

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **August 25, 2021**

Time: 11:00 a.m.

Place: ACCO

429 NE 50<sup>th</sup> St

OKC, OK 73105

**CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL**

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:00 a.m. OCCEDB staff member, Chris Schroder, called roll; attendance was as follows:

**Board Members Present:** Russell Earls sitting in for Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Tim Bingham-CED #7, Max Hess-CED #8.

**Board Members Absent:** Dan Delozier-CED #1.

**OCCEDB Staff Present:** Randy Robinson, Chris Schroder.

**Guest:** Clint White-Woodward County, John Blickensderfer-CED 1, Scott Brians-CED 2, Russell Earls-Ottawa County, Melissa Davis-ODOT, Shelly Williams-ODOT, Jim Watson-CED 3, Howard Peterson-ADS Pipe, Marvin Woodall-Alfalfa County, Jack Strain-Texas County, Tony Simmons-Bryan County, Jason Kienholz-Noble County, Gary May-Noble County, Marc Hader-Canadian County, Jerry Alvord-Carter County, Rod Cleveland-Cleveland County.

**READING OF THE MINUTES OF THE JULY 28, 2021 MEETING AND APPROVAL OR MODIFICATION OF THE SAME**

The minutes from the July 28, 2021 board meeting were read individually. A motion was made by Ty Phillips to approve the July 28, 2021 minutes. The motion was seconded by Sam Chandler. The motion passed as follows:

**Aye:** Sam Chandler, Randy Thomas, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**Abstain:** Russell Earls, Chris White, Darry Stacy.

**DISCUSSION AND POSSIBLE ACTION ON CLAIMS**

The following claims were presented to the board for approval of payment: Fuelman in the amount of \$166.57, MassMutual in the amounts of \$136.14 and \$300.23, Nationwide in the amounts of \$50.00 and \$895.83 for 7/29/21, Nationwide in the amounts of \$50.00 and \$1,100.00 for 8/12/21, ACCO SIG/SIF in the amount of \$741.00 and Compsource in the amount of \$3,285.00. A motion to approve all claims was made by Tim Bingham and was seconded by Darry Stacy. The motion passed as follows:

**Aye:** Russell Earls, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO**

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$4,105.67. A motion was made by Ty Phillips to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Chris White and passed as follows:

**Aye:** Russell Earls, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS**

The following solid waste claims were presented to the board for approval of payment:

Logan County - \$2,250.00

Pushmataha County - \$2,250.00

A motion to approve all claims was made by Darry Stacy. The motion was seconded by Tim Bingham and passed as follows:

**Aye:** Russell Earls, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER**

A motion was made by Ty Phillips and seconded by Darry Stacy to approve BPO #151. The motion passed as follows:

**Aye:** Russell Earls, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT**

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Randy Thomas. The motion was seconded by Chris White and passed as follows:

**Aye:** Russell Earls, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CEDS' BUDGETS.**

Fiscal year 2022 budget was received from CED 5. A motion was made by Tim Bingham and seconded by Darry Stacy to accept the budgets. The motion passed as follows:

**Aye:** Russell Earls, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S**

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$99,553.80, CED 2-\$68,234.40, CED 3-\$87,447.36, CED 4-\$72,139.06, CED 5-\$75,956.92, CED 6-\$88,879.51, CED 7-\$84,689.61 and CED 8-\$123,456.65. A motion was made by Darry Stacy to approve the disbursements. The motion was seconded by Randy Thomas and passed as follows:

**Aye:** Russell Earls, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS**

No action.

#### **DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR CONTRACT AGREEMENT**

The following extension contracts for ETR projects were submitted to the board for approval.

Haskell ETRCR2-31-3(12)16

Cherokee ETRCR2-11-3(18)21, ETRCR2-11-3(19)21

A motion to approve the extension of ETR project contract agreements was made by Randy Thomas. The motion was seconded by Ty Phillips and passed as follows:

**Aye:** Russell Earls, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION AND POSSIBLE ACTION ON OCCEDB EMPLOYEE HANDBOOK**

The updated OCCEDB handbook was presented to the board. A motion was made by Darry Stacy and seconded by Randy Thomas to approve the update. The motion passed as follows:

**Aye:** Russell Earls, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

#### **DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS**

Darry Stacy gave an overview of the ARP committee and commended the state auditors office for their work in assisting counties.

Randy stated the ACCO legislative committee meets September 8<sup>th</sup>.

Randy said there are several interim studies occurring the next couple of months.

Randy said the state redistricting office will be contacting counties soon to schedule appointments.

Randy stated the McAlester auction was cancelled.

Shelly Williams from ODOT said the Transportation Commission approved the CIRB 5 year plan. She also stated they are reviewing the administrative code on CIRB.

#### **NEW BUSINESS**

None.

#### **ADJOURNMENT**

A motion to adjourn was made by Tim Bingham. The motion was seconded by Chris White and passed as follows:

**Aye:** Russell Earls, Sam Chandler, Chris White, Randy Thomas, Darry Stacy, Ty Phillips, Tim Bingham, Max Hess.

**Nay:** none.

**Meeting adjourned**