023. The motion was seconded by Mitch Antle and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nav: none

A motion was made by Kirk Butler to nominate and elect Darry Stacy as Secretary for 2023. The motion was seconded by Sam Chandler and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON REMOVAL AND ADDITION OF SIGNATURE AUTHORITIES ON BANK ACCOUNTS.

A motion was made by Ty Phillips to remove Dan Delozier from OCCEDB bank accounts as an authorized signer and to add Ty Phillips as the new authorized OCCEDB authorized signer. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none

NEW BUSINESS

None

ADJOURNMENT

A motion to adjourn was made by Ty Phillips. The motion was seconded by Sam Chandler and passed as follows: Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none

Meeting adjourned



OCCEDB SIGN-IN

January 25, 2023 ***Please Print***

Name

County/Company

1. MITCH ANTLE	WASGENGTON COUNTY
2/ Cull Borne	EST.
3. Head of colin	Lexas #/
4. Despedel	Texas #2
5. Lebeco Albarez	CEDI
6. TERRY BARNETT	PINNACLE
7. AARON ADICINS	PINNACLE
8. Kevin Lane	PEL Egupment
9. SCON BRIAMS	CED-2
10. Kastin Killyure	CEO -5 - FSB A+E
11. Shelly Mood	CED-6
12. TATE FIRME /	Becklan Z
13. Jary May	Noble 2
14. My (2) Aug (50)	OK (0) 3
15. Milli	Cleveland Cot
16. Kick Hugher	Noble co 03
17. Shane Jones	Kayl
18. Tray Travis	Lochner
19. <u>Bildst Nim</u>	SHUTFREA
20. Russell Earls	Gruy / Engr

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January 25, 2023 ***Please Print***

<u>Name</u>

County/Company

1. Musty Taylor	Shutara
2. 14 vols. Taylor	Shuleva
3. Elm Dother	5RLS
4.	Latiner
5/ Blen Muy	Mclain
6. They Co	Payore Co #1
7. Bora Wint	Cleveland
8. Wadsluden	Custer
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OCCEDB SIGN-IN

January 25, 2023 ***Please Print***

Name

County/Company

1.	John Northus	CED7
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