

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **March 25, 2020**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. All Board Members attended the meeting through teleconference. The meeting location was also open to the public at the physical location. President, Joe Don Dickey, called the meeting to order at 11:00 a.m. OCCEDB staff member, Chris Schroder, called roll (all votes were made through roll call); attendance was as follows:

Board Members Present: Dan Delozier-CED #1, Sam Chandler-CED #2, Tony Simmons-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Joe Don Dickey-CED #7, Max Hess-CED #8.

Board Members Absent: None.

Guest: Shelly Williams-ODOT, Judy Dennis-ODOT.

OCCEDB Staff Present: Randy Robinson, Chris Schroder.

READING OF THE MINUTES OF THE FEBRUARY 26, 2020 MEETING AND APPROVAL OR MODIFICATION OF THE SAME

The minutes from the February 26, 2020 board meeting were read individually. A motion was made by Ty Phillips to approve the February 26, 2020 minutes. The motion was seconded by Dan Delozier. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

Abstain: Randy Thomas.

DISCUSSION AND POSSIBLE ACTION ON CLAIMS

The following claims were presented to the board for approval of payment: Fuelman in the amounts of \$161.38, Nationwide in the amounts of \$50.00 and \$895.83 for January 31st, Nationwide in the amounts of \$50.00 and \$895.83 for February 29th (Chris Schroder stated this was accidentally left out of the board packet), Nationwide in the amounts of \$50.00 and \$895.83 for March 15th and ACCO SIG/SIF in the amount of \$724.00. A motion to approve all claims, including the February 29th Nationwide payments, was made by Darry Stacy and was seconded by Dan Delozier. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$4,184.86. A motion was made by Dan Delozier to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS

The following solid waste claims were presented to the board for approval of payment:

Marshall County - \$2,495.94

Murray County - \$1,000.00
Cherokee County - \$2,500.00
Cherokee County - \$2,600.00
Logan County - \$4,125.00
Choctaw County - \$1,095.00
Choctaw County - \$1,825.00
Garvin County - \$4,200.00

A motion to approve all claims was made by Tony Simmons and was seconded by Ty Phillips. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER

A motion was made by Ty Phillips and seconded by Max Hess to approve BPO #135. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Dan Delozier. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CED'S BUDGETS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING CED'S AUDITS

CED 2 fiscal year 2019 audit was presented to the board. A motion to accept the audit was made by Dan Delozier. The motion was seconded by Sam Chandler and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$57,804.40, CED 2-\$156,767.21 (includes funding withheld from January and February) , CED 3-\$51,474.59, CED 4-\$41,469.70, CED 5-\$41,043.30, CED 6-\$51,217.11, CED 7-\$48,567.03 and CED 8-\$79,074.93. A motion was made by Dan Delozier to approve the disbursements. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS

The following contracts for ETR projects were submitted to the board for signature:

McIntosh County – Project #'s ETRCR2-46-3(24)20, ETRCR2-46-3(25)20, ETRCR2-46-3(26)20

Grady County – Project # ETRCB6-26-3(07)20

Washita County – Project # ETRCB7-75-1(18)20

A motion to approve the contracts was made by Ty Phillips. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR CONTRACT AGREEMENT

No action.

DISCUSSION AND POSSIBLE ACTION ON STP ROADWAY PROGRAM FOR FY 2020

Randy Robinson stated there may be counties that have issues getting their STP projects ready on time. Shelly Williams from ODOT said they are open to extending the deadline to the June 25th OCCEDB meeting. Randy said any projects not ready at that point could have their funding reallocated to projects that are ready however the board saw fit. Ty Phillips made a motion to extend the May 31st deadline for STP roadway projects to June 25th. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASING IPADS FOR BOARD MEETINGS

The board was presented with the approximate yearly cost to create board packets of \$1,544.87. Randy Robinson stated that a new ipad would cost around \$400 and there would need to be eight purchased for the board. There was also discussions that this would not only save money in the long term but would be beneficial in holding future board meetings by teleconference. Darry Stacy made a motion to purchase eight new ipads for the board. The motion was seconded by Randy Thomas and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy stated the Elk City Auction grossed \$5.5 million.

NEW BUSINESS

None.

ADJOURNMENT

A motion to adjourn was made by Dan Delozier. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

Meeting adjourned