

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **September 28, 2022**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK 73105

CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:05 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present: Sam Chandler-CED #2, Jeremy Bullard sat in for Chris White-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Dan Delozier – CED #1 was absent during roll call but showed up during agenda #14

Randy Thomas CED #4 – left during on agenda # 14

Board Members Absent: Chris White-CED #3, Darry Stacy-CED #5

OCCEDB Staff Present: Randy Robinson & Melinda Anoatubby.

Guest: See attached sign in sheet(s).

READING OF THE MINUTES OF THE SEPTEMBER 28, 2022 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the September 28, 2022 board meeting were read individually. A motion was made by Ty Phillips to approve the September 28, 2022 minutes. The motion was seconded by Kirk Butler. The motion passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay:

Abstain:

DISCUSSION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes :
32987	9/7/22	FuelMan	\$ 275.03	NP62864358
32988	9/6/22	Bank SNB	\$ 77.32	August Bank Fee
32992	9/14/22	NRS	\$ 1,075.00	9/15/22 RETIREMENT
32993	9/14/22	NRS	\$ 250.00	9/15/22 DEF. COMP
32994	9/1/22	Deluxe	\$ 580.52	Solid Waste Checks
Check # 3406	9/12/22	Digital Media Warehouse	\$ 136.23	2 Rows of Paper
32995	9/20/22	Bank SNB	\$ 10.00	New Bank Acct. Fee
32996	9/20/22	MassMutual	\$ 300.23	September 2022 MassMutual/Disability
33000	9/30/22	NRS	\$ 1,075.00	9/30/22 Retirement
33001	9/30/22	NRS	\$ 250.00	9/30/22 Def. Comp
		TOTAL	\$ 4,029.33	

A motion to approve all claims was made by Kirk Butler and was seconded by Ty Phillips. The motion passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of \$4,906.71. ACCO SIG/SIF in the amount of \$805.00. A motion was made by Ty Phillips to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Kirk Butler and seconded by Sam Chandler to approve BPO #164. The motion passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

DEQ Inv #:	Date:	County:	District:	Description:	Amount:	NOTES:
728	9/30/22	ADMIN		September 2022 Admin Fee	\$ 2,916.66	
729	9/22/22	Hughes	3	Chainsaw	\$ 1,500.00	3 Chainsaw's/1Polesaw
730	9/23/22	Haskell	2	Chainsaw	\$ 1,995.00	2 Chainsaw/2 Polesaw/2 battery packs
731	9/23/22	Creek	2	Trash Cop	\$ 2,250.00	1st Payment
732	9/23/22	Leflore	3	Trash Cop	\$ 2,250.00	1st payment
733	9/23/22	Okmulgee	3	Trash Cop	\$ 2,250.00	1st payment
734	9/23/22	Rogers	3	Dump RO	\$ 4,200.00	(15) - 30 YD DRO
735	9/26/22	Leflore	3	Chainsaw	\$ 1,500.00	4 saws, 1 trimmer, 1 pole saw
TOTAL					\$ 18,861.66	

A motion to approve all claims was made by Randy Thomas. The motion was seconded by Ty Phillips and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

A financial report was provided to the board for review. A motion to approve the financial report was made by Kirk Butler. The motion was seconded by Randy Thomas and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$80,299.85, CED 2-\$49,809.54, CED 3-\$70,427.91, CED 4-\$57,923.52, CED 5-\$61,043.05, CED 6-\$71,596.36, CED 7-\$68,173.26 and CED 8-\$99,837.93. A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Jeremy Bullard and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

Kay County–Project # ETRCB8-36-2(39)23. A motion to approve the contract was made by Randy Thomas. The motion was seconded by Ty Phillips and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:

Cherokee ETRCR2-11-3(19)21
Cherokee ETRCR2-11-2(20)22

A motion to approve the ETR extensions was made by Sam Chandler. The motion was seconded by Kirk Butler and passed as follows:

Aye: Sam Chandler-CED #2, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION CONCERNING IJJA GRANTS AND FUNDING.

Bob Cook, Garver's Director of Government Relations gave an update to the board and our guest from Congressman Tom Cole's office – Scott Chance.

No action

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Kim Johnson, LTAP discussed transportation related training that OSU could provide. Randy Robinson handed out the 2022 bridge status and road surface status report based off ODOT's numbers reported. Randy handed out a comparison of counties bridge deficiency rankings. Randy also discussed ODOT's dashboard changes on major and minor collectors. Shelly Williams-ODOT discussed \$191 million dollar re-distribution where ODOT will start 2 lettings per month. Shelly Williams, discussed the application process for the Municipal Roads Drilling Activities Fund begins October 1, 2022. Shelly wanted to remind everyone that CERF 100 would be due October 3, 2022 to apply for equipment through the County Road Machinery and Equipment Revolving fund. Shelly also discussed that FHWA would like a course for federal aid – direct recipients.

NEW BUSINESS

None.

ADJOURNMENT

A motion to adjourn was made by Ty Phillips. The motion was seconded by Dan DeLozier and passed as follows:

Aye: Dan DeLozier-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

Meeting adjourned

OCCEDB SIGN-IN

September 28, 2022

Please Print

	<u>Name</u>	<u>County/Company</u>
1.	Shelly Williams	ODOT
2.	Loula Bonine	EST
3.	Cy Hill	Cherokee Co
4.	KEBLEHENBAUER	The Railroad Yard
5.	Scott Biers	CED-2
6.	TERRY BARNETT	PINNACLE
7.	Samantha Shepherd	OSU-LTAP
8.	Kim Johnson	OSU-LTAP
9.	John Northrup	CED 7
10.	Jeremy Ballard	CED 3/Litton
11.	Shelley Marden	CED 6
12.	Maxwell Woodard	ALFA/ALFA
13.	Donnie Head	CED 8
14.	Ally Mays	McClain
15.	Allison Enright	ODOT
16.	Michelle Winstead	ODOT LG
17.	Terek Masouf	ODOT LG
18.	Biff Baker	Carter Co
19.	Jimmy Chubb	CED 3
20.		