

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **May 20, 2020**

Time: 11:00 a.m.

Place: Videoconference (Zoom)

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. Board Members attended the meeting by videoconference through Zoom. Vice-President, Max Hess, called the meeting to order at 11:07 a.m. OCCEDB staff member, Chris Schroder, called roll (all votes were made through roll call); attendance was as follows:

Board Members Present: Dan Delozier-CED #1, Sam Chandler-CED #2, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Max Hess-CED #8.

Board Members Absent: Tony Simmons-CED #3, Joe Don Dickey-CED #7.

OCCEDB Staff Present: Randy Robinson, Chris Schroder.

READING OF THE MINUTES OF THE APRIL 29, 2020 MEETING AND APPROVAL OR MODIFICATION OF THE SAME

The minutes from the April 29, 2020 board meeting were read individually. A motion was made by Dan Delozier to approve the April 29, 2020 minutes. The motion was seconded by Ty Phillips. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Max Hess.

Nay: none.

Abstain: none.

DISCUSSION AND POSSIBLE ACTION ON CLAIMS

The following claims were presented to the board for approval of payment: Nationwide in the amounts of \$50.00 and \$895.83 for April 30th, Nationwide in the amounts of \$50.00 and \$895.83 for May 15th, ACCO SIG/SIF in the amount of \$724.00, Office Depot in the amount of \$106.15 and the Oklahoma Association of County Engineers in the amount of \$200.00. A motion to approve all claims was made by Dan Delozier and was seconded by Darry Stacy. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$6,142.10. A motion was made by Darry Stacy to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS

The following solid waste claims were presented to the board for approval of payment:

Bryan County - \$2,500.00

Latimer County - \$927.72

Washita County - \$2,795.43

Latimer County - \$4,000.00

Woods County - \$1,594.40

Hughes County - \$2,121.20

Pottawatomie County - \$1,600.00

Grady County - \$4,395.49
Lincoln County - \$2,375.00
Custer County - \$2,447.67
Logan County - \$4,500.00
Pottawatomie County - \$3,100.00

A motion to approve all claims was made by Dan Delozier and was seconded by Darry Stacy. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER

A motion was made by Ty Phillips and seconded by Randy Thomas to approve BPO #137. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Darry Stacy. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CED'S BUDGETS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING CED'S AUDITS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT FROM THE ELK CITY AUCTION

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$9,422.03, CED 2-\$6,987.03, CED 3-\$9,886.03, CED 4-\$12,708.03, CED 5-\$7,295.53, CED 6-\$14,702.03, CED 7-\$22,188.94 and CED 8-\$25,343.24. A motion was made by Ty Phillips to approve the Elk City Auction disbursements. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$46,856.68, CED 2-\$32,338.18, CED 3-\$41,690.18, CED 4-\$33,660.55, CED 5-\$33,380.73, CED 6-\$41,558.26, CED 7-\$39,429.82 and CED 8-\$63,958.13. A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Darry Stacy and passed as follows:

Aye: Dan Delozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS

The following contracts for ETR projects were submitted to the board for signature:

Cherokee County – Project #'s ETRCR2-11-3(16)20, ETRCR2-11-3(17)20

Jefferson County – Project # ETRCR6-34-3(47)20

Love County – Project # ETRCB6-43-2(10)20

Stephens County – Project # ETRCR6-69-1(03)20

Noble County – Project #'s ETRCR8-52-3(17)20, ETRCR8-52-3(18)20

A motion to approve the contracts contingent on all the projects being approved by their individual CED was made by Ty Phillips. The motion was seconded by Sam Chandler and passed as follows:

Aye: Dan DeLozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR CONTRACT AGREEMENT

No action.

DISCUSSION AND POSSIBLE ACTION ON STP FUNDING FOR BRIDGES

Randy Robinson stated there would be no action and next month the board will award any excess funding.

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy Robinson stated that SB1403 passed requiring the state auditor to audit CEDs' and that the auditor will audit fiscal year 2020.

Randy discussed SB1888 that sends 35% of CIRB funds to counties highway fund. The funds were divided up by 1/3 mileage, 1/3 population and 1/3 county area.

Randy said the CED revolving fund dropped 14% this month.

Shelley Williams from ODOT stated the CIRB plans need to be turned in by this Friday.

NEW BUSINESS

Chris Schroder mentioned OCCEDB has received four fraudulent claims.

ADJOURNMENT

A motion to adjourn was made by Dan DeLozier. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan DeLozier, Sam Chandler, Randy Thomas, Darry Stacy, Ty Phillips, Max Hess.

Nay: none.

Meeting adjourned