

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **October 21, 2020**

Time: 11:00 a.m.

Place: ACCO

429 NE 50<sup>th</sup> St

OKC, OK 73105

**CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL**

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. Vice-President Max Hess called the meeting to order at 11:00 a.m. OCCEDB staff member, Chris Schroder, called roll; attendance was as follows:

**Board Members Present:** Sam Chandler-CED #2, Tony Simmons-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Tim Bingham-CED #7, Max Hess-CED #8.

**Board Members Absent:** Dan Delozier-CED #1.

**OCCEDB Staff Present:** Randy Robinson, Chris Schroder.

**Guest:** Scott Brians-CED 2, Donnie Head-CED 8, Shelly Moody-CED 6, Troy Travis-Lochner, Kevin Lane-Railroad Yard, Bryce Bohot-Jefferson County, Marc Hader-Canadian County, John Blickensderfer-CED 1.

**READING OF THE MINUTES OF THE SEPTEMBER 30, 2020 MEETING AND APPROVAL OR MODIFICATION OF THE SAME**

The minutes from the September 30, 2020 board meeting were read individually. A motion was made by Darry Stacy to approve the September 30, 2020 minutes. The motion was seconded by Ty Phillips. The motion passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**Abstain:** none.

**DISCUSSION AND POSSIBLE ACTION ON CLAIMS**

The following claims were presented to the board for approval of payment: Fuelman in the amount of \$88.70, Nationwide in the amounts of \$50.00 and \$895.83 for August 28th, Nationwide in the amounts of \$50.00 and \$895.83 for September 29th, ACCO SIG/SIF in the amount of \$724.00, MassMutual in the amounts of \$136.14 and \$300.23 and Diverse CTI in the amount of \$250.00. A motion to approve all claims was made by Ty Phillips and was seconded by Tim Bingham. The motion passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO**

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$3,853.45. A motion was made by Ty Phillips to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Darry Stacy and passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS**

The following solid waste claims were presented to the board for approval of payment:

- Jefferson County - \$2,500.00
- LeFlore County - \$2,456.00
- Major County - \$2,500.00
- Tulsa County - \$1,000.00
- Sequoyah County - \$30,000.00
- McClain County - \$30,000.00

A motion to approve all claims was made by Tony Simmons. The motion was seconded by Sam Chandler and passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER**

A motion was made by Tony Simmons and seconded by Ty Phillips to approve BPO #142. The motion passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT**

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Ty Phillips. The motion was seconded by Tony Simmons and passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S**

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$39,996.12, CED 2-\$27,453.43, CED 3-\$35,544.49, CED 4-\$28,625.43, CED 5-\$32,863.11, CED 6-\$35,429.45, CED 7-\$33,596.87 and CED 8-\$50,252.93. A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Darry Stacy and passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS**

The following contracts for ETR projects were submitted to the board for signature:

- Pontotoc County – Project # ETRCR4-62-2(16)21

A motion to approve the contracts was made by Randy Thomas. The motion was seconded by Darry Stacy and passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING MASSMUTUAL DISABILITY INSURANCE BENEFIT INCREASE**

No action.

**DISCUSSION ON OCCEDB BYLAWS**

Randy stated that Chris and himself have started updating the OCCEDB bylaws since they have not been updated since 2007. He asked the board to look over the bylaws to see if there are any changes they recommend. Darry Stacy asked the bylaws be sent out to all county commissioners in a pdf. No action taken.

**DISCUSSION AND POSSIBLE ACTION REGARDING 2021 REGULAR MEETING DATES**

The board was presented with the proposed 2021 OCCEDB regular meeting dates. Chris Schroder stated the June 2021 meeting is on the 30<sup>th</sup> and ACCO was considering moving it back to the 23<sup>rd</sup> to avoid the last day of fiscal year 2021. A motion was made by Tony Simmons to approve the 2021 OCCEDB regular meeting dates and to follow the ACCO board meeting date in June. The motion was seconded by Darry Stacy and passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING 2021 HOLIDAYS**

The board was presented with the proposed 2021 OCCEDB holiday dates. A motion was made by Ty Phillips to approve the 2021 OCCEDB holiday dates. The motion was seconded by Randy Thomas and passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS**

Randy discussed an ODOT memo in which ODOT stressed they need notification of any bridges constructed over 20 feet in length.

Randy Robinson stated new commissioner training will be December 3<sup>rd</sup> and 4<sup>th</sup> at ACCO.

**NEW BUSINESS**

None.

**ADJOURNMENT**

A motion to adjourn was made by Tim Bingham. The motion was seconded by Darry Stacy and passed as follows:

**Aye:** Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**Meeting adjourned**