

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **January 27, 2021**

Time: 11:00 a.m.

Place: ACCO

429 NE 50<sup>th</sup> St

OKC, OK 73105

**CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL**

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. Vice-President Max Hess called the meeting to order at 11:00 a.m. OCCEDB staff member, Chris Schroder, called roll; attendance was as follows:

**Board Members Present:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Tim Bingham-CED #7, Max Hess-CED #8.

**Board Members Absent:** none.

**OCCEDB Staff Present:** Chris Schroder.

**Guest:** Scott Brians-CED 2, Wilson Lyles-McClain County, Donnie Head-CED 8, Kymberly Hazlett-Abesntee Shawnee.

**READING OF THE MINUTES OF THE November 18, 2020 MEETING AND APPROVAL OR MODIFICATION OF THE SAME**

The minutes from the November 18, 2020 board meeting were read individually. A motion was made by Dan Delozier to approve the November 18, 2020 minutes. The motion was seconded by Ty Phillips. The motion passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Chris White, Randy Thomas, Ty Phillips, Max Hess.

**Nay:** none.

**Abstain:** Tim Bingham, Darry Stacy.

**DISCUSSION AND POSSIBLE ACTION ON CLAIMS**

The following claims were presented to the board for approval of payment: Fuelman in the amount of \$26.89 and \$35.48, MassMutual in the amounts of \$136.14 and \$300.23 for January, MassMutual in the amounts of \$136.14 and \$300.23 for November, MassMutual in the amounts of \$136.14 and \$300.23 for December, Nationwide in the amounts of \$50.00 and \$895.83 for December 30th, Nationwide in the amounts of \$50.00 and \$895.83 for January 13th, Nationwide in the amounts of \$50.00 and \$895.83 for November 27<sup>th</sup>, Nationwide in the amounts of \$50.00 and \$895.83 for December 17th, ACCO SIG/SIF in the amount of \$724.00 for January rent and \$724 for December rent, NACE in the amount of \$200.00. A motion to approve all claims was made by Dan Delozier and was seconded by Darry Stacy. The motion passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO**

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$4,035.37 for December and \$3,685.56 for January. A motion was made by Tim Bingham to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS**

The following solid waste claims were presented to the board for approval of payment:

Atoka County - \$2,500.00  
Lincoln County - \$2,500.00  
Johnston County - \$2,500.00  
Marshall County - \$2,500.00  
Osage County - \$1,500.00, \$2,500.00  
Adair County - \$30,000.00  
Pottawatomie County - \$2,397.08, \$4,000.00  
Seminole County - \$1,500.00  
Logan County - \$2,250.00

A motion to approve all claims was made by Ty Phillips. The motion was seconded by Darry Stacy and passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER**

A motion was made by Tim Bingham and seconded by Dan Delozier to approve BPO #144. The motion passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT**

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Dan Delozier. The motion was seconded by Ty Phillips and passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S**

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$108,641.95, CED 2-\$74,686.71, CED 3-\$96,590.64, CED 4-\$77,859.54, CED 5-\$89,331.71, CED 6-\$96,279.25, CED 7-\$91,318.17 and CED 8-\$136,408.78. A motion was made by Darry Stacy to approve the disbursements. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS**

No action.

#### **DISCUSSION AND POSSIBLE ACTION APPROVING OCCEDB BYLAWS**

The updated OCCEDB Bylaws were presented to the board. Chris stated the recommended changes were brought to the board in October and have been emailed to all commissioners for their review. A motion was made by Dan Delozier to approve the OCCEDB Bylaws. The motion was seconded by Ty Phillips and passed as follows:

**Aye:** Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION APPROVING OCCEDB EMPLOYEE HANDBOOK**

The updated OCCEDB Employee Handbook was presented to the board. Chris stated the recommended changes were previously emailed to all commissioners for their review. A motion was made by Dan Delozier to approve the OCCEDB handbook effective January 1, 2021. The motion was seconded by Ty Phillips and passed as follows:

**Aye:** Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE ELECTION OF OCCEDB OFFICERS**

A motion was made by Darry Stacy to nominate Max Hess as President for 2021. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

A motion was made by Dan Delozier to cease nominations for President. The motion was seconded by Sam Chandler and passed as follows:

**Aye:** Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

A motion was made by Tim Bingham to nominate Dan Delozier as Vice-President for 2021. The motion was seconded by Chris White and passed as follows:

**Aye:** Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

A motion was made by Max Hess to cease nominations for Vice-President. The motion was seconded by Randy Thomas and passed as follows:

**Aye:** Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

A motion was made by Randy Thomas to nominate Darry Stacy as Secretary/Treasurer for 2021. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

A motion was made by Dan Delozier to cease nominations for Secretary/Treasurer. The motion was seconded by Randy Thomas and passed as follows:

**Aye:** Dan Delozier, Steve Wright, Tony Simmons, Tim Porter, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

**Nay:** none.

**DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS**

Chris Schroder stated that CED audits were in progress and the auditors office expects them all to be released by May 1<sup>st</sup>.

Chris described the status of SB1888 that passed last session. He said county revenue would be down 21% if not for SB1888. With the additional funds provided by SB1888 county revenue is down only 9%.

Chris described legislation that was filed this session, including bills that ACCO filed.

**NEW BUSINESS**

None.

**ADJOURNMENT**

A motion to adjourn was made by Tim Bingham. The motion was seconded by Darry Stacy and passed as follows:

**Aye:** Dan Delozier, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**Meeting adjourned**