

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **August 30 2023**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th Street

Oklahoma City, OK 73071

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:03 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present:

Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Board Members Absent: NONE

OCCEDB Staff Present: Randy Robinson & Melinda Anoatubby

Special Guests:

Guest: See attached sign in sheet(s).

READING OF THE MINUTES OF THE JULY 27, 2023 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the July 27, 2023 board meeting were read individually. A motion was made by Ty Phillips to approve the July 27, 2023 minutes. The motion was seconded by Jeremy Bullard. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: Zac Cavett-CED #5

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes:
33244	8/14/23	NRS	\$ 275.00	Def. Comp 013-60009
33245	8/14/23	NRS	\$ 1,144.25	Retirement 013-80018
33246	8/7/23	Bank SNB	\$ 15.00	July 2023 Bank Fee - 4600-IJA
33247	8/7/23	Bank SNB	\$ 91.00	July 2023 Bank Fee -2048
33256	8/11/23	Fuelman	\$ 209.46	Confirmation # 233481543
CH #3440	8/30/23	SAI	\$ 3,438.75	INVOICE # 118413
33257	8/21/23	MassMutual	\$ 300.23	August 2023 Disability Insurance
33261	8/31/23	NRS	\$ 275.00	Def. Comp 013-60009
33262	8/31/23	NRS	\$ 1,144.25	Retirement 013-80018
CH # 3443	8/25/23	SAI	\$ 2,209.00	Invoice #118489
		TOTAL	\$ 9,101.94	

A motion to approve all claims was made by Kirk Butler and was seconded by Ty Phillips. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount of \$3,621.55 and \$837.00. A motion was made by Cacy Cribbs to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Mitch Antle and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Ty Phillips and seconded by Jeremy Bulard to approve BPO #175. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

A financial report was provided to the board for review. A motion to approve the financial report was made by Mitch Antle. The motion was seconded by Kirk Butler and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$58,915.97, CED 2-\$36,713.65, CED 3-\$52,515.92, CED 4-\$42,681.11, CED 5-\$49,668.41, CED 6-\$51,790.72, CED 7-\$49,662.86 and CED 8-\$72,007.49. A motion was made by Cacy Cribbs to approve the disbursements. The motion was seconded by Ty Phillips and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

1. Cherokee County - ETRCR2-11-2(23)24; \$135,000

A motion to approve the contract was made by Sam Chandler. The motion was seconded by Ty Phillips and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR Repayment Plan for any county past the five-year repayment that are no longer eligible for ETR extensions and the 2023/2024 ETR extension and were submitted to the board for signature:

Marshall	ETRCR3-48-3(03)23	Project not complete
McCurtain	ETRCR3-45-3(07)23	Project not complete
Pushmataha	ETRCB3-64-2(07)23	Project not complete

A motion to approve the extensions was made by Jeremy Bullard and seconded by Cacy Cribbs. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING APPROVAL OF CED BUDGETS.

Fiscal year 2024 budgets were received from CEDs' 7. Fiscal year 2023 expenditure report were received from CEDs' 2, 4 and 7. Cacy Cribbs made a motion to approve CED #7 - 2024 budget and CEDs' 2, 4 and 7's 2023 expenditure reports. The motion was seconded by Ty Phillips. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJA GRANTS AND FUNDING.

NO ACTION

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy Robinson discussed the following:

- a). ACCO district meetings
- b). County infrastructure – Randy handed out information and included the information in the board

pack.

Randy discussed ACCO and OCCEDB will be changing the legislative tracking software from E-Capital to LegisOK. Randy also discussed ACCO's grant web page.

Brandon Dudgeon from ODOT discussed applications for MRDAF is due September 30, 2023. CAB applications is due October 2, 2023. Matt Mitchell took Shelly Williams position with ODOT. Allison Enright with ODOT is leaving and will be CED #5's Program Manager. Over ten million dollars was awarded to Small Cities BFP. BFP is 100% federally funded. Scour BFP is waiting for environmental to be done.

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON APPROVING A COUNTY ADVISORY BOARD, CAB, MEMBER(S).
NO ACTION**

**NEW BUSINESS
NONE**

ADJOURNMENT

A motion to adjourn was made by Ty Phillips. The motion was seconded by Sam Chandler and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Zac Cavett-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

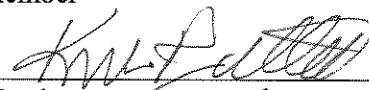
Nay: None

Abstain: None

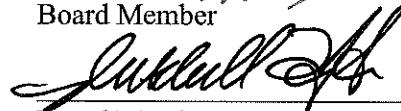
Meeting adjourned



Board Member



Board Member



Board Member

OCCEDB SIGN-IN

August 30, 2023

Please Print

<u>Name</u>	<u>County/Company</u>
1. Donnie Hoop	CEDV
2. Jason Kischulz	Noble 1
3. Shelly Mackey	CEDV
4. TERRY BARNETT	PINNACLE
5. Tomas Manaka	Canadian
6. Kevin Lane	P&K equipment
7. Scott BRITANS	CED-2
8. Pat Ronk	P&K Equipment
9. Daniel Clements	CEDV
10. Michelle Leverett	LG - ODOT
11. Aaron Wallace	ODOT - LG
12. Rebecca Alvarez	CED1
13. Janey Gary May	CED 3
14. Gary May	Noble 2
15. Chris Dury	Marshall #3
16. Is	ODOT LG.
17. Jessica Hankins	ODOT LG
18. Mitt VanHulk	ODOT LG
19. Amber Mitchell	ODOT LG
20. Ryan Bellatv	Guy Engr

OCCEDB SIGN-IN

August 30, 2023

Please Print

<u>Name</u>	<u>County/Company</u>
1. <u>Dorothy Kennish</u>	<u>CEC</u>
2. <u>Jesse Dunlap</u>	<u>H&K 1</u>
3. <u>Matt Mitchell</u>	<u>ODOT</u>
4. <u>Melissa Davis</u>	<u>ODOT</u>
5. <u>Allison Enright</u>	<u>ODOT LG</u>
6. <u>Leslie Morris</u>	<u>ODOT LG</u>
7. <u>Johanny Hattaday</u>	<u>ODOT LG</u>
8. <u>[Signature]</u>	<u>Logan</u>
9. <u>[Signature]</u>	<u>Delaware</u>
10. <u>Roy w Rlevins</u>	<u>Johnston D1</u>
11. <u>Ricky Taylor</u>	<u>EST</u>
12. <u>LEE DOOLAN</u>	<u>LINCOLN D3</u>
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____
19. _____	_____
20. _____	_____