

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **October 30, 2019**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President, Joe Don Dickey, called the meeting to order at 11:05 a.m. OCCEDB staff member, Chris Schroder, called roll; attendance was as follows:

Board Members Present: Dan Delozier-CED #1, Steve Wright sitting in for Sam Chandler-CED #2, Tony Simmons-CED #3, Danny Davis-CED #4, Darry Stacy sitting in for Zach Cavett, Ty Phillips-CED #6, Joe Don Dickey-CED #7, Max Hess-CED #8.

Board Members Absent: Sam Chandler-CED #2, Zach Cavett-CED #5.

Guest: Scott Brians-CED 2, Howard Peterson-ADS Pipe, Betty Freeman-ODOT, Judy Dennis-ODOT, Kevin Paslay-Osage County, Kenny Payne-Muskogee County, Jack Strain-Texas County, Tate Finnell-Beckham County, Donnie Head-CED 8, Cindy Bobbitt-Grant County, Melissa Davis-ODOT, Shelly Williams-ODOT, Rod Cleveland-Cleveland County, David Russell-EST, Troy Travis-Lochner, Sam Tepper-ODOT, Luke Bustes-ODOT, Marc Hader-Canadian County, Shelly Moody-CED 6, Brian Young-CED 7, Ricky Taylor-EST, Marc Bolz-Garfield County, Adan Ortiz-ODOT, Carla Bonner-EST, Monty Taylor-P&K Equipment, Roger Armendariz-Diamond, Cliff Hall-Cherokee County, Douglas Hubbard-Cherokee County.

OCCEDB Staff Present: Randy Robinson, Chris Schroder.

READING OF THE MINUTES OF THE SEPTEMBER 25, 2019 MEETING AND APPROVAL OR MODIFICATION OF THE SAME

The minutes from the September 25, 2019 board meeting were read individually. A motion was made by Dan Delozier to approve the September 25, 2019 minutes. The motion was seconded by Danny Davis. The motion passed as follows:

Aye: Dan Delozier, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

Abstain: Steve Wright.

DISCUSSION AND POSSIBLE ACTION ON CLAIMS

The following claims were presented to the board for approval of payment: Fuelman in the amounts of \$202.90, OPEHW in the amount of \$2,865.22, MassMutual in the amount of \$131.81 and \$291.29, Nationwide in the amounts of \$100.00, \$1,791.66, \$50.00 and \$895.83, ACCO SIG/SIF in the amount of \$724.00, ACCO SIG in the amount of \$2,847.00 and Chris Schroder in the amount of \$104.98 and \$49.88. A motion to approve all claims was made by Dan Delozier and was seconded by Max Hess. The motion passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO

An invoice outlining reimbursement of miscellaneous expenses to ACCO in the amount of \$678.84 was presented to the board. A motion was made by Steve Wright to approve payment to ACCO for reimbursement of expenses. The motion was seconded by Tony Simmons and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS

The following solid waste claims were presented to the board for approval of payment:

- Adair County - \$29,926.06
- Choctaw County - \$1,460.00
- Muskogee County - \$5,000.00
- Adair County - \$2,250.00
- Lincoln County - \$2,250.00
- Pushmataha County - \$2,250.00
- Wagoner County - \$2,250.00
- Alfalpa County - \$2,500.00
- Hughes County - \$2,149.92
- Love County - \$1,739.70
- Okfuskee County - \$2460.94
- Pontotoc County - \$2,500.00
- Stephens County - \$2,500.00
- Tulsa County - \$1,300.00
- Haskell County - \$29,987.61

A motion to approve all claims was made by Ty Phillips and was seconded by Dan Delozier. The motion passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING MASSMUTUAL DISBAILITY INSURANCE BENEFIT INCREASE

Chris stated that MassMutual, OCCEDB's disability insurance, recently sent a letter stating the premium along with the benefit for Randy and Chris would increase unless OCCEDB sent them a letter denying the increase. Chris's benefit would increase from \$131.81 to \$136.14 and Randy's benefit would increase from \$291.29 to \$300.23. A motion was made by Max Hess to approve the rate increase. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER

A motion was made by Dan Delozier and seconded by Ty Phillips to approve BPO #131. The motion passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Ty Phillips. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CED'S BUDGETS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING CED'S AUDITS

CEDS' 1 and 6 fiscal year 2019 audits were presented to the board. A motion to accept the audits was made by Ty Phillips. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Zach Cavett, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$52,774.03, CED 2-\$36,229.62, CED 3-\$47,036.38, CED 4-\$37,801.73, CED 5-\$37,501.19, CED 6-\$46,658.32, CED 7-\$44,059.20 and CED 8-\$72,303.83. A motion was made by Dan Delozier to approve the disbursements. The motion was seconded by Danny Davis and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS

The following contracts for ETR projects were submitted to the board for signature:
 Grant County – Project #'s ETRCB8-27-3(33)20, ETRCB8-27-3(34)20, ETRCR8-27-3(35)20

A motion to approve the contracts was made by Steve Wright. The motion was seconded by Max Hess and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR CONTRACT AGREEMENT

No action.

DISCUSSION AND POSSIBLE ACTION ON AUCTION REGARDING AUCTION CONTRACT WITH CED 6

Chris presented the auction contract between OCCEDB and CED 6 to disburse the funds for the upcoming Marlow auction. A motion was made by Ty Phillips and seconded by Dan Delozier to approve the contract. The motion passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING 2020 REGULAR MEETING DATES

The board was presented with the proposed 2020 OCCEDB regular meeting dates. A motion was made by Ty Phillips to approve the 2020 OCCEDB regular meeting dates. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING 2020 HOLIDAYS

The board was presented with the proposed 2020 OCCEDB holiday dates. A motion was made by Ty Phillips to approve the 2020 OCCEDB holiday dates. The motion was seconded by Tony Simmons and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy stated the McAlester auction grossed \$1.2 million and there will be another county auction in Marlow on December 14th.

Randy mentioned meetings that he will be having with legislators regarding poor road conditions, which may be attributed to the heavy rainfall amounts this year.

Betty Freeman, ODOT, said the county equipment fund will be discussed at the CAB meeting on November 13th at the ACCO fall conference.

Chris mentioned there is an upcoming study on home rule and he is optimistic the speakers will educate legislators on the issue.

NEW BUSINESS

None.

ADJOURNMENT

A motion to adjourn was made by Dan Delozier. The motion was seconded by Max Hess and passed as follows:

Aye: Dan Delozier, Steve Wright, Tony Simmons, Danny Davis, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

Meeting adjourned