

Oklahoma Cooperative Circuit Engineering Districts Board

Minutes

Regular Board Meeting

Date: **December 14, 2022**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK 73105

CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:02 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

Board Members Present: Dan Delozier-CED #1, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Wilson Lyles sat in for Darry Stacy-CED #5, Kirk Butler-CED #7, Max Hess-CED #8.

Ty Phillips-CED #6 was absent during roll call but showed up during agenda #14.

Board Members Absent: Sam Chandler-CED #2 & Darry Stacy-CED #5

OCCEDB Staff Present: Randy Robinson & Melinda Anoatubby

Guest: See attached sign in sheet(s).

READING OF THE MINUTES OF THE November 30, 2022 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.

The minutes from the November 30, 2022 board meeting were read individually. A motion was made by Dan Delozier to approve the November 30, 2022 minutes. The motion was seconded by Kirk Butler. The motion passed as follows:

Aye: Dan Delozier-CED #1, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Wilson Lyles-CED #5, Kirk Butler-CED #7, Max Hess-CED #8.

Nay:

Abstain:

DISCUSSION AND POSSIBLE ACTION ON CLAIMS.

The following claims were presented to the board for approval of payment:

<u>12/14/22 OCCEDB Board Meeting</u>				<u>Agenda # 5</u>
<u>Voucher/Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Notes:</u>
33062	12/14/22	NRS	\$ 250.00	12/15/2022 PR Def Comp - 013-60009
33063	12/14/22	NRS	\$ 1,075.00	12/15/2022 PR Retirement - 013-80018
33067	12/16/22	NRS	\$ 1,075.00	12/16/22 NRS Retirement - Longevity - 013-80018
33068	12/8/22	FuelMan	\$ 137.53	#NP63432523
			TOTAL	
			\$ 2,537.53	

A motion to approve all claims was made by Dan Delozier and was seconded by Jeremy Bullard. The motion passed as follows:

Aye: Dan Delozier-CED #1, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Wilson Lyles-CED #5, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.

A claim outlining reimbursement of December 2022 lease to ACCO SIG/SIF were presented to the board in the amount of \$805.00. A motion was made by Kirk Butler to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Dan Delozier and passed as follows:

Aye: Dan Delozier-CED #1, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Wilson Lyles-CED #5, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.

A motion was made by Dan Delozier and seconded by Kirk Butler to approve BPO #167. The motion passed as follows:
Aye: Dan Delozier-CED #1, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Wilson Lyles-CED #5, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.

The following claims were presented to the board for approval of reimbursement:

DEQ Inv #:	Date:	County:	District:	Description:	Amount:	NOTES:
749	12/31/22	ADMIN		December 2022 Admin Fee	\$ 2,916.66	December 2022 Admin
750	12/31/22	Atoka	2	Chainsaw	\$ 1,399.98	December 2022 Admin
Total					\$ 4,316.64	

A proposal of the 2023 Chipper grant was made to the board for Seminole #3 to opt out of the Chipper grant and award the Chipper Grant to Marshall #3 for 2023; and upon execution of the 2024 DEQ contract, Seminole # 3 would be awarded the Chipper Grant. A motion to approve all claims and award the chipper grant to Marshall #3 for FY 2023 and Seminole #3 for FY 2024 was made by Randy Thomas. The motion was seconded by Dan Delozier and passed as follows:
Aye: Dan Delozier-CED #1, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Wilson Lyles-CED #5, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.

No Action

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED’S.

No Action

DISCUSSION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.

The following contracts for ETR projects were submitted to the board for signature:
 Ellis County–Project #’s ETRCR8-23-3(10)23 & ETRCR8-23-3(11)23. A motion to approve the contract was made by Dan Delozier. The motion was seconded by Randy Thomas and passed as follows:
Aye: Dan Delozier-CED #1, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Wilson Lyles-CED #5, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING ON THE SELECTION OF CAB MEMBERS.

A motion was made by Dan Delozier to select Latimer County Commissioner, Roger Kimble, to represent District #3 on the CAB board. The motion was seconded by Jeremy Bullard and passed as follows:
Aye: Dan Delozier-CED #1, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Wilson Lyles-CED #5, Kirk Butler-CED #7, Max Hess-CED #8.

Nay: none.

DISCUSSION AND POSSIBLE ACTION REGARDING CHANGING BANKS.

No Action

DISCUSSION AND POSSIBLE ACTION CONCERNING IIJA GRANTS AND FUNDING.

Kirsten McCullough with Garver presented an overview of the CIRB projects, refined scoring criteria, and presented their findings based off the data they collected from ODOT. Discussion of removing the ER projects and upcoming lettings from the IIJA project lists. The ACCO Transportation Committee will be meeting in January, before the OCCEDB board

meeting and possibly have recommendations for the OCCEDB board in regards to what projects would potentially rate the best or have the highest scoring based off the CIRB Grant Screening Tool provided by Garver.

DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Randy Robinson discussed the new commissioner training that was held December 6-8, 2022. Elk City Auction will be March 10-11, 2023. Chris Schroder with ACCO discussed that ACCO hired Joe Koerner as the Director of Law Enforcement and Detention Training and that Joe will be making his way throughout the state to meet with the Sheriff's in the counties. Melissa Davis with ODOT discussed ER Declarations for floods have been made for ODOT districts 1, 3, and 8.

NEW BUSINESS

Dan Delozier was presented a years of service certification for setting on the OCCEDB Board.

ADJOURNMENT

A motion to adjourn was made by Dan Delozier. The motion was seconded by Randy Thomas and passed as follows:

Aye: Dan Delozier-CED #1, Jeremy Bullard-CED #3, Randy Thomas-CED #4, Wilson Lyles-CED #5, Kirk Butler-CED #7, Max Hess-CED #8.

Meeting adjourned

OCCEDB SIGN-IN

December 14, 2022

Please Print

Name	County/Company
1. <u>FERRY BARNETT</u>	<u>PINNACLE</u>
2. <u>Marc Boltz</u>	<u>Carfield</u>
3. <u>Donnie Heul</u>	<u>CEIDF</u>
4. <u>MITCH ANTLE</u>	<u>WASHINGTON CO / CED 1</u>
5. <u>John Northrup</u>	<u>CED 7</u>
6. <u>Traci Cleveland</u>	<u>Cleveland</u>
7. <u>JOSEPH BRUNIS</u>	<u>CED 2</u>
8. <u>Angela</u>	<u>Lafayette Dist 1</u>
9. <u>John Connett</u>	<u>Payne DI</u>
10. <u>Ernie Clements</u>	<u>CED 4</u>
11. <u>Kendall Wallace</u>	<u>ODOT / LGD</u>
12. <u>Timber Witches</u>	<u>ODOT / LG</u>
13. <u>Kevin Lane</u>	<u>PER</u>
14. <u>LOGAN ANDERSON</u>	<u>ODOT / LGD</u>
15. <u>John Long</u>	<u>Graham Architects</u>
16. <u>Chris Duray</u>	<u>Marshall Co.</u>
17. <u>Andrew</u>	<u>CED 3</u>
18. _____	_____
19. _____	_____
20. _____	_____