**O**klahoma **C**ooperative **C**ircuit **E**ngineering **D**istricts **B**oard **M**inutes

**R**egular **B**oard **M**eeting

Date: May 25, 2022

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK 73105

**CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL**

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:04 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

**Board Members Present:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7 sitting in for Kirk Butler, Max Hess-CED #8.

**Board Members Absent:** Sam Chandler – CED #2, Kirk Butler CED #7

**OCCEDB Staff Present:** Randy Robinson & Melinda Anoatubby.

**Guest:** Howard Peterson – ADS, Marvin Woodall – Alfalfa #3, Ryan Greb Alfalfa #3, Gary May Noble #2, Melissa Davis ODOT-LG, Marc Bolz-Garfield, Joy Singleton Coastal Energy Corp., Donnie Head – CED #8, Shelly Williams – ODOT, Zach Cavett Payne #2, Kendall Wallace – ODOT, Jack Strain Texas #3, Bill Baker Carter #2, Chris Duroy Marshall #3, Jerry Alford Carter #3, Russell Earls Ottawa #3, Brandon Dugan – ODOT.

**READING OF THE MINUTES OF THE April 27, 2022 MEETING AND APPROVAL OR MODIFICATION OF THE SAME**

The minutes from the April 27, 2022 board meeting were read individually. A motion was made by Dan Delozier to approve the April 27, 2022 minutes. The motion was seconded by Chris White. The motion passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**:

**Abstain:** Wade Anders

**DISCUSSION AND POSSIBLE ACTION ON CLAIMS**

The following claims were presented to the board for approval of payment: Fuelman in the amount of $371.66. MassMutual $300.23. Nationwide in the amounts of $1025.00, $1,025.00, $487.50, $487.50. Bank SNB bank fees $77.32. A motion to approve all claims was made by Ty Phillips and was seconded by Dan Delozier. The motion passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO**

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of $$4,411,71. ACCO SIG/SIF in the amount of $741.00. A motion was made by Darry Stacy to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Randy Thomas and passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS**

The following solid waste claims were presented to the board for approval of payment:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SOLID WASTE | |  | |  |  |
| **Date** | **Invoice #** | **County** | **District** | **Description** | **Amount** |
| 5/6/22 | 676 | OCCEDB | Admin | #44652 | $ 2,916.66 |
| 5/6/22 | 677 | Wagoner | 1 & 3 | Dump RO | $ 8,400.00 |
| 5/6/22 | 678 | Caddo | 1 & 2 | Dump RO | $ 8,400.00 |
| 5/6/22 | 679 | Pawnee | 1,2,3 | Dump RO | $ 7,200.00 |
| 5/6/22 | 680 | Lincoln | 1 & 3 | Dump RO | $ 2,375.00 |
| 5/6/22 | 681 | Lincoln | 1 | Chainsaw | $ 2,497.30 |
| 5/6/22 | 682 | Grady | 3 | Dump RO | $ 4,150.65 |
| 5/6/22 | 683 | Stephens | 1 | Dump RO | $ 2,550.00 |
| 5/6/22 | 684 | McClain | 1 | Dump RO | $ 1,760.00 |
| 5/6/22 | 685 | Choctaw | 3 | Dump RO | $ 3,000.52 |
| 5/6/22 | 686 | Muskogee | 2 | Dump RO | $ 1,999.94 |
| 5/6/22 | 687 | Latimer | 1,2,3 | Dump RO | $ 8,500.00 |
| 5/6/22 | 688 | Latimer | 1 | Chainsaw | $ 1,039.97 |
| 5/20/22 | 690 | Muskogee | 1 | Chainsaw | $ 2,206.08 |
| 5/20/22 | 691 | Jefferson | 2 | Chainsaw | $ 1,068.85 |
| 5/20/22 | 692 | Latimer | 2 | Chainsaw | $ 436.13 |
| 5/20/22 | 693 | Muskogee | 1 & 3 | Dump RO | $ 7,029.08 |
| 5/20/22 | 694 | Ottawa | 3 | Dump RO | $ 1,635.64 |
| 5/20/22 | 695 | Sequoyah | 2 & 3 | Dump RO | $ 9,067.00 |
| 5/20/22 | 696 | Tulsa | 2 | Dump RO | $ 4,260.00 |
|  |  |  |  |  |  |
|  |  |  |  | Total | $80,492.82 |

A motion to approve all claims was made by Dan Delozier. The motion was seconded by Randy Thomas and passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none.

A Solid Waste awards letter was presented to the board, for discussion of Love County District 2 receiving the funds for a chipper in place of Lincoln County District 2 and allowing Lincoln District 2 the chipper funds for the 22/23 year.

A motion to approve the Chipper-Solid Waste Grant funds was made by Dan Delozier. The motion was seconded by Randy Thomas and roll call as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER**

A motion was made by Chris White and seconded by Ty Phillips to approve BPO #160. The motion passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT**

A financial report was provided to the board for review. A motion to approve the financial report was made by Ty Philips. The motion was seconded by Darry Stacy and passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION ON CED DISBURSEMENTS FROM THE ELK CITY AUCTION.**

All CEDs’ were eligible to receive a disbursement. The amounts were as follows: CED 1-$13,586.44, CED 2-$8,725.42, CED 3-$12,012.44, CED 4-$16,183.44, CED 5-$9,393.44, CED 6-$22,028.94, CED 7-$29,200.94 and CED 8-$39,355.94. A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED’S**

All CEDs’ were eligible to receive a disbursement. The amounts were as follows: CED 1-$59,519.85 CED 2-$14,499.36, CED 3-$52,064.30, CED 4-$20,620.23, CED 5-$44,976.15, CED 6-$30,953.84, CED 7-$50,361.24 and CED 8-$52,275,96. A motion was made by Darry Stacy to approve the disbursements. The motion was seconded by Chris White and passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS**

-NONE

**DISCUSSION AND POSSIBLE ACTION REGARDING EXTENDING ETR PROJECT CONTRACT AGREEMENTS.**

The following contracts for ETR projects were submitted to the board for signature:

|  |  |
| --- | --- |
| Haskell | ETRCR2-31-3(12)16 |
| Pottawatomie | ETRCR4-63-3(07)20 |
| Pottawatomie | ETRCR4-63-1(08)20 |
| Pottawatomie | ETRCR4-63-1(09)20 |
| McClain | ETRCR5-44-1(06)21 |
| McClain | ETRCR5-44-2(07)21 |
| McClain | ETRCR5-44-3(08)21 |
| McClain | ETRCR5-44-1(09)21 |
| McClain | ETRCR5-44-1(10)21 |
| Jefferson | ETRCR6-34-2(46)19 |
| Caddo | ETRCB6-8-3(18)21 |
| Washita | ETRCB7-75-1(18)20 |
| ~~Grant~~ | ~~ETRCB8-27-3(34)20~~ |
| ~~Grant~~ | ~~ETRCB8-27-3(34)20~~ |

A motion to approve the extension was made by Darry Stacy for all ETR Extension’s except Grant County’s. The motion was seconded by Chris White and passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none

**DISCUSSION AND POSSIBLE ACTION ON EMPLOYEE PHONE STIPEND.**

A motion was made by Chris White to approve the employee phone stipend for $75 per month for Randy Robinson and Melinda Anoatubby. The motion was seconded by Ty Phillips and passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION OF ENGINEER’S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS’ REPORTS**

Randy Robinson discussed HB4459 – it’s in the Governor’s office waiting to be signed. The bill will raise the cap five million dollars per year for six years. At the end of the sixth year, the cap will be at one hundred fifty million dollars. Darry Stacy discussed IIJA action items would need to be included on the future OCCEDB agendas. Darry discussed the committee would like to start with the Rural Transportation Grant and using the consultant firm Garver, that ODOT recommended. Darry also discussed the process of how a grant would be considered. Brandon Dungan discussed that there are no ER declarations yet for the state.

**NEW BUSINESS**

None.

**ADJOURNMENT**

A motion to adjourn was made by Chris White. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier-CED #1, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Wade Anders-CED #7, Max Hess-CED #8.

**Nay**: none.

**Meeting adjourned**