

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **July 27, 2023**
Time: 11:30 a.m.
Place: Embassy Suites
2501 Conference Drive
Norman, OK 73069

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:31 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Board Members Absent: Zac Cavett-CED #5

OCCEDB Staff Present: Randy Robinson & Melinda Anoatubby

Special Guests:

Guest: See attached sign in sheet(s).

READING OF THE MINUTES OF THE JUNE 28, 2023 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the June 28, 2023 board meeting were read individually. A motion was made by Ty Phillips to approve the June 28, 2023 minutes. The motion was seconded by Jeremy Bullard. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes:
33225	7/6/23	Bank SNB	\$ 15.00	June 2023 Bank Fee - 4600-IIJA
33226	7/6/23	Bank SNB	\$ 99.00	June 2023 Bank Fee -2048
33227	7/12/23	Fuelman	\$ 383.85	June 2023 Fuelman- Confirmation #228996555
33228	8/20/23	MassMutual	\$ 300.23	JULY 2023 Disability Insurance
33232	7/14/23	NRS	\$ 275.00	Def. Comp 013-60009
33233	7/14/23	NRS	\$ 1,144.25	Retirement 013-80018
33237	7/31/23	NRS	\$ 275.00	Def. Comp 013-60009
33238	7/31/23	NRS	\$ 1,144.25	Retirement 013-80018
CH # 3439	7/24/23	Digital Media	\$ 140.88	Invoice INV619741
			TOTAL	
			\$ 3,777.46	

A motion to approve all claims was made by Ty Phillips and was seconded by Cacy Cribbs. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount of \$7,215.33 and \$837.00. A motion was made by Mitch Antle to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Kirk Butler and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Kirk Butler and seconded by Jeremy Bullard to approve BPO #174. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

Melinda Anoatubby discussed the 2024 DEQ contract had not been executed by DEQ and OMES and she’s currently waiting on the contract. Randy Robinson discussed the Storm Debris Cleanup Assistance and made the recommendation that it would be first come.

The following counties and districts were presented to the board for approval of 2024 solid waste awardees with the contingency of receiving the 2024 executed contract:

Equipment		
Seminole 3	Chipper	\$ 30,000.00
Latimer 2	Chipper	\$ 30,000.00
Ottawa 1	Chipper	\$ 30,000.00
Okmulgee 1	Chipper	\$ 10,000.00
Stephens 1	Chipper	\$ 30,000.00
Coal 1	Chipper	\$ 30,000.00
Leflore 3	Chipper	\$ 30,000.00
Payne 3	Chipper	\$ 28,000.00
Oklahoma 3	Chipper	\$ 25,000.00

Trash Cop		
Lincoln	Trash Cop	\$ 4,500.00
Pushmataha	Trash Cop	\$ 4,500.00

Illegal Dump		
Alfalfa 3	Illegal Dump/ Roll offs	\$ 2,500.00
Atoka 3	Illegal Dump/ Roll offs	\$ 2,500.00
Bryan 2	Illegal Dump/ Roll offs	\$ 3,000.00
Bryan 3	Illegal Dump/ Roll offs	\$ 2,500.00
Caddo 3	Illegal Dump/ Roll offs	\$ 2,500.00
Cherokee 1	Illegal Dump/ Roll offs	\$ 3,200.00
Cherokee 3	Illegal Dump/ Roll offs	\$ 3,200.00
Choctaw 1	Illegal Dump/ Roll offs	\$ 4,200.00
Choctaw 2	Illegal Dump/ Roll offs	\$ 4,200.00
Choctaw 3	Illegal Dump/ Roll offs	\$ 4,200.00
Cimarron 2	Illegal Dump/ Roll offs	\$ 2,500.00
Coal 2	Illegal Dump/ Roll offs	\$ 4,200.00
Coal 3	Illegal Dump/ Roll offs	\$ 4,200.00
Cotton 1	Illegal Dump/ Roll offs	\$ 2,000.00
Cotton 2	Illegal Dump/ Roll offs	\$ 2,000.00
Cotton 3	Illegal Dump/ Roll offs	\$ 2,000.00
Creek 1	Illegal Dump/ Roll offs	\$ 2,500.00
Creek 2	Illegal Dump/ Roll offs	\$ 2,500.00
Garvin 2	Illegal Dump/ Roll offs	\$ 2,500.00
Grady 3	Illegal Dump/ Roll offs	\$ 2,500.00
Grant 1	Illegal Dump/ Roll offs	\$ 2,500.00
Grant 2	Illegal Dump/ Roll offs	\$ 2,500.00
Grant 3	Illegal Dump/ Roll offs	\$ 2,500.00
Hughes 1	Illegal Dump/ Roll offs	\$ 2,500.00
Johnston 1	Illegal Dump/ Roll offs	\$ 3,000.00
Johnston 2	Illegal Dump/ Roll offs	\$ 3,000.00
Johnston 3	Illegal Dump/ Roll offs	\$ 2,500.00
Kay 3	Illegal Dump/ Roll offs	\$ 2,500.00
Kiowa 1	Illegal Dump/ Roll offs	\$ 2,500.00
Latimer 1	Illegal Dump/ Roll offs	\$ 4,200.00
Latimer 2	Illegal Dump/ Roll offs	\$ 4,200.00
Latimer 3	Illegal Dump/ Roll offs	\$ 4,200.00
Lincoln 1	Illegal Dump/ Roll offs	\$ 2,500.00
Lincoln 2	Illegal Dump/ Roll offs	\$ 2,500.00
Lincoln 3	Illegal Dump/ Roll offs	\$ 3,000.00
Logan 1	Illegal Dump/ Roll offs	\$ 2,500.00
Logan 2	Illegal Dump/ Roll offs	\$ 2,500.00

Logan 3	Illegal Dump/ Roll offs	\$ 4,200.00
Mayes 1	Illegal Dump/ Roll offs	\$ 4,200.00
Mayes 2	Illegal Dump/ Roll offs	\$ 4,200.00
Mayes 3	Illegal Dump/ Roll offs	\$ 4,200.00
McClain 1	Illegal Dump/ Roll offs	\$ 2,000.00
McIntosh 1	Illegal Dump/ Roll offs	\$ 2,500.00
McIntosh 2	Illegal Dump/ Roll offs	\$ 4,200.00
Murray 1	Illegal Dump/ Roll offs	\$ 2,500.00
Murray 2	Illegal Dump/ Roll offs	\$ 4,200.00
Murray 3	Illegal Dump/ Roll offs	\$ 2,500.00
Muskogee 1	Illegal Dump/ Roll offs	\$ 2,500.00
Muskogee 2	Illegal Dump/ Roll offs	\$ 3,000.00
Muskogee 3	Illegal Dump/ Roll offs	\$ 4,000.00
Noble 1	Illegal Dump/ Roll offs	\$ 2,000.00
Noble 2	Illegal Dump/ Roll offs	\$ 2,000.00
Noble 3	Illegal Dump/ Roll offs	\$ 2,000.00
Nowata 1	Illegal Dump/ Roll offs	\$ 2,500.00
Okfuskee 1	Illegal Dump/ Roll offs	\$ 2,500.00
Okfuskee 2	Illegal Dump/ Roll offs	\$ 2,500.00
Okfuskee 3	Illegal Dump/ Roll offs	\$ 2,500.00
Oklahoma #1	Illegal Dump/ Roll offs	\$ 4,200.00
Okmulgee 3	Illegal Dump/ Roll offs	\$ 2,500.00
Osage 2	Illegal Dump/ Roll offs	\$ 3,500.00
Pawnee 1	Illegal Dump/ Roll offs	\$ 3,500.00
Pawnee 2	Illegal Dump/ Roll offs	\$ 4,000.00
Pawnee 3	Illegal Dump/ Roll offs	\$ 4,200.00
Payne 1	Illegal Dump/ Roll offs	\$ 4,200.00
Payne 2	Illegal Dump/ Roll offs	\$ 1,500.00
Payne 3	Illegal Dump/ Roll offs	\$ 4,200.00
Pottawatomie 3	Illegal Dump/ Roll offs	\$ 3,000.00
Rogers 1	Illegal Dump/ Roll offs	\$ 4,200.00
Rogers 2	Illegal Dump/ Roll offs	\$ 4,200.00
Rogers 3	Illegal Dump/ Roll offs	\$ 4,200.00
Seminole 1	Illegal Dump/ Roll offs	\$ 2,500.00
Seminole 2	Illegal Dump/ Roll offs	\$ 4,200.00
Seminole 3	Illegal Dump/ Roll offs	\$ 3,000.00
Sequoyah 1	Illegal Dump/ Roll offs	\$ 4,200.00
Stephens 1	Illegal Dump/ Roll offs	\$ 2,500.00
Texas 1	Illegal Dump/ Roll offs	\$ 3,000.00
Texas 2	Illegal Dump/ Roll offs	\$ 3,000.00

Texas 3	Illegal Dump/ Roll offs	\$ 3,000.00
Tillman 1	Illegal Dump/ Roll offs	\$ 4,000.00
Tillman 2	Illegal Dump/ Roll offs	\$ 4,000.00
Tillman 3	Illegal Dump/ Roll offs	\$ 4,000.00
Tulsa 1	Illegal Dump/ Roll offs	\$ 4,200.00
Tulsa 2	Illegal Dump/ Roll offs	\$ 4,200.00
Tulsa 3	Illegal Dump/ Roll offs	\$ 4,200.00
Wagoner 1	Illegal Dump/ Roll offs	\$ 4,200.00
Wagoner 2	Illegal Dump/ Roll offs	\$ 4,200.00
Wagoner 3	Illegal Dump/ Roll offs	\$ 4,200.00
Washita 1	Illegal Dump/ Roll offs	\$ 4,200.00
Washita 3	Illegal Dump/ Roll offs	\$ 2,000.00
Woods 2	Illegal Dump/ Roll offs	\$ 2,000.00

SW Equipment / Chainsaw

Adair 1	Chainsaws	\$ 1,500.00
Adair 2	Chainsaws	\$ 1,500.00
Adair 3	Chainsaws	\$ 1,500.00
Alfalfa 1	Chainsaws	\$ 1,500.00
Beaver 1	Chainsaws	\$ 1,500.00
Beaver 2	Chainsaws	\$ 1,500.00
Bryan 2	Chainsaws	\$ 1,500.00
Caddo 3	Chainsaws	\$ 1,500.00
Cimarron 1	Chainsaws	\$ 1,500.00
Cleveland 1	Chainsaws	\$ 1,500.00
Coal 1	Chainsaws	\$ 1,500.00
Coal 3	Chainsaws	\$ 1,500.00
Custer 3	Chainsaws	\$ 1,500.00
Craig 3	Chainsaws	\$ 1,500.00
Creek 1	Chainsaws	\$ 1,500.00
Creek 2	Chainsaws	\$600.00
Dewey 3	Chainsaws	\$ 1,500.00
Garvin 2	Chainsaws	\$ 1,500.00
Grant 2	Chainsaws	\$ 1,500.00
Jefferson 3	Chainsaws	\$ 1,500.00
Kiowa 1	Chainsaws	\$ 1,500.00
Latimer 1	Chainsaws	\$ 1,500.00
Latimer 2	Chainsaws	\$ 1,500.00
Latimer 3	Chainsaws	\$ 1,500.00
Lincoln 1	Chainsaws	\$ 1,500.00

Lincoln 2	Chainsaws	\$ 1,500.00
Logan 1	Chainsaws	\$ 1,500.00
Major 1	Chainsaws	\$ 1,500.00
Marshall 3	Chainsaws	\$ 1,500.00
Mayes 1	Chainsaws	\$ 1,500.00
Mayes 3	Chainsaws	\$ 1,500.00
McIntosh 1	Chainsaws	\$ 1,500.00
McIntosh 3	Chainsaws	\$ 1,500.00
Muskogee 1	Chainsaws	\$ 1,500.00
Muskogee 2	Chainsaws	\$ 1,500.00
Nowata 3	Chainsaws	\$ 1,500.00
Okfuskee 2	Chainsaws	\$ 1,500.00
Oklahoma #1	Chainsaws	\$ 1,500.00
Oklahoma #3	Chainsaws	\$ 1,500.00
Okmulgee 1	Chainsaws	\$ 1,500.00
Okmulgee 2	Chainsaws	\$ 1,500.00
Ottawa 1	Chainsaws	\$ 1,500.00
Ottawa 2	Chainsaws	\$ 1,500.00
Ottawa 3	Chainsaws	\$ 1,500.00
Pawnee 1	Chainsaws	\$ 1,500.00
Pawnee 3	Chainsaws	\$ 1,500.00
Pontotoc 1	Chainsaws	\$ 1,500.00
Pontotoc 3	Chainsaws	\$ 1,500.00
Pottawatomie 3	Chainsaws	\$ 1,500.00
Texas 1	Chainsaws	\$ 1,500.00
Texas 2	Chainsaws	\$ 1,500.00
Texas 3	Chainsaws	\$ 1,500.00
Tulsa 1	Chainsaws	\$ 1,500.00
Woods 1	Chainsaws	\$ 1,500.00
Woodward 3	Chainsaws	\$ 1,500.08
	TOTALS	\$ 620,000.08

A motion to approve the 2024 awardees with the contingency of receiving the executed contract from DEQ and OMES was made by Mitch Antle. The motion was seconded by Ty Phillips and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

A financial report was provided to the board for review. A motion to approve the financial report was made by Ty Phillips. The motion was seconded by Mitch Antle and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

Melinda Anoatubby discussed that notification of the funds were submitted by OMES on July 20, 2023. The funds have not been deposited as of July 27, 2023. The board discussed approving the CED's funds and disbursing the funds once the funds were received. All CEDs' will be eligible to receive a division of the \$455,324.31 and the interest allocation of \$3.94. The amounts were as follows: CED 1-\$59,334.41, \$705.03, \$0.28, CED 2-\$36,926.50, \$705.03, \$0.15, CED 3-\$52,532.67, \$705.03, \$.041, CED 4-\$42,775.01, \$705.03, \$0.48, CED 5-\$50,038.12, \$705.03, \$0.91, CED 6-\$52,442.81, \$705.03, \$.041, CED 7-\$50,133.84, \$705.03, \$0.55, CED 8-\$73,125.66, \$705.03, \$0.75 and OCCEDB administration - \$32,375.00. A motion was made by Sam Chandler to approve the disbursements once OCCEDB receives the funds. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

1. Adair County - ETRCR2-01-3(12)24; \$250,000
2. Pushmataha County – ETRCR3-64-3(08)24; \$725,000

A motion to approve the contracts was made by Mitch Antle. The motion was seconded by Kirk Butler and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR Repayment Plan for any county past the five-year repayment that are no longer eligible for ETR extensions and the 2023/2024 ETR extension and were submitted to the board for signature:

Osage	ETRCR1-57-3(14)19
Ottawa	ETRCB1-58-1(13)20
Ottawa	ETRCB1-58-2(12)20
Rogers	ETRCR1-66-3(09)23
Mayes	ETRCB1-49-2(06)23
Cherokee	ETRCR2-11-3(21)23
Cherokee	ETRCR2-11-3(22)23

Ellis ETRCR8-23-3(10)23
Ellis ETRCR8-23-3(11)23
Woodward ETRCR8-77-3(06)23

*Haskell ETRCR2-31-3(12)16 Repayment Plan - \$2,000.00 per month beginning 7/17/23
A motion to approve the extensions and accept the repayment plan was made by Ty Phillips and seconded by Mitch Antle. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None.

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING APPROVAL OF CED BUDGETS.

Fiscal year 2024 budgets were received from CEDs' 1, 3, 4, and 6. Fiscal year 2023 expenditure report were received from CEDs' 1, 3, 5, and 6. Cacy Cribbs made a motion to approve CEDs' 1, 3, 4, and 6's 2024 budgets and CEDs' 1, 3, 5, and 6's 2023 expenditure reports. The motion was seconded by Ty Phillips. The motion passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None.

Abstain: None

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJA GRANTS AND FUNDING. NO ACTION

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy Robinson discussed the following:

- a). ACCO district meetings
- b). NACO conference report

Brandon Dudgeon with ODOT discussed the following:

- a). Industrial Access Program
- b). Lake Access Program is open. Lake Access won't be awarded until next year.
- c). MrDAF (Municipal Road Drilling Activity Fund) is still open.

DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON REMOVAL AND ADDITION OF SIGNATURE AUTHORITIES ON BANK ACCOUNTS.

A motion was made by Mitch Antle to add Kirk Butler to OCCEDB bank accounts as an authorized signer. The motion was seconded by Ty Phillips and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None

Abstain: None

NEW BUSINESS
NONE

ADJOURNMENT

A motion to adjourn was made by Cacy Cribbs. The motion was seconded by Kirk Butler and passed as follows:

Aye: Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Cacy Cribbs-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: None


Abstain: None

Meeting adjourned

Oklahoma Cooperative Circuit Engineering Districts Board



Board Member



Board Member



Board Member

8/30/23

Date

OCCEDB SIGN-IN

July 27, 2023

Please Print

	<u>Name</u>	<u>County/Company</u>
1.	John Northrup	CED 7
2.	Granton Urquhart	Craig D3
3.	TERRY BARNETT	PINNACLE
4.	Rebecca Alvarez	CED 1 / Gray
5.	Scott Britans	CED 2
6.	Donna Head	CED 8
7.	Quinn	CED 3
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