

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **April 29, 2020**

Time: 11:00 a.m.

Place: Videoconference (Zoom)

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. All Board Members attended the meeting by videoconference through Zoom. President, Joe Don Dickey, called the meeting to order at 11:00 a.m. OCCEDB staff member, Chris Schroder, called roll (all votes were made through roll call); attendance was as follows:

Board Members Present: Dan Delozier-CED #1, Sam Chandler-CED #2, Tony Simmons-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Joe Don Dickey-CED #7, Max Hess-CED #8.

Board Members Absent: None.

OCCEDB Staff Present: Randy Robinson, Chris Schroder.

READING OF THE MINUTES OF THE MARCH 25, 2020 MEETING AND APPROVAL OR MODIFICATION OF THE SAME

The minutes from the March 25, 2020 board meeting were read individually. A motion was made by Dan Delozier to approve the March 25, 2020 minutes. The motion was seconded by Max Hess. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

Abstain: none.

DISCUSSION AND POSSIBLE ACTION ON CLAIMS

The following claims were presented to the board for approval of payment: Fuelman in the amounts of \$129.11, Nationwide in the amounts of \$50.00 and \$895.83 for March 31st, Nationwide in the amounts of \$50.00 and \$895.83 for April 15th, MassMutual in the amounts of \$136.14 and \$300.23 for March, MassMutual in the amounts of \$136.14 and \$300.23 for April and ACCO SIG/SIF in the amount of \$724.00. A motion to approve all claims was made by Dan Delozier and was seconded by Ty Phillips. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$4,169.32. A motion was made by Max Hess to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS

The following solid waste claims were presented to the board for approval of payment:

Pushmataha County - \$29,923.00

McCurtain County - \$30,000.00

McClain County - \$950.00

Johnston County - \$2,781.00, \$3,329.63, \$2,712.30

Ottawa County - \$4,246.23

Garvin County - \$4,200.00

Chris Schroder stated that Okfuskee County District 3 notified him they were not going to be able to use their \$30,000 chipper grant this year. Chris stated that Pushmataha District 2 and McClain District 3 are available to use the funds after they both applied for chipper funds this fiscal year but were not awarded funding due to limited funds in the program. A motion to award Pushmataha District 2 \$30,000 for chipper funds and approve all claims was made by Dan Delozier and was seconded by Ty Phillips. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER

A motion was made by Ty Phillips and seconded by Dan Delozier to approve BPO #136. The motion passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT

A monthly financial report was provided to the board for review. A motion to approve the financial report was made by Ty Phillips. The motion was seconded by Max Hess and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CED’S BUDGETS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING CED’S AUDITS

No action.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED’S

All CEDs’ were eligible to receive a disbursement. The amounts were as follows: CED 1-\$53,944.11, CED 2-\$37,160.71, CED 3-\$47,954.13, CED 4-\$38,645.15, CED 5-\$38,320.14, CED 6-\$47,803.17, CED 7-\$45,333.41 and CED 8-\$73,771.55. A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Tony Simmons and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS

The following contracts for ETR projects were submitted to the board for signature:

- Ottawa County – Project # ETRCB1-58-123(11)20
- Grady County – Project # ETRCB6-26-1(08)20
- Kiowa County – Project # ETRCR7-38-1(01)20, ETRCR7-38-1(02)20, ETRCR7-38-1(03)20
- Grant County – Project #'s ETRCR8-27-2(36)20, ETRCB8-27-123(37)20
- Kay County – Project #'s ETRCB8-36-3(34)20, ETRCB8-36-3(35)20, ETRCB8-36-3(36)20

A motion to approve the contracts with the Kiowa County project approval contingent on the county turning in the remainder of their paperwork was made by Dan Delozier. The motion was seconded by Ty Phillips and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.
Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR CONTRACT AGREEMENT

No action.

DISCUSSION OF ENGINEER’S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS’ REPORTS

Randy Thomas discussed Pottawatomie County's STP funding and the possibility of giving it to another county.

NEW BUSINESS

Joe Don Dickey expressed concerns of M&O funding and how much decline counties may see in the upcoming months.

ADJOURNMENT

A motion to adjourn was made by Max Hess. The motion was seconded by Sam Chandler and passed as follows:

Aye: Dan Delozier, Sam Chandler, Tony Simmons, Randy Thomas, Darry Stacy, Ty Phillips, Joe Don Dickey, Max Hess.

Nay: none.

Meeting adjourned